

6th August 2025

NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 11th August at 6.30pm to 8.30pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. APOLOGIES FOR ABSENCE – 891 – 5 mins

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

2. DECLARATIONS OF INTEREST – 892 – 5 mins

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

3. MINUTES – 893 – 5 mins

- a) To accept as a true record the minutes of the meetings held on 14th July 2025.

4. PUBLIC PARTICIPATION – 894 – 5 mins

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k
- b) To receive reports from District and County Councillors.

5. DEVELOPMENT SITE UPDATES – 895 – 20 mins

- a) To note written (and receive late verbal) updates from Preim and Crest/Seaxburh, and to discuss, and agree any actions on, matters arising from – updates will be provided prior to the meeting so that Councillors can read through them & have any questions ready to ask:

- i. Hunts Grove Extension
- ii. Delivery of infrastructure
- iii. Delivery of amenities
- iv. Maintenance and remedials
- v. Certification, handover and adoption

N.B. Written updates to be provided ahead of the meeting with discussion to focus on matters arising and queries.

- b) Potential adoption of Phase 1 POS by the Parish: to receive updates and agree actions
- c) Potential leasing of Phase 2-4 amenities by the Parish: to receive updates and agree actions
- d) The Farmhouse Triangle: to receive updates

6. RECRUITMENT – 896 – 20 mins

- a) **Councillor vacancies – Cllr Thomas**

7. GROUPS, EVENTS & PROJECTS – 897 – 20 mins

- a) **Working Groups – Monthly Update from each working group –**
 - Coms and engagement – Cllr Thomas, Cllr Thorne**
 - Comm Centre and Sport – Cllr Thomas, Cllr Thorne**
 - Phase 1 – Cllr T-W, Cllr Hampson, Cllr Thorne**
 - Finance and Staffing Working Group (Present and Future) – Cllr T-W, Cllr Thomas**

8. PLANNING – 898 – 5 mins

- a) To consider planning applications received since the last meeting.

9. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY – 890 – 5 mins

- a) To receive an update on any incidents/issues in HG advised by the PCSO's – also receive update on regular meetings & discuss ongoing communication approach – Cllrs Thorne & Turner-Wilkes

10. FINANCE AND PROCEDURES – 891 – 10 mins

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the schedule of payments.
- c) Update on Bank Account Application - Clerk
- d) **Full review of all Council Policies and Procedures by working groups – Standing Orders, Financial Regulation, Asset Register etc – Cllr Thomas**
- e) **NALC Revised pay scales – Cllr Thomas**
- f) **Additional Hours for AGAR return – Cllr Thomas**

11. YOUTH PROVISION – 892 – 5 mins

- a) Update on progress – Cllr Thorne

12. TO RECEIVE THE CLERK REPORT – 893 – 5 mins

- a) To receive Clerk's report

13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS – 894 – 5 mins – to be circulated prior to the meeting

14. COMMUNICATION – 895 – 5 mins

- a) IT upgrade – maintenance of Cloudy IT Contract – Cllr Thomas

RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED

9. VILLAGE MAINTENANCE

10.PARKS & OPEN SPACES UPDATE

11.ENERGY FROM WASTE

12.HIGHWAYS UPDATE

13.WEBSITE & COMMUNICATIONS

14.CORRESPONDENCE.

15.BOUNDARY CONSULTATION.

16.NEIGHBOURHOOD WATCH

17.HUNTS GROVE WOMBLES UPDATE

MINUTES

Meeting: Hunts Grove Parish Annual Council Meeting

Date and time: 14th July 2025 at 6.30 pm

Venue: Hunts Grove Primary Academy

Present:

Cllr Matthew Thomas (Chair)
Cllr Demelza Turner-Wilkes (Vice Chair)
Cllr Kevin Thorne
Cllr Sunny Anyanwu
Cllr N Hussein
Mrs S Bodmer (Clerk)

Also In Attendance:

Sam Goold (Priem)
Andrew Johnson (Tetra Tech)

1. APOLOGIES FOR ABSENCE – 840

Apologies for absence were received from Niki Lathwell (Crest)

Cllr Adam Hampson

2. DECLARATIONS OF INTEREST – 841

There were none received

3. MINUTES – 842

To accept as a true record the Minutes of the meeting held on 9th June 2025

4. PUBLIC PARTICIPATION – 843

No members of the public wished to speak

DISTRICT COUNCILLOR UPDATES:

Cllr John Patient – The Unitary Report to be circulated after the meeting

Speed limits – Council received an update that as roads leading into HG are not yet adopted it's not possible to have 20mph limits if the lead in roads are not adopted. The ideal scenario would be to have the whole area as a 20mph however the issue is to how to achieve this. Traffic study is one way to capture speed data. **ACTION Andrew to discuss with GCC to see how this could be achieved to have a 20mph limit across the area**

It was acknowledged the roads won't be adopted until the Sewers are vested, which will then follow a 12 month maintenance period.

There is a petition in Quedgley re access at Kingsway. It was noted Haresfield Lane has some speed restrictions. The roads are estimated to be at least 12 months away from formal adoption.

Zebra Crossing @ HG Primary - the Clerk provided an update that an online form had been submitted to Highways about the steps required to request a crossing. Contact has been made with the school secretary who will provide near miss data reported via the school office.

District Cllr D Turner-Wilkes – report

Local Plan – an update was provided that the existing plan will expire with SDC writing to Inspectors re a brand new traffic plan.

GCC Meeting – Crest plans have been put through and have gone through planning – with anticipated actions in the Autumn

5. DEVELOPMENT SITE UPDATES – 844

The Parish Council received the Crest & Preim Reports and these were circulated prior to the meeting

Update received from Andrew Johnson

Lime Tree expectation this will be completed by end of this week – rubble removed and seed the area.

Harrier Way – footpath outside school there is cracking on the path. Plans are for this to be completed during the school holidays. Issue is the defib location as this needs to be available to access and would be impacted by the works on the path.

Allotments – further updated expected after 16/7 meeting – works anticipated to be underway this summer.

Phase 2 – remedial list completion – handover will take place once works completed linked to the issues picked up on the walk through with Crest, Preim and HGPC. Update on timeframe requested as originally this was planned as end of June. Resin paths anticipated for repairs to take place in 3 weeks. **ACTION Andrew Johnson to provide a plan of works from the location of the school to entering the POS.**

Anti social behaviour – machinery dumped by the noise bund and police informed.

Position on SDC looking at the POS for adoption – Phase 1 – A remedial list is required as the last one was from May 2022. Need to get an agreed updated list to work from.

Deed of Variation in respect of the commuted sum – Crest have provided a figure. **ACTION Cllr Turner-Wilkes to follow up re the Deed of Variation with SDC** – An email has been sent from Cllr Turner-Wilkes to John Chaplain SGC.

Preim Update - Sam Goold report circulated ahead of the meeting

Phase 2 POS - Crest have agreed to cover the cost of a survey – this will involve equipment attached to a drone checking under the surface soil level. The work will be carried out as a 5 day process – flags will be placed where drone picks up an area to be investigated. An update on findings will follow at the August meeting.

6. RECRUITMENT – 845

The 3 Councillor vacancies have been advertised with a closing date of towards the end of July – the Clerk will circulate all applications received for review.

7. GROUPS, EVENTS & PROJECTS – 846

Working Groups – Monthly Update from each working group –

Coms and engagement – Cllr Thomas, Cllr Thorne

Comm Centre and Sport – Cllr Thomas, Cllr Thorne

Phase 1 – Cllr T-W, Cllr Hampson, Cllr Thorne

Finance and Staffing Working Group (Present and Future) – Cllr T-W, Cllr Thomas

Full review of all Council Policies and Procedures by working groups – Standing Orders, Financial Regulation, Asset Register etc – carried forward as an ongoing item.

Community Centre & sports working group - meeting planned for 15/7

National Allotments society - Council approved a spend of £70 per annum to join providing the benefit of legal advice and draft policies. Proposal made by Cllr Thorne and Seconded by Cllr Thomas.

Legal advice handover document and lease agreement the PC may need to refer for advice.

ACTION Cllr Turner-Wilkes to take forward with SDC re options for free legal advice & to consider GAPTC recommendations for legal advice

Events – New Working Group – Cllr Hussein updated Council of plans to hold a meeting on 23/7 to start planning for the Christmas Fayre with the Grotto, to join up with the PTA and plan the Santa Run.

