

NOTICE OF PARISH COUNCIL MEETINGS 2025

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: Second Monday of every month at 6.30pm to 8.30pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councilor's very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we are unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. **APOLOGIES FOR ABSENCE** – 5 mins (Schedule 12 of the Local Government Act 1972)
2. **DECLARATIONS OF INTEREST** – 5 mins (Under the Localism Act 2011 sections 26-37)
3. **MINUTES** – 5 mins (Accept previous months minutes)
4. **PUBLIC PARTICIPATION** – 5 mins
To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3
5. **DEVELOPMENT SITE UPDATES** – 20 mins



6. **GROUPS, EVENTS & PROJECTS** – 20 mins
7. **PLANNING** – 5 mins
8. **FINANCE AND PROCEDURES** – 10 mins
9. **TO RECEIVE THE CLERK REPORT** – 5 mins
10. **REPORTS FROM PARISH COUNCILLORS** – 5 mins – circulated prior to the meeting.
11. **COMMUNICATION** – 5 mins
12. **OTHER REPORTS AND UPDATES** – 20 mins
 - Recruitment (when relevant)
 - Gloucestershire Constabulary (when relevant)
 - Highways Update (when relevant)
 - Hunts Grove Litter Pick (when relevant)
 - Youth Provision (when relevant)
 - Village Maintenance (when relevant)
13. **CLOSE**



MINUTES

Meeting: Hunts Grove Parish Annual Council Meeting

Date and time: 8th September 2025 at 6.30 pm

Venue: Hunts Grove Primary Academy

Present:

Cllr M Thomas (Chair)
Cllr D Turner-Wilkes (Vice Chair)
Cllr K Thorne
Cllr S Anyanwu
Cllr N Hussein
Cllr S Hazra
Cllr A Hampson
Mrs S Bodmer (Clerk)

Also In Attendance:

Sam Goold (Priem)
Andrew Johnson (Tetra Tech)
Niki Lathwell (Crest Representative)

1. APOLOGIES FOR ABSENCE – 868/25

Apologies for absence were received from Cllr John Patient

2. DECLARATIONS OF INTEREST – 869/25

There were none received

3. MINUTES – 870/25

To accept as a true record the Minutes of the meeting held on 11th August 2025

4. PUBLIC PARTICIPATION – 871/25

No members of the public wished to speak

DISTRICT COUNCILLOR UPDATES:

Cllr John Patient – County Councillor Report September 2025

County News

County council Children's Services judged 'Good' overall following Ofsted inspection

- Gloucestershire County Council's Children's Services have been judged as 'Good' with some 'Outstanding' elements following its most recent Ofsted inspection. This represents a significant improvement since the last full inspection in 2022.

Gloucester Library

- Gloucester Library will be relocating from its current premises on Brunswick Road to a brand new, state-of-the-art facility at the University of Gloucestershire - City Campus.

Final 'cause for concern' at Gloucestershire Fire and Rescue Service lifted

- Following a visit by His Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS, the final cause for concern around promoting equality, diversity and inclusion (EDI) at Gloucestershire Fire and Rescue Service (GFRS) has been lifted.

Buses

- After a long campaign, the Y8 bus service from Yate to Wotton-under-Edge is to be reinstated.

GCC Meetings

- There were no Full Council, Cabinet or Scrutiny meetings held during the month of August. The next Full Council meeting will take place on Wednesday 10th September.
- I am chairing the Gloucestershire Economic Strategy Scrutiny Committee on Friday 19th September

Consultation on Community 20s and Safer Roads Initiatives

Parishes and towns are being asked to express their interest on two issues:

- Whether they would like any road in their area to be considered for 'Community 20s';
- Whether there are other (higher speed) roads that would benefit from a reduction in speed limit.

Feedback is requested to be returned by 19th September with confirmation of the date and/or meeting at which the matter was considered.

Local Government Reorganisation

- A series of in-person engagement events were held over July and August which provided the opportunity for residents to raise questions and share views on devolution, Local Government Reorganisation, and the future of council services in Gloucestershire directly with councillors. A survey through which residents could share their thoughts on how a unitary council – or councils – should be shaped was also circulated, receiving 3,112 responses. This information will be presented at full council in November where elected members will decide whether to submit a business case for one or for two unitary councils by the deadline in November.
- For the latest updates for Gloucestershire's Local Government Reorganisation, please use the websites:

<https://futuregloucestershire.org.uk/>

<https://gloucestershirecc.sharepoint.com/sites/StaffNet/SitePages/Devolution-information.aspx?locale=en-gb&inPlaceNav=portals>

District Cllr D Turner-Wilkes – Council received and accepted the report.

