

2nd January 2024

NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 8th January 2024 at 6.30pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Sarah Bodmer, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

3. MINUTES

- a) To accept as a true record the minutes of the meeting held on 11th December 2023.

4. PUBLIC PARTICIPATION

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.
- b) To receive reports from District and County Councillors.

5. GROUPS, EVENTS & PROJECTS

- a) Hunts Grove Wombles update – Report from Cllr Meecham

- b) To receive updates on the following community events:
 - Santa Dash held 17th December

9. DEVELOPMENT SITE UPDATES

- a) To receive an update from Crest Nicholson.
- b) To consider issues relating to village maintenance.
- c) To receive an update regarding the management company.
- d) To receive an update on the Crest communication regarding the community building - formal response from Crest on the matter of CFL offering to design and construct the Hunts Grove community building
- e) To receive an update on the Travel Plan.
- f) Update regarding the parish council's adoption of Phase 1
- g) To consider the council's position on HG extension
- h) To receive an update on residents query on extension plans - Crest and Priem on the task of bringing the site up to adoption standard
- i) To receive an update on Water Management - POS Drainage issues
- j) To receive an update on the Tree survey/concerns raised about risk of danger to property/residents
- k) To receive an update regarding Phase One house sales

10. GROUPS, EVENTS & PROJECTS

- a) To receive an update on the Naming Project - Cllr Thorne

11. PLANNING

- a) To consider planning applications received since publication of the agenda.

12. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY

- a) To note that the date of the Councillor Advocacy Scheme meeting (Gloucester) is 17th January at 6.30pm – Cllr Thorne has agreed to attend.

13. RECRUITMENT

- a) Clerk Contract to sign following the appointment of Sarah Bodmer as Parish Clerk & RFO.
- b) Elections deadline - To consider Cllr recruitment in preparation for May – Clerk to provide an update on an Elections meeting on 20/2. The briefing will take place in the Council Chamber at Ebley Mill.
- c) Parish Village Ranger – carried forward from December 2023 meeting – budget to appoint in 2024/25 to oversee phase 1 areas

14. FINANCE AND PROCEDURES

- a) To receive the bank reconciliation and budget comparison reports for the last period.
- b) To approve the draft budget 2024/25 – Precept submission deadline 31/1/24
- c) To approve the schedule of payments.

15. YOUTH PROVISION

- a) Update on the Youth Provision tender – Clerk update

16. TO RECEIVE THE CLERK REPORT

17. TO RECEIVE REPORTS FROM PARISH COUNCILLORS

RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED

18. DEVELOPMENT SITE UPDATES

- a) To receive updates from PREIM and discuss matters arising.
- b) Colethrop Farm Ltd (CFL) updates.

19. VILLAGE MAINTENANCE

- a) Review updates to the Village Survey Report
- b) Health & Safety Issues (play equipment, old farm cistern)

20. PARKS & OPEN SPACES UPDATE

- a) To receive an update from Cllr Turner-Wilkes.

21. ENERGY FROM WASTE

- a) To receive an update from the Community Liaison Group (CLG) representatives.

22. HIGHWAYS UPDATE

- a) Haresfield Lane works update.
- b) Harrier Way Junction and resurfacing updates.
- c) A38 junction works & construction traffic routing.
- d) To receive an update on “hedgehog highway” campaign.
- e) “20 is plenty” Project.

23. WEBSITE & COMMUNICATIONS

- a) To receive the communication report.
- b) To receive an update on the Parish Mailing List.
- c) To receive an update on the Business Directory.

24. CORRESPONDENCE.

25. BOUNDARY CONSULTATION

- a) To agree response to the Gloucestershire division boundary consultation
- b) To receive an update on the request for support to review the boundary between Hunts Grove and Quedgeley and decide next steps

MINUTES

Meeting: Hunts Grove Parish Council Meeting
Date and time: 11th December 2023 at 6.30pm
Venue: Hunts Grove Primary Academy

Present:

Cllr Demelza Turner-Wilkes (Chair)
Cllr Mark Ryder (Vice Chair)
Cllr Adam Hampson
Cllr Kevin Thorne
Cllr Sandra Meecham

Also In Attendance:

Ms L Brailsford, Crest Nicholson representative (remote attendance)
Mrs S Bodmer (Clerk)

560/23 APOLOGIES FOR ABSENCE

County Cllr Stephen Davies
District Cllr Gill Oxley
Sam Goold (Preim)

561/23 DECLARATIONS OF INTEREST

There were none.

