

6th August 2025

NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 11th August at 6.30pm to 8.30pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. APOLOGIES FOR ABSENCE – 891 – 5 mins

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

2. DECLARATIONS OF INTEREST – 892 – 5 mins

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

3. MINUTES – 893 – 5 mins

- a) To accept as a true record the minutes of the meetings held on 14th July 2025.

4. PUBLIC PARTICIPATION – 894 – 5 mins

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k
- b) To receive reports from District and County Councillors.

5. DEVELOPMENT SITE UPDATES – 895 – 20 mins

- a) To note written (and receive late verbal) updates from Preim and Crest/Seaxburh, and to discuss, and agree any actions on, matters arising from – updates will be provided prior to the meeting so that Councillors can read through them & have any questions ready to ask:

- i. Hunts Grove Extension
- ii. Delivery of infrastructure
- iii. Delivery of amenities
- iv. Maintenance and remedials
- v. Certification, handover and adoption

N.B. Written updates to be provided ahead of the meeting with discussion to focus on matters arising and queries.

- b) Potential adoption of Phase 1 POS by the Parish: to receive updates and agree actions
- c) Potential leasing of Phase 2-4 amenities by the Parish: to receive updates and agree actions
- d) The Farmhouse Triangle: to receive updates

6. RECRUITMENT – 896 – 20 mins

- a) **Councillor vacancies – Cllr Thomas**

7. GROUPS, EVENTS & PROJECTS – 897 – 20 mins

- a) **Working Groups – Monthly Update from each working group –**
 - Coms and engagement – Cllr Thomas, Cllr Thorne**
 - Comm Centre and Sport – Cllr Thomas, Cllr Thorne**
 - Phase 1 – Cllr T-W, Cllr Hampson, Cllr Thorne**
 - Finance and Staffing Working Group (Present and Future) – Cllr T-W, Cllr Thomas**

8. PLANNING – 898 – 5 mins

- a) To consider planning applications received since the last meeting.

9. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY – 890 – 5 mins

- a) To receive an update on any incidents/issues in HG advised by the PCSO's – also receive update on regular meetings & discuss ongoing communication approach – Cllrs Thorne & Turner-Wilkes

10. FINANCE AND PROCEDURES – 891 – 10 mins

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the schedule of payments.
- c) Update on Bank Account Application - Clerk
- d) **Full review of all Council Policies and Procedures by working groups – Standing Orders, Financial Regulation, Asset Register etc – Cllr Thomas**
- e) **NALC Revised pay scales – Cllr Thomas**
- f) **Additional Hours for AGAR return – Cllr Thomas**

11. YOUTH PROVISION – 892 – 5 mins

- a) Update on progress – Cllr Thorne

12. TO RECEIVE THE CLERK REPORT – 893 – 5 mins

- a) To receive Clerk's report

13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS – 894 – 5 mins – to be circulated prior to the meeting

14. COMMUNICATION – 895 – 5 mins

- a) IT upgrade – maintenance of Cloudy IT Contract – Cllr Thomas

RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED

9. VILLAGE MAINTENANCE

10.PARKS & OPEN SPACES UPDATE

11.ENERGY FROM WASTE

12.HIGHWAYS UPDATE

13.WEBSITE & COMMUNICATIONS

14.CORRESPONDENCE.

15.BOUNDARY CONSULTATION.

16.NEIGHBOURHOOD WATCH

17.HUNTS GROVE WOMBLES UPDATE