Sports/Allotments/Booking System – Council discussed the benefits of a survey to obtain an expression of interest, noting this is not actually booking a plot, just putting forward interest. There will be different sizes, full, half and quarter plot options.

Existing Website Review - Parish Online website Annual cost £400 – Cllr Thomas has reviewed and will create a Paper for the August meeting noting this has major benefits and pre built government style.

PHASE 1 Working Group - Cllr Turner-Wilkes to follow up with Mike Towson @ SDC to gain clarity as to when the commuted sum is guaranteed until. Remedial list needs to be updated and there is a need for a SDC visit to the site complete a walk around. **ACTION Cllr Turner-Wilkes to update at August meeting**

Staffing Policies – Council recognised there will be a requirement for increased staffing costs once the allotment, community building and shops progress.

Finance Packages – Cllr Thomas reported back to Council following investigation the Cloudy IT package would not meet our requirements. **Scribe** – Cllr Thomas confirmed this has been recommended. This provides a good allotments package, a finance package and booking system.

The new neighborhood warden is confirmed as Matthew Cullimore. The end goal is to be able to share with HG residents how the area is policed.

Greater Gloucester Unitary **ACTION John Patient to send links for the 3 options.** Cllr Thomas and Cllr Hussein attended the recent meeting, where Strategy and Financial Papers were rejected.

Agenda Refresh – this will simplify the areas for discussion on a monthly basis

8. PLANNING – 847

Council planning applications received and accepted from the last meeting

9. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY – 848

Local Police Update - Cllr Thorne Update - Inspector Gardner Gloucestershire Inspector – The last meeting was in May, there have been no further meetings held since. A review of the boundary map is required as there is evidence this cuts through properties.

IT change is best chance to update the boundary. The neighborhood Wardens for Stonehouse and Quedgely teams are to provide dates to move forward with a meeting. Highlighted to Council there is the potential risk of near miss/threat to life if there is not a clear boundary to define which police force are responsible and to log anti-social issues. **ACTION Cllr Turner-Wilkes to follow up to try and get a date to meet /updated boundary support** It was noted that local PSCO Beth's number on her email is not up to date.

10.FINANCE AND PROCEDURES – 849

Council received and approved the finance papers and authorised the July 2025 Unity payments.

Bank Account – application has been submitted to Hinckley & Rugby – update awaited.

Council received and approved the 2024/2025 Annual Governance and Accountability Return (AGAR)

11.YOUTH PROVISION – 850

Youth provision will be addressed by the newly set up working groups

12. TO RECEIVE THE CLERK REPORT – 851

Council received the Clerk report for the month of June 2025

13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS – 852

Councillors requested to submit reports ahead of the next meeting

14. COMMUNICATION - 853

Close of meeting 8.09 pm

Next Full Council Meeting Monday 11 August 2025

Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Application Approved
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Permitted
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted

24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for up to 27,871sqm of unit space (up to 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, services and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted
12/01/2024	S.24/0078/FUL	Unit 3 & 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Erection of a single storey extension to the east of building 4 and a single storey extension to the west of building 3		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension.		Permitted
31/01/2024	S.24/0203/P14J	Unit Q1 (MG Markey Group Ltd) Quadrant Distribution Centre Quadrant Way Hardwicke Gloucester Gloucestershire GL2 2RN	Installation of 325kWp of additional solar panels		Prior Approval Granted
25/01/2024	S.24/0163/FUL	Elm Farm Bristol Road Hardwicke Gloucester Gloucestershire GL2 4RF	Increase height to front boundary wall		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension		Permitted