562/23 MINUTES

- a) Council **resolved** to approve the Minutes of the Meeting held on 13th November 2023.

563/23 PUBLIC PARTICIPATION

No members of the public attended the meeting.

564/23 GROUPS, EVENTS & PROJECTS

Access to the School Building

Councillors could not access the building at the outset of the meeting on 11/12 due to issues with the cards for the doors. This was raised with Kevin Parker responsible for school access, he has apologised and during the meeting emailed to confirm he has refunded the fee for room hire for 11/12.

Anticipated new cards to be issued as this is the second time there has been an issue with access. **Action Clerk to follow up about new cards ahead of January 2024 meeting.**

County and District Update – Cllr Mark Ryder

- (a) Council received an update regarding the Highways issue, expecting a signature and resolution week commencing 11 December 2023.
Local Plan strategy – Conservatives recommendation plans should be paused as planning inspectors don't believe SDC can resolve the development of the Sharpness area.
Junction 12 linked to the Hardwicke development – the costs were estimated at 25 million to fix, however the revised estimate is now 300-400 million. The developer will be approached to help fund the project. However central government will be heavily engaged in the funding and could be 10-15 years in planning. There is a need to listen to the Inspectors and pause so that a re-think of strategy can take place.
- (b) Junction 14 Improvements are needed with SDC proposing to project manage the J14 improvements however the junction is outside of Stroud DC and the junction falls under South Gloucestershire council. Inspectors update awaited to see if they allow SDC to do this.
- (c) Open Spaces motion – has gone to the Environment committee this month. Report is available online. **ACTION Cllr Ryder to review and determine how to take forward.**
- a) County Cllr Davies provided an update prior to the meeting as unable to attend. The only thing he had to report was that he had chased up the work scheduled to start the second entry to Hunts Grove. He advised that this is not a bureaucratic issue but there is still an engineering issue to be resolved. He will continue to chase.

BOUNDARY CONSULTATION

- a) Response to the Gloucestershire division boundary consultation that the division including Hunts Grove should include Hunts Grove in the name as one of the larger settlements within that division. **Action: Clerk to review current position.**

Events Update – Cllr Meecham

- a) Council received an update- from Cllr Meecham on the Wombles litter pick – this didn't go ahead on Saturday 9th December 2023 but planned for Saturday 16th December 2023. **ACTION Cllr Meecham to provide the Warden contact details to Cllr Turner-Wilkes so the litter picks can continue to be arranged in January/February 2024.**
- b) Council received an update on the Santa Grotto event held on Saturday 9th December 2023, with over 100 children attending, with £324 raised, with thanks noted to Preim who contributed £500 towards the event. The forthcoming Santa Dash event is due to

be held on Sunday 17 December 2023. The Santa suits had increased in price since the event was first arranged and a higher than expected uptake to attend the event, with 72 adults expected, resulted in the Council making the decision to increase the original agreed spend from £300 to £500 to meet the additional costs.

565/23 DEVELOPMENT SITE UPDATES

Update from Crest Nicholson

- a) Following the meeting on 5 December 2023 attended by Lucie Brailsford, the parish Councillors and the Crest Technical team the following points were discussed;
- Proposal for the HG extension** – Lucie confirmed as yet hasn't heard back from CFL about the materials and until a response is received a date can't be confirmed for a consultation to start. Lucie Brailsford confirmed that whilst she did not take Minutes from the 5 December 2023 meeting which included the Crest Technical team - she captured the questions and comments on the Exhibition material – these have been fed back to Crest.

Preim/POS handover

- a) Council received Lucie's confirmation the handover of the POS will go ahead as discussed at the 5 December 2023 meeting. Stroud DC have been notified all areas of POS are ready to be checked and the 12 month maintenance period will go ahead with Preim responsible for dealing with maintenance for 12 months, paid for by Crest.

Drainage issues –

Lucie has raised with Crest this should be assessed by an expert during the 12 month maintenance period to review if the drainage is working as should be expected.

Paths

Cannot be adopted by the Management company until they are in a good condition.
Recommendation for the Paths to be reviewed and fixed during the 12 month maintenance period.

Communication with management company residents

Lucie referenced Sam Goold's email (Preim) and his plans to arrange a general meeting of residents in the management company for Q1 of the new year.

A38 junction

Update awaited.

Pitches/Allotments

Meetings to be arranged with SDC (the planning team) about the pitches and allotments – Lucie is following up on this and will report back.