5. DEVELOPMENT SITE UPDATES – 872/25

The Parish Council received the Crest & Preim Reports and these were circulated prior to the meeting

Council raised concerns with Preim about some of the trees dying and planting issues. **ACTION Sam Preim to update at the next meeting.**

Council received concerns about trip hazards – **Action Andrew Johnson to review**

Date for handover of Phase 2 – Council advised Crest are targeting end of September/early October – another joint walkaround to include HGPC, Preim and Crest to be arranged.

Cllr Turner Wilkes will follow up with Mike Towson @ SDC regarding concerns about the commuted sum as fixed at 31/12/2024. If no response received by 12 September a letter will be drafted to Cathy @ SDC to formalize the follow up.

A38 Night closures/road works Council received an update this is having an impact on business traffic. Companies having to minimize deliveries and implement night closures.

6. RECRUITMENT – 873/25

Council co-opted Cllr Richard Wells voted unanimously.

Council noted one further Councillor vacancy remains to be filled – notice of vacancy passed to Cllr Turner Wilkes to display on the noticeboard for the required period 9 September 2025 to 26 September 2025.

7. GROUPS, EVENTS & PROJECTS – 874/25

Working Groups – Monthly Update from each working group

Coms and engagement – Cllr Thomas, Cllr Thorne

Comm Centre and Sport – Cllr Thomas, Cllr Thorne

Phase 1 – Cllr T-W, Cllr Hampson, Cllr Thorne

Finance and Staffing Working Group (Present and Future) – Cllr T-W, Cllr Thomas

Full review of all Council Policies and Procedures by working groups – Standing Orders, Financial Regulation, Asset Register etc – carried forward as an ongoing item.

Community Centre & sports working group -

Events

Sports/Allotments/Booking System –

Existing Website Review -

PHASE 1 Working Group -

Staffing Policies – Council recognised there will be a requirement for increased staffing costs once the allotment, community building and shops progress.

Finance Packages

8. PLANNING – 875/25

Council planning applications received and accepted from the last meeting

9. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY – 876/25

Council received an update the next meeting is scheduled for 10 September 2025

10. FINANCE AND PROCEDURES – 877/25

Monthly Finance - Council received and approved the finance papers and authorised the September 2025 Unity payments.

Bank Accounts - Council agreed another bank account is required, in addition to the Hinkley and Rugby application already in process.

Website Provider - Council received Papers circulated for a change of website provider from Bluetree. Proposal received from Cllr Thorne and Seconded Cllr Thomas to proceed with a change of provider from Bluetree to Aubergine262. **ACTION Clerk to engage the new provider, liaising with the working group for Comms and Engagement to progress the change.**

Allotments – Allotment Application Forms - Council voted unanimously on a spend of £120 for 3 Councillors to attend training.

Solicitors – Council unanimously agreed to set aside £1000 as a spend on Wellers solicitors in connection with the process of the landowner leasing the allotments/community centre direct to HGPC

Software Package – Council received a paper to cover potential providers of an accounting package. Council agreed unanimously to engage Scribe. **ACTION Clerk to liaise with Chair to set up new finance package**

11. YOUTH PROVISION – 878/25

No report received.

12. TO RECEIVE THE CLERK REPORT – 879/25

Council received the Clerk report for the month of September 2025

13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS – 880/25

Councillors requested to submit reports ahead of the next meeting

Events – Council agreed a spend of £150 for Halloween festival of lights.

Advent – Council received details of the plans for residents to decorate windows in their homes with a map circulated so residents may enjoy viewing. Event to be publicized.

Santa Run/Pied Piper Charity Event 7 December – Council did not approve the proposal which included the sale of tickets to residents by the charity, to attend this event, with a request for HGPC to purchase the santa suits.

Litter Pick – This was held on 7 August.

14. COMMUNICATION – 881/25

No report received

Close of meeting 8.40 pm

Next Full Council Meeting Monday 13th October 2025

Update/Proposal: Possible Tree Sculpture

As per my Teams message and email, I raised the idea with Preim and TetraTech of preserving some of the oak tree on Harrier Way/Siskin Way for potential use as a sculpture. The thought is that this would be a way of retaining a feature in a prominent location, and avoid losing the tree entirely. I wanted to avoid the tree being felled to the ground, removing the option before it could be explored.

Sam liked the idea and has asked the contractors to retain the trunk. However, he hasn't done this kind of project before and we'd need to find a way of paying for it.

