



HUNTS GROVE ANNUAL PARISH MEETING

(A meeting of the electorate)

**HELD AT HUNTS GROVE PRIMARY ACADEMY
ON MONDAY 12th MAY 2025 at 6.00pm**

- 1. WELCOME AND INTRODUCTION FROM COUNCIL CHAIRMAN**
- 2. TO RECEIVE THE CHAIRMAN'S ANNUAL REPORT INCLUDING FINANCES FOR 2024/25**
- 3. TO RECEIVE QUESTIONS OR ISSUES RAISED FROM RESIDENTS OF HUNTS GROVE.**
- 4. UPDATE FROM SPORTILY ON ACTIVITIES IN HUNTS GROVE**

6th May 2025

NOTICE OF ANNUAL GENERAL PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 12th May at 7.00pm to 9.00pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

- 1. TO ELECT CHAIR OF HUNTS GROVE PARISH COUNCIL AND RECEIVE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE – 809**
- 2. TO ELECT VICE-CHAIR OF HUNTS GROVE PARISH COUNCIL - 810**
- 3. TO APPOINT OFFICERS AND REPRESENTATIVES TO COMMITTEES / WORKING GROUPS / EXTERNAL BODIES AS APPROPRIATE - 811**
- 4. TO ADOPT THE STANDING ORDERS / FINANCIAL REGULATIONS / RISK REGISTER / ASSET REGISTER – 812 – 15 Mins**
- 5. APOLOGIES FOR ABSENCE – 813 – 5 mins**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

6. DECLARATIONS OF INTEREST – 814 – 5 mins

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

7. MINUTES – 815 – 5 mins

- a) To accept as a true record the minutes of the meeting held on 14th April 2025.

8. PUBLIC PARTICIPATION – 816 – 5 mins

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k
- b) To receive reports from District and County Councillors.

9. DEVELOPMENT SITE UPDATES – 817 – 20 mins

- a) To note written (and receive late verbal) updates from Preim and Crest/Seaxburh, and to discuss, and agree any actions on, matters arising from – updates will be provided prior to the meeting so that Councillors can read through them & have any questions ready to ask:

- i. Hunts Grove Extension
- ii. Delivery of infrastructure
- iii. Delivery of amenities
- iv. Maintenance and remedials
- v. Certification, handover and adoption

N.B. Written updates to be provided ahead of the meeting with discussion to focus on matters arising and queries.

- b) Potential adoption of Phase 1 POS by the Parish: to receive updates and agree actions
- c) Potential leasing of Phase 2-4 amenities by the Parish: to receive updates and agree actions
- d) The Farmhouse Triangle: to receive updates

10.RECRUITMENT – 818 – 10 mins

- a) Councillor vacancies – discuss 2 vacancies & next steps – Cllr Thomas

11.GROUPS, EVENTS & PROJECTS – 819 – 20 mins

- a) Hunts Grove Wombles update – Cllr Thorne
- b) **Working Groups – Monthly Update from each working group –**
 - Coms and engagement – Cllr Thomas, Cllr Thorne**
 - Comm Centre and Sport – Cllr Thomas, Cllr Thorne**
 - Phase 1 – Cllr T-W, Cllr Hampson, Cllr Thorne**
 - Finance and Staffing Working Group (Present and Future) – Cllr T-W, Cllr Thomas**

12.PLANNING – 820 – 5 mins

- a) To consider planning applications received since the last meeting.

13.TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY – 821 – 5 mins

- a) To receive an update on any incidents/issues in HG advised by the PCSO's – also receive update on regular meetings & discuss ongoing communication approach – Cllrs Thorne & Turner-Wilkes

14. FINANCE AND PROCEDURES – 822 – 10 mins

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the schedule of payments.
- c) **Current position around set up of new bank account - Clerk**

15.YOUTH PROVISION – 823 – 5 mins

- a) Update on progress – Cllr Thorne

16. TO RECEIVE THE CLERK REPORT – 824 – 5 mins

- a) To receive Clerk's report

17. TO RECEIVE REPORTS FROM PARISH COUNCILLORS – 825 – 5 mins – to be circulated prior to the meeting

18. COMMUNICATION – 862 – 0 mins

RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED

9. VILLAGE MAINTENANCE

10.PARKS & OPEN SPACES UPDATE

11.ENERGY FROM WASTE

12.HIGHWAYS UPDATE

13.WEBSITE & COMMUNICATIONS

14.CORRESPONDENCE.