Communication with residents

Has been drafted and sent to Crest senior management for approval. There are 3 points to include in the communication (1) the A38 delay (2) update on phase 4 and (3) update on what's happening on Harrier Way

Nails in the road

Concerns raised by a resident who had an issue with nails in tyres with concern this is linked to the Harrier Way works – this is confirmed by Lucie as not Crest contractors as Crest are using screws, rather than nails therefore Lucie believes the nails to be either linked to Vistry or a resident contractor.

DWG

4 potholes identified to be fixed – Lucie to follow up with the contractors

Phase 1 Deeds

House sales delayed as Preim not responding to residents about the wording in the deeds – 2 residents have raised concerns with the parish council **ACTION** Lucie to call Oliver senior contact at Preim. Previous solution was a letter from Crest/Preim to provide a letter for solicitors to confirm the address is not part of the management company. Document to go into the Title Deeds – a lasting solution to be identified **ACTION Lucie to investigate**

Harrier Way Drains

Contractors work around the drains on Harrier Way has left some holes

Tree Survey –

Sam Goold Preim report Lucie to discuss with Sam to clarify the areas referenced

SDC – awaiting areply regarding 12 month period – **ACTION Lucie to follow up**

Management Company

No further updates since meeting held on 5/12/23

Next meeting confirmed as 24 January 2024 – Director B status is unworkable as Precept cannot be used so aim to move forward with a Director A status/lease to Parish Council

566/23 HG Community Building:

Councillors revisited the community building designs - CFL versus Crest

CFL state they can provide the design for the agreed costings. Council revisited the CFL and Crest designs and sought Councillors opinions.

Council discussed the PC will not have any control over the Crest design and the community building will be passed to the Man Co not the PC to manage. Whereas in comparison CFL state their aim is to put PC in charge of the community building via a lease.

CFL have asked the PC to make a decision and give an opinion on the design. CFL want to know if they can proceed to refine the designs but only if the PC can provide commitment that PC are onboard and will seriously consider the CFL design.

Council considered if Crest proceed with the Planning application for the Community building the PC may need to step back as there will be no PC control with the community building and Management Company residents will be impacted by costs.

Council to reach a decision on the PC supporting CFL pursuing providing the community building with the plan to allow the parish council to run the building and the advantage of the CFL 20% bigger than the Crest design.

Council considered what can be provided for the cost and what happens with the future management of the community building? Councillors understand the community building via Crest is going to Man Co (no further discussions on leasing to the PC)

(JS has provided details to Mark Foyle on the Director B status impact on the PC and the ability to spend the precept)

Crest were ready to submit plans and move forward with the pitches – Lucie raised a decision will need to be made as Crest will need to be informed so the Crest plans do not continue whilst the PC pursue the CFL plans.

Councillors To Vote on CFL v Crest community building

The Council have an interest in the CFL community building going ahead assuming it is legally possible.

Conditional Vote - The council would endorse a CFL solution based on the conditional vote that the CFL met its design layout, the size of building offered and the management of the building would be handed to the PC.

Proposal Subject to legal clarification on lease arrangements the Council would like to pursue a CFL design. Cllr Ryder proposer and Cllr Hampson seconded. Councillors voted unanimously and agreed to pursue the CFL design with the caveat of the conditions detailed in the proposal.

ACTION - Lucie to come back on the legalities on the community building – Lucie to check with Crest can CFL legally lease a community building to the PC.

Travel Plan

Update from Stuart provided the previous week – no further updates provided.

Update on PC adoption of Phase 1

Following JS email to Michael Townsend SDC re the value the PC proposed to cover 5 year maintenance – a response has been received and read to Councillors on 11/12 - Proposal to be presented to the senior legal ship team this will be dealt with in the new year. Confirmed contact has been made with Andrew Johnson to propose the final negotiated commuted sum amount awaited response ready for date of meeting with SLT.

Lucie confirmed Morgan Brett will take over from Fran @ Crest as the contact point.

Street lights in Phase 1

Out on a number of locations, Cllr Turner-Wilkes has been contacted by residents. **ACTION Lucie to follow up with Morgan Brett for resolution**

To consider the Councils position on HG extension following the Crest meeting on 5/12/23.

Timing of the allotments/sports pitches – HG extension the PC concerns are the lack of infrastructure and impact of further development on the HG community without the infrastructure in place. The council discussed timing issues given central government reviews into Management Company/new builds and this review may impact the HG extension.