I've therefore reached out to a wood carver in Bristol

(https://www.instagram.com/andystoneill_woodcarver?igsh=MTdoeTQ0NXkwdXNjdQ==) to get an idea of cost. I asked about something like one of these two designs, just as these looked relevant and of roughly similar size:



Although he would need to visit to give a full quote, it would be approximately £1,000.

Questions for us to think about

1. Is this an idea that we would support as a council or are there other ideas to explore or influence for instead?

2. Would we consider paying for the sculpture if we did want to pursue it and it couldn't be paid for by Crest/Preim. There is more detail on this below?

Could Crest/Preim pay for it?

Sam has suggested that there isn't sufficient funds in this year's community engagement budget. However, we could see if:

- This (or an alternative idea) could be prioritised over other calls on that budget
- Crest could cover the cost, perhaps in recognition of delays and disruption, (or just to make the area look nice whilst they're selling houses)
- Preim could perhaps fund it from resident's fees.
- The Parish Council could pay.

Could we pay for it?

There are two legal powers we could use:

- Section 137 – Local Government Act 1972. This is a power of last resort that allows a parish council to incur expenditure for purposes not otherwise authorised by statute, provided:
 - a. The expenditure is in the interests of and will bring direct benefit to the area or its inhabitants.
 - b. The benefit must be commensurate with the expenditure 1.For 2025/26, the statutory limit is £10.81 per elector. (This is for all uses of this power.)
- Section 145 – Local Government Act 1972. This section gives councils the power to:
 - a. Provide entertainment and support for the arts, including public performances, exhibitions, and cultural activities
 - b. Fund artistic works, such as sculptures, carvings, and installations, especially where they contribute to the cultural or aesthetic value of the area.

So, in order for us to pay for it, we'd need to clearly justify it. I think we could clearly do that because:

- It would provide a sculpture as a community artwork that would enhance the appearance of a prominent location and maintain a feature in a space designed around the tree.

- We could use this as an opportunity to increase environmental awareness and increase knowledge around tree management and the part trees play in our environment. We could, for example put a plaque with a QR code on the trunk to direct residents to a page on our website.
- We could engage residents in deciding what they would like the sculpture to be of.

The challenge

...is that it is a tree that the Parish isn't responsible for on land we don't control. If we decided that we could fund it, it could stay with the ManCo. This isn't a blocker if we believe there is sufficient benefit but it might be easier to justify if we owned it or had an agreement with Preim and Crest about how it was looked after and how it could be removed if necessary.

Or we could seek to have ownership of the sculpture and take responsibility for it. We'd then be spending money on something we did own. This would mean needing to reach agreement with Preim/Crest, needing to maintain it, and ensuring we had public liability insurance that covers it.

Ongoing responsibility

If we did own/take responsibility for it, the risk is mitigated by:

- The sculpture being modest in size so it would pose minimal risk as it ages.
- It being located in a prominent location, near to and overlooked by a number of houses. It isn't as isolated as the Acorn so shouldn't be as at risk of graffiti.
- Choosing/asking for a design that doesn't have weak elements that are easy for people to damage.

We would need to inspect it at least annually, remove debris and ideally apply a oil every year or two to help protect it and prolong its life. However it will decay, and last perhaps 10 years or hopefully 15 to 20 years.

Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Application Approved
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Permitted
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted

24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for up to 27,871sqm of unit space (up to 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, services and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted
12/01/2024	S.24/0078/FUL	Unit 3 & 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Erection of a single storey extension to the east of building 4 and a single storey extension to the west of building 3		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension.		Permitted
31/01/2024	S.24/0203/P14J	Unit Q1 (MG Markey Group Ltd) Quadrant Distribution Centre Quadrant Way Hardwicke Gloucester Gloucestershire GL2 2RN	Installation of 325kWp of additional solar panels		Prior Approval Granted
25/01/2024	S.24/0163/FUL	Elm Farm Bristol Road Hardwicke Gloucester Gloucestershire GL2 4RF	Increase height to front boundary wall		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension		Permitted