09/04/ 2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	Change of use of land in the applicant's ownership from public open space to residential use and erection of fencing.		Refusal
09/05/2024	S.24/0558/MINAM	Parcel R2, R6, R8 And R10B Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor Amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 to substitute housetypes, minor adjustments to siting of houses, garages and parking, minor adjustments to landscaping and site boundaries.		Application Approved
23/05/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	(Retrospective) Change of use of land in the applicant's ownership from public open space to residential use and erection of close boarded fencing.		Refusal
10/06/2024	S.24/1067/NEWTPO	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	New Tree Preservation Order - TPO/0600 - Colethrop Farm, Haresfield, Stonehouse, Gloucestershire, 2024		Application Approved
09/07/2024	S.24/1253/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (Contaminated land) from permitted application S.15/1498/VAR for Parcel R2 only (part of S.19/2622/REM)		Refused
27/08/2024	S.24/1534/HHOLD	24 Lime Tree Avenue Hardwicke Gloucester Gloucestershire GL2 4AU	Installation of air source heat pump		Permitted
21/08/2024	S.24/1514/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) from the application S.15/1498/VAR for Parcel R2 only		Withdrawn
13/08/2024	S.24/1463/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 38 (trees) from S.15/1498/VAR for Parcel R2 only		Permitted
09/08/2024	S.24/1449/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 10 (noise report) from S.15/1498/VAR for Parcel R2 only		Refused
23/09/2024	S.24/1701/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of Condition 36 from S.15/1498/VAR - Fire Hydrants Plan/Water Design from S.15/1498/VAR Parcel R2 only		Permitted
04/09/2024	S.24/1318/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 37 (Sustainable Design) from permission S.15/1498/VAR		Permitted
23/10/ 2024	S.24/1922/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 12 (contaminated land) for Parcel R2 from S.15/1498/VAR		Permitted
23/10/2024	S.24/1921/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 4 (LEMP) from the application S.19/2622/REM Parcel R2 only		Permitted

07/11/2024	S.24/2024/OUT	Land South Of Haresfield Lane Hardwicke Gloucester Gloucestersh	Development comprising up to 620 dwellings, land for a primary school and all associated landscaping and infrastructure. All matters are reserved for future determination with the exception of the accesses from Haresfield Lane.		Awaiting decision
10/12/2024	S.24/2234/MINAM	Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to S.19/2352/REM - Alterations to vehicular access, fencing, internal parking/circulation and planting schedule for the allotments		Approved
02/12/2024	S.24/2179/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of Condition 23 (CEMP) from S.15/1498/VAR for parcel R2 only		Refused
02/12/2024	S.24/2178/MINAM	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 - Substitution of house types and associated adjustments to layout		Approved
28/01/ 2025	S.25/0174/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Part discharge of condition 23 (CEMP) from the application S.15/1498/VAR (Parcel R2 only)		Permitted
13/12/2024	S.24/2252/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of condition 6 (archaeology) for Parcels R2, R6, R8 and R10B from S.15/1498/VAR		Refused
18/03/ 2025	S.25/0524/DISCON	Unit 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Discharge of condition 3 (materials) from S.24/0078/FUL (Erection of a single storey extension to unit 3 and unit 4)		Permitted
11/03/ 2025	S.25/0470/DISCON	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 4 (LEMP) from S.19/2621/REM (Reserved matters submission for 163 dwellings from S.15/1498/VAR)		Permitted
11/02/2025	S.25/0273/FUL	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Full planning permission for 9 new residential dwellings (Use Class C3), conversion of existing farmhouse into a new community hub (Use Class E), local retail and commercial space (Use Class E) & associated landscape and infrastructure works		Awaiting decision
09/05/2025	S.25/0889/MINAM	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Non-material amendment to S.19/2658/REM (An area of Public Open Space at Phase 4 of Hunts Grove, pursuant to planning permission S.19/1925/VAR) - Change of play equipment supplier and specification.		Application approved
06/05/2025	S.25/0860/DISCON	Parcel R5 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) for Parcel R5 from S.15/1498/VAR.		Permitted
04/06/2025	S.25/0640/DISCON	Parcel R5 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (contaminated land) for Parcel R5 from S.15/1498/VAR		Refused
30/06/2025	S.25/1245/MINAM	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Non-material amendment to S.19/2621/REM - to substitute house types and associated adjustments to the layout of Parcel R7.		Application Approved

06/06/2025	S.25/1055/CPL	The Former Telephone Exchange Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Proposed conversion of the existing loft space to form a new bedroom and living space, creating a new first floor within the existing structure. It is proposed to construct 4 No new dormer windows in accordance with permitted development rights under Class B as detailed on drawing number 65/02		Application Withdrawn
17/06/2025	S.25/1144/MINAM	Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Non-material amendment to S.20/0103/REM (Reserved Matters application for a community building, grass playing pitches, an artificial pitch, tennis courts, a local equipped area of play (LEAP), car parking and associated infrastructure) - Change of play equipment supplier and specification		Application Approved
14/07/ 2025	S.25/1328/HHOLD	The Former Telephone Exchange Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Proposed loft conversion including installation of dormer windows		Awaiting Decision