15.BOUNDARY CONSULTATION.

16.NEIGHBOURHOOD WATCH

MINUTES

Meeting: Hunts Grove Parish Council Meeting

Date and time: 14th April 2025 at 6.30pm

Venue: Hunts Grove Primary Academy

Present:

Cllr Demelza Turner-Wilkes (Vice Chair)

Cllr Kevin Thorne

Cllr Matthew Thomas (Chair)

Also In Attendance:

Niki Lathwell, Crest Nicholson representative

Sam Goold (Preim)

796/25 APOLOGIES FOR ABSENCE

Cllr N Hussein

Cllr Leigh Binns

Cllr Adam Hampson

Clerk S Bodmer

797/25 DECLARATIONS OF INTEREST

There were none received

798/25 MINUTES

To accept as a true record the minutes of the meeting held on 10 March 2025.

799/25 PUBLIC PARTICIPATION

No members of the public wished to speak

800/25 DISTRICT COUNCILLORS REPORTS

County Council

Planted 500,00 trees to date, with a target of 1,000,000.

A46 and A436 – 2 Speed cameras

98% of Gloucestershire has access to broadband, remaining won't be fibre.

New guide to adult social care launched.

Last meeting for Cllr Davies to attend at Huntsgrove, following the boundary change.

District Council

Local plan

Cllr Maisey has passed away.

DCC and full council have met in April – update to follow once Minutes are available

Expectation for an extraordinary meeting to be held in May to cover the planning for the community building

DEVELOPMENT SITE UPDATES

Crest Report - Niki Lathwell April 2025 update

Council received an update on the report circulated.

Cllr Thorne to raise the points agreed on the planning application on 15 April 2025, to be submitted prior to the extended deadline.

UPDATE FROM SAM GOOLD – PREIM

Council received an update on the report circulated

801/25 RECRUITMENT – 1 existing Cllr vacancy, along with a second vacancy following the resignation of Cllr L Binns

802/25 GROUPS, EVENTS & PROJECTS

Council received an update on Wombles

Working Groups confirmed as

Communications & Engagement – Cllr Thomas & Cllr Thorne

Comm Centre & Sport – Cllr Thomas & Cllr Thorne

Phase 1 – Cllr Turner-Wilkes & Cllr Hampson & Cllr Thorne

Finance & Staffing working group (present & future) – Cllr Turner-Wilkes & Cllr Thomas

803/25 PLANNING

Council planning applications received and accepted from the last meeting

804/25 TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY

Waiting to confirm & align dates for meeting with PSCOs

805/25 FINANCE AND PROCEDURES

Council received and approved the finance papers and authorized the April 2025 Unity payments.

www.huntsgrove-pc.gov.uk

Bank Account – Update required from the Clerk on progress with new account

806/25 YOUTH PROVISION

To be reviewed as part of the working group

807/25 COMMUNICATION

Next meeting 12 May 2025 to include the Annual Parish Meeting
and Annual General Meeting

Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Awaiting decision
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Permitted
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted

24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for up to 27,871sqm of unit space (up to 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, services and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted
12/01/2024	S.24/0078/FUL	Unit 3 & 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Erection of a single storey extension to the east of building 4 and a single storey extension to the west of building 3		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension.		Permitted
31/01/2024	S.24/0203/P14J	Unit Q1 (MG Markey Group Ltd) Quadrant Distribution Centre Quadrant Way Hardwicke Gloucester Gloucestershire GL2 2RN	Installation of 325kWp of additional solar panels		Prior Approval Granted
25/01/2024	S.24/0163/FUL	Elm Farm Bristol Road Hardwicke Gloucester Gloucestershire GL2 4RF	Increase height to front boundary wall		Permitted
02/01/2024	S.24/0017/CPL	Springfield Bath Road Hardwicke Gloucester Gloucestershire GL2 2RG	Erection of a single storey side extension		Permitted