09/04/ 2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	Change of use of land in the applicant's ownership from public open space to residential use and erection of fencing.		Refusal
09/05/2024	S.24/0558/MINAM	Parcel R2, R6, R8 And R10B Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor Amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 to substitute housetypes, minor adjustments to siting of houses, garages and parking, minor adjustments to landscaping and site boundaries.		Application Approved
23/05/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	(Retrospective) Change of use of land in the applicant's ownership from public open space to residential use and erection of close boarded fencing.		Refusal
10/06/2024	S.24/1067/NEWTPO	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	New Tree Preservation Order - TPO/0600 - Colethrop Farm, Haresfield, Stonehouse, Gloucestershire, 2024		Application Approved
09/07/2024	S.24/1253/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (Contaminated land) from permitted application S.15/1498/VAR for Parcel R2 only (part of S.19/2622/REM)		Refused
27/08/2024	S.24/1534/HHOLD	24 Lime Tree Avenue Hardwicke Gloucester Gloucestershire GL2 4AU	Installation of air source heat pump		Permitted
21/08/2024	S.24/1514/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) from the application S.15/1498/VAR for Parcel R2 only		Withdrawn
13/08/2024	S.24/1463/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 38 (trees) from S.15/1498/VAR for Parcel R2 only		Permitted
09/08/2024	S.24/1449/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 10 (noise report) from S.15/1498/VAR for Parcel R2 only		Refused
23/09/2024	S.24/1701/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of Condition 36 from S.15/1498/VAR - Fire Hydrants Plan/Water Design from S.15/1498/VAR Parcel R2 only		Permitted
04/09/2024	S.24/1318/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 37 (Sustainable Design) from permission S.15/1498/VAR		Permitted
23/10/ 2024	S.24/1922/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 12 (contaminated land) for Parcel R2 from S.15/1498/VAR		Permitted
23/10/2024	S.24/1921/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 4 (LEMP) from the application S.19/2622/REM Parcel R2 only		Permitted

07/11/2024	S.24/2024/OUT	Land South Of Haresfield Lane Hardwicke Gloucester Gloucestersh	Development comprising up to 620 dwellings, land for a primary school and all associated landscaping and infrastructure. All matters are reserved for future determination with the exception of the accesses from Haresfield Lane.		Awaiting decision
10/12/2024	S.24/2234/MINAM	Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to S.19/2352/REM - Alterations to vehicular access, fencing, internal parking/circulation and planting schedule for the allotments		Approved
02/12/2024	S.24/2179/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of Condition 23 (CEMP) from S.15/1498/VAR for parcel R2 only		Refused
02/12/2024	S.24/2178/MINAM	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 - Substitution of house types and associated adjustments to layout		Approved
28/01/ 2025	S.25/0174/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Part discharge of condition 23 (CEMP) from the application S.15/1498/VAR (Parcel R2 only)		Permitted
13/12/2024	S.24/2252/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of condition 6 (archaeology) for Parcels R2, R6, R8 and R10B from S.15/1498/VAR		Refused
18/03/ 2025	S.25/0524/DISCON	Unit 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Discharge of condition 3 (materials) from S.24/0078/FUL (Erection of a single storey extension to unit 3 and unit 4)		Permitted
11/03/ 2025	S.25/0470/DISCON	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 4 (LEMP) from S.19/2621/REM (Reserved matters submission for 163 dwellings from S.15/1498/VAR)		Permitted
11/02/2025	S.25/0273/FUL	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Full planning permission for 9 new residential dwellings (Use Class C3), conversion of existing farmhouse into a new community hub (Use Class E), local retail and commercial space (Use Class E) & associated landscape and infrastructure works		Awaiting decision
09/05/2025	S.25/0889/MINAM	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Non-material amendment to S.19/2658/REM (An area of Public Open Space at Phase 4 of Hunts Grove, pursuant to planning permission S.19/1925/VAR) - Change of play equipment supplier and specification.		Application approved
06/05/2025	S.25/0860/DISCON	Parcel R5 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) for Parcel R5 from S.15/1498/VAR.		Permitted
04/06/2025	S.25/0640/DISCON	Parcel R5 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (contaminated land) for Parcel R5 from S.15/1498/VAR		Refused
30/06/2025	S.25/1245/MINAM	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Non-material amendment to S.19/2621/REM - to substitute house types and associated adjustments to the layout of Parcel R7.		Application Approved

06/06/2025	S.25/1055/CPL	The Former Telephone Exchange Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Proposed conversion of the existing loft space to form a new bedroom and living space, creating a new first floor within the existing structure. It is proposed to construct 4 No new dormer windows in accordance with permitted development rights under Class B as detailed on drawing number 65/02		Application Withdrawn
17/06/2025	S.25/1144/MINAM	Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Non-material amendment to S.20/0103/REM (Reserved Matters application for a community building, grass playing pitches, an artificial pitch, tennis courts, a local equipped area of play (LEAP), car parking and associated infrastructure) - Change of play equipment supplier and specification		Application Approved
14/07/ 2025	S.25/1328/HHOLD	The Former Telephone Exchange Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Proposed loft conversion including installation of dormer windows		Refused
18/08/2025	S.25/1572/DISCON	Parcel R5 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 24 (surface water drainage) and 36 (fire hydrants) from S.15/1498/VAR		Permitted
09/10/ 2025	S.25/1966/DISCON	Parcel R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 24 (SUDS) and 36 (fire hydrants) from S.15/1498/VAR		Awaiting Decision