Consultation process – master plan shown at exhibition is the plan going to planning and agreed with the landowner.

To receive an update on the Parish Business Plan

No update – review of JS Project report – the business plan was not included – **ACTION Cllr Turner-Wilkes to discuss with JS for January 2024 meeting**

To receive an update on the Naming Project

Name the play areas as per the school's suggestions

Include the new names on play area signage

Proceed with the project to name five areas of public open spaces

Agreed the stages of the naming process.

ACTION Clerk Add to Agenda for January 2024 meeting – Action Cllr Thorne to prepare.

567/23 PLANNING

Councillors reviewed – no comments from Councillors

568/23 GLOUCESTERSHIRE CONSTABULARY UPDATES

Council noted that the date of the Councillor Advocacy Scheme meeting (Gloucester) is 17th January at 6.30pm – 8pm, venue confirmed as Severn Rooms, Constabulary HQ, No 1 Waterwells, Waterwells Drive, Quedgeley, Gloucester, GL2 2AN. Cllr Thorne confirmed will attend as Cllr Meecham is unavailable.

569/23 RECRUITMENT

- a) Clerk Contract to sign following the appointment of Sarah Bodmer as Parish Clerk & RFO – this will be carried forward to the January 2024 meeting as Clerk attending on 11/12/23 remotely.
- b) Council considered and approved recruitment of additional staff to support the council:
Events Management – A 'man with a van' required to support Cllr Meecham with future Events. This will be revisited in the Spring when Events are expected to take place.
ACTION – Clerk to add to February Agenda about a Facebook post to seek availability within the Village.
- c) Council to consider Cllr recruitment in preparation for May.

The Councillors will need to increase the number of Councillors to 9 from May 2024. Council noted the need to increase communications for possible candidates. Elections window discussed as 19th March 2024 to 5th April 2024 – **ACTION – Clerk to review Elections deadline for applications from prospective new Councillors and to add to February 2024 agenda so a budget can be agreed for this recruitment**

d) Parish Village Ranger - Budget to appoint in 2024/25 to oversee phase 1 areas – **ACTION - Clerk to add to the January and February 2024 Agenda**

570/23 FINANCE AND PROCEDURES

- a) Council approved the bank reconciliation and budget analysis for the period ending 30th November 2023.
- b) Council confirmed mobile telephone for the Parish Clerk will be couriered to Clerk on 13 December 2023
- c) Council considered the draft budget 2024/25, and noted that it would be approved by council once the taxbase for 2024/25 is known after 11 December 2023. **ACTION Clerk to add to January 2024 Agenda**
- d) Council approved the payments shown below – with the exception of Parish Online as it was unclear what the VAT was when Councillors were approving payments – **ACTION - Clerk to investigate & add to January payments**

Invoice Date	Payee	Net	VAT	Gross
31/12/23	Clerk’s Salary	£394.41	0	£510.80
01/12/23	CloudyIT	£55.90	£11.18	£67.08
17/12/23	Parish Online	£70.20	£14.30	£84.50
28/11/23	J Shirley – Expenses claim	£130.50	0	£130.50
02/12/23	S.Meecham – event reimbursement	£638.42	£53.61	£692.03
	TOTALS	£1289.43	£79.09	£1484.91

571/23 YOUTH PROVISION

Clerk confirmed this had been added to the Government Tender finder in November 2023 - youth tender specification has been advertised **Action: Clerk to follow up in January 2024**

572/23 COUNCIL NOTED THE CLERK’S REPORT

No further updates

573/23 PARISH COUNCILLOR REPORTS

No further updates.

574/23 RECURRING ITEMS TO NOTE

None

NEXT MEETINGS

- a) Next Meeting of the Parish Council will take place on 8 January 2024 at 6.30pm.

Meeting closed at 9.00pm.