HUNTS GROVE PC BANK RECONCILIATION 2025-26

BANK BALANCES 31 JULY 2025	
Unity Trust Bank	£139,103.44
Unity Trust Savings	£36,176.16
TOTAL MONIES IN BANK	£175,279.60
LESS OUTSTANDING PAYMENTS	
TOTAL OUTSTANDING PAYMENTS	£0.00
TRUE BALANCE AT 31/07/25	£175,279.60
Opening Balance at 01/04/25	£153,145.34
Receipts year to date	£28,020.38
Sub-total	£181,165.72
Expenditure year to date	£5,886.12
TRUE BALANCE AT 31/07/25	£175,279.60

Signed Clerk Date.....

Name

Signed Chairman Date.....

Name

HUNTS GROVE PARISH COUNCIL				
BUDGET COMPARISON REPORT 2025-26				
		£		
INCOME	2024-25 Budget	Received as at 31/07/25	2025/26 Balance	Notes
Precept	55620	27810	27810.00	
VAT reclaim	2500	0	2500.00	
Event Grants	0	0	0.00	
Other Grants	0	0.00	0.00	
Other Income	0	0.00	0.00	
CIL	0	0	0.00	
Interest	500	210.38	289.62	
Total Income	58620	28020.38		
EXPENDITURE	2024/25 Budget	Spend as at 31/07/25	2025/26 Balance	
Staff costs (net / paye / pension)	12967	3798.91	9168.09	
Chairman's Allowance	250	0.00	250.00	
General Admin/expenses	2400	1010.35	1389.65	
Subscriptions	800	0.00	800.00	
Insurance	1000	0.00	1000.00	
Donations		0.00	0.00	
Training	1000	225.00	775.00	
IT / Website / Newsletter	3100	388.40	2711.60	
New equipment	3000	0.00	3000.00	
Community Events	10000	0.00	10000.00	
Professional fees	2600	285.00	2315.00	
Youth projects	8000	0.00	8000.00	
Earmarked Reserves contribution	12750	0.00	12750.00	
Total Expenditure	57867	5707.66	52159.34	
EARMARKED RESERVES	£			
Community events	3990.01			
CIL	17044.01	(Plus £22725.34 Unused)		
Professional Fees	8100.00			
Maintenance contingency	32750.00			
Grants/donations	1500.00			
Youth projects	3594.04			
TOTAL EMR	66978.06			

Report

Clerk Sarah Bodmer

Meeting: Full Council
Agenda Item: Payment Schedule
Date and time: 11th August 2025 at 6.30pm

SUMMARY

To provide Council with the list of accounts for payment.

MATTERS FOR VOTING

To approve the payment schedule.

1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
20.08.2025	Clerk Salary	£634.53	£0	£826.55
01.08.2025	Cloudy IT	£70.10	£14.02	£84.12
31.08.2025	Pensions (D/D)	£152.10	£0.00	£152.10
05.08.2025	National Allotment Society – Membership Fee – Already paid – approved at last meeting on 11/07/25	£85.00	£0.00	£85.00
01.08.2025	Space Centre Self Storage (D/D)	£73.13	£14.62	£87.75
01.08.2025	Mailchimp - Estimate	£20.20	£4.04	£24.24
02.08.2025	ICO – Annual Fee – (D/D – 13.09.2025))	£52.00	£0.00	£52.00
01.08.2025	School Hire – Rental of Rooms – HG Primary Academy - Mon, 11 Aug 2025 to Tue, 9 Sep 2025 (D/D)	£175.00	£0.00	£175.00
	TOTALS:	£1262.06	£32.68	£1486.76

Report

Clerk

Meeting: Full Council

Agenda Item: Clerk's Report

Date and time: 11th August 2025 at 6.30pm

MATTERS FOR VOTING

Report for information only.

RESIDENT QUERIES

- The majority of the resident queries were around various issues with A38 congestion & allotments as was the case last month
- **OTHER MATTERS**
- New Councillors – introduction calls with 3 of the new potential Councillors and ongoing administration to co-ordinate meetings etc
- We have received interest from JR Cakes in running the café within the new Community Centre
- Application for joining the National Allotment Society completed
- Ongoing activity with Building Society around set up of new account