HUNTS GROVE PC BANK RECONCILIATION 2025-26

BANK BALANCES 30 SEPTEMBER 2025	
Unity Trust Bank	£161,257.36
Unity Trust Savings	£36,381.32
TOTAL MONIES IN BANK	£197,638.68
LESS OUTSTANDING PAYMENTS	
TOTAL OUTSTANDING PAYMENTS	£0.00
TRUE BALANCE AT 30/09/25	£197,638.68
Opening Balance at 01/04/25	£153,145.34
Receipts year to date	£56,035.54
Sub-total	£209,180.88
Expenditure year to date	£11,542.20
TRUE BALANCE AT 30/09/25	£197,638.68

Signed Clerk Date.....

Name

Signed Chairman Date.....

Name

HUNTS GROVE PARISH COUNCIL				
BUDGET COMPARISON REPORT 2025-26				
		£		
INCOME	2025-26 Budget	Received as at 30/09/25	2025/26 Balance	Notes
Precept	55620	55620	0.00	
VAT reclaim	2500	0	2500.00	
Event Grants	0	0	0.00	
Other Grants	0	0.00	0.00	
Other Income	0	0.00	0.00	
CIL	0	0	0.00	
Interest	500	415.54	84.46	
Total Income	58620	56035.54		
EXPENDITURE	2025/26 Budget	Spend as at 30/09/25	2025/26 Balance	
Staff costs (net / paye / pension)	12967	7048.27	5918.73	
Chairman's Allowance	250	0.00	250.00	
General Admin/expenses	2400	1984.29	415.71	
Subscriptions	800	71.00	729.00	
Insurance	1000	1023.65	-23.65	
Donations		0.00	0.00	
Training	1000	225.00	775.00	
IT / Website / Newsletter	3100	580.66	2519.34	
New equipment	3000	0.00	3000.00	
Community Events	10000	0.00	10000.00	
Professional fees	2600	285.00	2315.00	
Youth projects	8000	0.00	8000.00	
Earmarked Reserves contribution	12750	0.00	12750.00	
Total Expenditure	57867	11217.87	46649.13	
EARMARKED RESERVES	£			
Community events	3990.01			
CIL	17044.01	(Plus £22725.34 Unused)		
Professional Fees	8100.00			
Maintenance contingency	32750.00			
Grants/donations	1500.00			
Youth projects	3594.04			
TOTAL EMR	66978.06			

Report

Clerk Sarah Bodmer

Meeting: Full Council
Agenda Item: Payment Schedule
Date and time: 13th October 2025 at 6.30pm

SUMMARY

To provide Council with the list of accounts for payment.

MATTERS FOR VOTING

To approve the payment schedule.

1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
31.10.2025	Clerk Salary – October	£653.72	£0	£825.75
01.10.2025	Cloudy IT	£113.16	£22.63	£135.79
31.08.2025	Pensions (D/D)	£156.89	£0.00	£156.89
01.10.2025	Space Centre Self Storage (D/D)	£73.13	£14.62	£87.75
01.10.2025	Mailchimp - Estimate	£19.86	£3.97	£23.83
30.09.2025	PKF Littlejohn LLP – External Audit Fee	£315.00	£63.00	£378.00
17.10.2025	Adobe Acrobat Pro – PDF Editor Annual Renewal	£198.96	£39.79	£238.75
01.10.2025	Scribe – Subscription – Already Paid	£37.00	£7.40	£44.40
29.09.2025	GAPTC – Course – M Thomas	£45.00	£0.00	£45.00
	TOTALS:	£1612,72	£151.41	£1936.16

Report

Clerk

Meeting: Full Council

Agenda Item: Clerk's Report

Date and time: 13th October 2025 at 6.30pm

MATTERS FOR VOTING

Report for information only.

RESIDENT QUERIES

- Varied resident queries including several Allotment requests, specific requests around individual household issues together with A38 traffic related matters

OTHER MATTERS

- A large proportion of the Clerk's time has been spent transferring the financial data from existing the cash book onto the Scribe system.
- This is still ongoing with the primary aim of having Scribe in a position to be able to use with effect from the November Council meeting
- Additional work carried out to finalise the AGAR return for 2024/2025 – full details will be posted on the website & shared with the Council at the next Full Council Meeting
- Budget preparation – Councillors to start thinking about feeding into this at the next meeting