DRAFT

Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Awaiting decision
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Split decision for Consent and Refusal
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)	11/10/21 No objection plus comments	No objection
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	Awaiting Decision
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)	17/01/22 No objection	Approved
10/01/2023	S.23/0001/FUL	Unit 4A Gateway 12 Business Park Davy Way	Installation of extraction ductwork	Support 13/02/23	Permitted

24/03/2023	2023/0130/EIAS	Land South Of, Haresfield Lane	Environmental Impact Assessment	Missed deadline	EIA Required
26/04/2023	S.23/0764/OUT	Land At Quadrant Distribution Centre, Quadrant Way	Outline application for upto 27,871sqm of unit space (upto 19 units) under the use classes B2, B8, Eg(ii) and Eg(iii) with associated office spaces, parking, sevicees and landscaping - all matters reserved except for access	Comments submitted	Permitted
02/08/2023	S.23/1384/OUT	Land At Green Lane, Hardwicke	Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)	Comments submitted	Awaiting Decision
23/08/2023	S.23/1661/FUL	Elm Farm, Bristol Road, Hardwicke	Change of use from C3 (dwelling) to C2 (residential institution) & minor alterations.	No objection 11/09/23	Permitted
06/11/2023	S.23/2167/HHOLD	5 Tawney Close	Single storey rear extension	No objection - 13/11/23	Permitted
10/11/2023	S.23/2236/DISCON	Land at Colethrop Farm Bath Rd, Hardwicke, Gloucester, Gloucestershire	Partial discharge of condition 12 Part 17.5 (contamination) - in respect part partial R15 only from application S.19/1925/VAR(variation of condition 10 (noise) from the application S.15/1498/VAR to permit external noise levels above 50 dB(380402-211349)		Permitted

HUNTS GROVE PC BANK RECONCILIATION 2023-2024

BANK BALANCES 31 DECEMBER 2023	
Unity Trust Bank	£104,942.97
Unity Trust Savings	£34,780.04
TOTAL MONIES IN BANK	£139,723.01
LESS OUTSTANDING PAYMENTS	
TOTAL OUTSTANDING PAYMENTS	£0.00
TRUE BALANCE AT 31/12/2023	£139,723.01
Opening Balance at 01/04/23	£76,244.34
Receipts year to date	£92,959.24
Sub-total	£169,203.58
Expenditure year to date	£29,480.57
TRUE BALANCE AT 31/12/23	£139,723.01

Signed Clerk Date.....
Name

Signed Chairman Date.....
Name

HUNTS GROVE PARISH COUNCIL				
BUDGET COMPARISON REPORT 2023-24				
	£	£	£	
INCOME	Budget	Received 31/12/23	Balance	Notes
Precept	52250	52250	0.00	
VAT reclaim	0	4488.15	0.00	
Event Grants	0	8444.21	0.00	
Other Grants	0	2500.00	0.00	
CIL	0	22725.34	0.00	Move to Earmarked Funds
Interest	0	590.04	0.00	
Other income	0	1500	0.00	
TOTALS	52250	92497.74		
EXPENDITURE	Budget	Spend as at 30/12/23	Balance	Notes
Staff costs	10000.00	5834.02	4165.98	
Chairman's Allowance	250.00	0.00	250.00	
General Admin/expenses	1700.00	3235.50	-1535.50	includes venue hire & audit
Subscriptions	1000.00	585.74	414.26	
Insurance	800.00	822.92	-22.92	
Donations	500.00	75.00	425.00	
Training	500.00	25.00	475.00	
IT / Website / Newsletter	2750.00	726.38	2023.62	
New equipment	3000.00	4955.70	-1955.70	£530 to come from Maintenance EMR £1500 from Crest for shed
Community Events	2000.00	8207.84	-6207.84	Earmarked Funds used
Professional fees	7000.00	2196.00	4804.00	
Youth projects	10000.00	516.13	9483.87	
Earmarked Reserves contribution	12750.00	0.00	12750.00	Move to Earmarked Funds
TOTALS	52250.00	27180.23	25069.77	
EARMARKED RESERVES	£			
Community events (£943.43 c/f plus in-year grants)	11387.64	Less total spent to date=	3179.80	
CIL	17044.01			
Professional Fees	6450			
Maintenance contingency	20000			
Grants/donations	1000			
TOTAL EMR	55881.65			

Report

Clerk

Meeting: Full Council

Agenda Item: Clerk's Report

Date and time: 8 January 2024 at 6.30pm

MATTERS FOR VOTING

Report for information only.

RESIDENT QUERIES

- Resident query on extension plans - Crest and Priem on the task of bringing the site up to adoption standard
- Resident queries on Phase 1 House sales
- Tree concerns – danger to residents/property
- Resident dissatisfaction 'that period quoted of 20 weeks from 31/7/23 to complete Harrier Way works has exceeded this'

OTHER MATTERS

- Clerk arranged locksmith to attend to fix lock on storage container following vandalised lock
- Access now set up to Unity bank
- Youth Provision Tender follow up from December 2023 set up