

6th May 2025

NOTICE OF ANNUAL GENERAL PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 12th May at 7.00pm to 9.00pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

- 1. TO ELECT CHAIR OF HUNTS GROVE PARISH COUNCIL AND RECEIVE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE – 809**
- 2. TO ELECT VICE-CHAIR OF HUNTS GROVE PARISH COUNCIL - 810**
- 3. TO APPOINT OFFICERS AND REPRESENTATIVES TO COMMITTEES / WORKING GROUPS / EXTERNAL BODIES AS APPROPRIATE - 811**
- 4. TO ADOPT THE STANDING ORDERS / FINANCIAL REGULATIONS / RISK REGISTER / ASSET REGISTER – 812 – 15 Mins**
- 5. APOLOGIES FOR ABSENCE – 813 – 5 mins**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

6. DECLARATIONS OF INTEREST – 814 – 5 mins

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

7. MINUTES – 815 – 5 mins

- a) To accept as a true record the minutes of the meeting held on 14th April 2025.

8. PUBLIC PARTICIPATION – 816 – 5 mins

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k
- b) To receive reports from District and County Councillors.

9. DEVELOPMENT SITE UPDATES – 817 – 20 mins

- a) To note written (and receive late verbal) updates from Preim and Crest/Seaxburh, and to discuss, and agree any actions on, matters arising from – updates will be provided prior to the meeting so that Councillors can read through them & have any questions ready to ask:

- i. Hunts Grove Extension
- ii. Delivery of infrastructure
- iii. Delivery of amenities
- iv. Maintenance and remedials
- v. Certification, handover and adoption

N.B. Written updates to be provided ahead of the meeting with discussion to focus on matters arising and queries.

- b) Potential adoption of Phase 1 POS by the Parish: to receive updates and agree actions
- c) Potential leasing of Phase 2-4 amenities by the Parish: to receive updates and agree actions
- d) The Farmhouse Triangle: to receive updates

10.RECRUITMENT – 818 – 10 mins

- a) Councillor vacancies – discuss 2 vacancies & next steps – Cllr Thomas

11.GROUPS, EVENTS & PROJECTS – 819 – 20 mins

- a) Hunts Grove Wombles update – Cllr Thorne
- b) **Working Groups – Monthly Update from each working group –**
 - Coms and engagement – Cllr Thomas, Cllr Thorne**
 - Comm Centre and Sport – Cllr Thomas, Cllr Thorne**
 - Phase 1 – Cllr T-W, Cllr Hampson, Cllr Thorne**
 - Finance and Staffing Working Group (Present and Future) – Cllr T-W, Cllr Thomas**

12.PLANNING – 820 – 5 mins

- a) To consider planning applications received since the last meeting.

13.TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY – 821 – 5 mins

- a) To receive an update on any incidents/issues in HG advised by the PCSO's – also receive update on regular meetings & discuss ongoing communication approach – Cllrs Thorne & Turner-Wilkes

14. FINANCE AND PROCEDURES – 822 – 10 mins

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the schedule of payments.
- c) **Current position around set up of new bank account - Clerk**

15.YOUTH PROVISION – 823 – 5 mins

- a) Update on progress – Cllr Thorne

16. TO RECEIVE THE CLERK REPORT – 824 – 5 mins

- a) To receive Clerk's report

17. TO RECEIVE REPORTS FROM PARISH COUNCILLORS – 825 – 5 mins – to be circulated prior to the meeting

18. COMMUNICATION – 862 – 0 mins

RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED

9. VILLAGE MAINTENANCE

10. PARKS & OPEN SPACES UPDATE

11. ENERGY FROM WASTE

12. HIGHWAYS UPDATE

13. WEBSITE & COMMUNICATIONS

14. CORRESPONDENCE.

15. BOUNDARY CONSULTATION.

16. NEIGHBOURHOOD WATCH