09/04/ 2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	Change of use of land in the applicant's ownership from public open space to residential use and erection of fencing.		Refusal
09/05/2024	S.24/0558/MINAM	Parcel R2, R6, R8 And R10B Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor Amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 to substitute housetypes, minor adjustments to siting of houses, garages and parking, minor adjustments to landscaping and site boundaries.		Application Approved
23/05/2024	S.24/0225/FUL	24 Knotgrass Way Hardwicke Gloucester Gloucestershire GL2 4DY	(Retrospective) Change of use of land in the applicant's ownership from public open space to residential use and erection of close boarded fencing.		Refusal
10/06/2024	S.24/1067/NEWTPO	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	New Tree Preservation Order - TPO/0600 - Colethrop Farm, Haresfield, Stonehouse, Gloucestershire, 2024		Application Approved
09/07/2024	S.24/1253/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 12 (Contaminated land) from permitted application S.15/1498/VAR for Parcel R2 only (part of S.19/2622/REM)		Refused
27/08/2024	S.24/1534/HHOLD	24 Lime Tree Avenue Hardwicke Gloucester Gloucestershire GL2 4AU	Installation of air source heat pump		Permitted
21/08/2024	S.24/1514/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 23 (CEMP) from the application S.15/1498/VAR for Parcel R2 only		Withdrawn
13/08/2024	S.24/1463/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 38 (trees) from S.15/1498/VAR for Parcel R2 only		Permitted
09/08/2024	S.24/1449/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 10 (noise report) from S.15/1498/VAR for Parcel R2 only		Refused
23/09/2024	S.24/1701/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of Condition 36 from S.15/1498/VAR - Fire Hydrants Plan/Water Design from S.15/1498/VAR Parcel R2 only		Permitted
04/09/2024	S.24/1318/DISCON	Parcel R2 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 37 (Sustainable Design) from permission S.15/1498/VAR		Permitted
23/10/ 2024	S.24/1922/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 12 (contaminated land) for Parcel R2 from S.15/1498/VAR		Permitted
23/10/2024	S.24/1921/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of condition 4 (LEMP) from the application S.19/2622/REM Parcel R2 only		Permitted

07/11/2024	S.24/2024/OUT	Land South Of Haresfield Lane Hardwicke Gloucester Gloucestersh	Development comprising up to 620 dwellings, land for a primary school and all associated landscaping and infrastructure. All matters are reserved for future determination with the exception of the accesses from Haresfield Lane.		Awaiting decision
10/12/2024	S.24/2234/MINAM	Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to S.19/2352/REM - Alterations to vehicular access, fencing, internal parking/circulation and planting schedule for the allotments		Awaiting decision
02/12/2024	S.24/2179/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Discharge of Condition 23 (CEMP) from S.15/1498/VAR for parcel R2 only		Refused
02/12/2024	S.24/2178/MINAM	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Minor amendment to permitted Reserved matters S.19/2622/REM (for 138 dwellings (Phase 4) from S.15/1498/VAR) - Substitution of approved plans identified on Condition 1 - Substitution of house types and associated adjustments to layout		Approved
28/01/ 2025	S.25/0174/DISCON	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Part discharge of condition 23 (CEMP) from the application S.15/1498/VAR (Parcel R2 only)		Permitted
13/12/2024	S.24/2252/DISCON	Land At Colethrop Farm Bath Road Hardwicke Gloucester Gloucestershire	Discharge of condition 6 (archaeology) for Parcels R2, R6, R8 and R10B from S.15/1498/VAR		Awaiting decision
18/03/ 2025	S.25/0524/DISCON	Unit 4 The Perry Centre Davy Way Hardwicke Gloucester Gloucestershire GL2 2AD	Discharge of condition 3 (materials) from S.24/0078/FUL (Erection of a single storey extension to unit 3 and unit 4)		Permitted
11/03/ 2025	S.25/0470/DISCON	Parcels R3 R3EL R5 And R7 Hunts Grove Phase 4 Hunts Grove Drive Hardwicke Gloucester Gloucestershire	Discharge of condition 4 (LEMP) from S.19/2621/REM (Reserved matters submission for 163 dwellings from S.15/1498/VAR)		Awaiting decision
11/02/2025	S.25/0273/FUL	Colethrop Farm Haresfield Stonehouse Gloucestershire GL10 3EJ	Full planning permission for 9 new residential dwellings (Use Class C3), conversion of existing farmhouse into a new community hub (Use Class E), local retail and commercial space (Use Class E) & associated landscape and infrastructure works		Awaiting decision

HUNTS GROVE PC BANK RECONCILIATION 2023-24

BANK BALANCES 30 APRIL 2025	
Unity Trust Bank	£143,889.81
Unity Trust Savings	£35,965.78
TOTAL MONIES IN BANK	£179,855.59
LESS OUTSTANDING PAYMENTS	
TOTAL OUTSTANDING PAYMENTS	£0.00
TRUE BALANCE AT 30/04/25	£179,855.59
Opening Balance at 01/04/25	£153,145.34
Receipts year to date	£27,810.00
Sub-total	£180,955.34
Expenditure year to date	£1,099.75
TRUE BALANCE AT 30/04/24	£179,855.59

Signed Clerk Date.....
Name

Signed Chairman Date.....
Name

HUNTS GROVE PARISH COUNCIL				
BUDGET COMPARISON REPORT 2025-26				
		£		
INCOME	2025-26 Budget	Received as at 30/04/25	2025/26 Balance	Notes
Precept	55620	27810	27810.00	
VAT reclaim	2500	0	0.00	
Event Grants	0	0	0.00	
Other Grants	0	0.00	0.00	
Other Income	0	0.00	0.00	
CIL	0	0	0.00	
Interest	500	0	0.00	
Total Income	58620	27810		
EXPENDITURE	2025/26 Budget	Spend as at 30/04/25	2025/26 Balance	
Staff costs (net / paye / pension)	12967	786.63	12180.37	
Chairman's Allowance	250	0.00	250.00	
General Admin/expenses	2400	145.51	2254.49	
Subscriptions	800	0.00	800.00	
Insurance	1000	0.00	1000.00	
Donations		0.00	0.00	
Training	1000	0.00	1000.00	
IT / Website / Newsletter	3100	134.60	2965.40	
New equipment	3000	0.00	3000.00	
Community Events	10000	0.00	10000.00	
Professional fees	2600	0.00	2600.00	
Youth projects	8000	0.00	8000.00	
Earmarked Reserves contribution	12750	0.00	12750.00	
Total Expenditure	57867	1066.74	56800.26	
EARMARKED RESERVES	£			
Community events	3990.01			
CIL	39769.35			
Professional Fees	8100.00			
Maintenance contingency	32750.00			
Grants/donations	1500.00			
Youth projects	3594.04			
TOTAL EMR	86109.36			

Report

Clerk Sarah Bodmer

Meeting: Full Council
Agenda Item: Payment Schedule
Date and time: 12th May 2025 at 7.00pm

SUMMARY

To provide Council with the list of accounts for payment.

MATTERS FOR VOTING

To approve the payment schedule.

1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
20.05.2025	Clerk Salary	£634.33	£0	£826.55
01.05.2025	Cloudy IT	£70.10	£14.02	£84.12
31.05.2025	Pensions (D/D)	£152.10	£0.00	£152.10
24.03.2025	Gloucester Assoc of Parish & Town Councils – Courses – Cllrs Anyanwu & O'Toole	£90.00	£0.00	£90.00
01.05.2025	Space Centre Self Storage (D/D)	£73.13	£14.62	£87.75
03.05.2025	Space Centre Self Storage – Replacement key & fob	£25.00	£5.00	£30.00
01.05.2025	Mailchimp	£20.02	£4.00	£24.02
25.04.2025	Expenses Clerk – Printing Costs – paper & ink	£26.98	£0.00	£26.98
	TOTALS:	£1,091.66	£37.64	£1,321.52

Report

Clerk

Meeting: Full Council

Agenda Item: Clerk's Report

Date and time: 12th May 2025 at 7.00pm

MATTERS FOR VOTING

Report for information only.

RESIDENT QUERIES

- Ongoing queries around various issues with POS, roads & individual resident queries
- **OTHER MATTERS**
- Following up with Hinckley & Rugby Building Society on set up of new bank account
- Liaising with GAPTC around preparation for the AGAR
- Resignation of Councillor
- Set up of new financial year documentation