

MINUTES

Meeting: Hunts Grove Parish Council Meeting
Date and time: 9th October 2023 at 6.30pm
Venue: Hunts Grove Primary Academy

Present:

Cllr Demelza Turner-Wilkes (Chair)
Cllr Kevin Thorne
Cllr Sandra Meecham

Also In Attendance:

Ms L Brailsford, Crest Nicholson representative (remote attendance until 7.25pm)

529/23 APOLOGIES FOR ABSENCE

Cllr Mark Ryder
Cllr Adam Hampson
County Cllr Stephen Davies
District Cllr Gill Oxley.

530/23 DECLARATIONS OF INTEREST

There were none.

531/23 MINUTES

- a) Council **resolved** to approve the Minutes of the Meeting held on 11th September 2023.

532/23 PUBLIC PARTICIPATION

None present.

County Cllr Stephen Davies forwarded his report by email which was noted as follows:

- Gloucestershire has secured £4.4m from the Bus Service Improvement Plan Plus from the Department of Transport. Work has now started on how best to invest this.
- Gloucestershire has launched a healthy lifestyle programme for Children and families, run by BeeZee Bodies.
- County Council has launched a consultation to gather feedback on admissions arrangements for both County Council run schools and some academies.
- The Build Back Better Fund has been expanded giving each Councillor an additional £10,000.

533/23 GROUPS, EVENTS & PROJECTS

- a) Council noted that the publicly accessible defibrillator on Harrier Way is now secured in a lockable cabinet and the code has been registered with The Circuit. Tracking devices have been purchased to attach to each defib. A local paramedic has volunteered to be a custodian for both defibs, which the Council gratefully accepted.
- b) Council received an update on the storage shed and confirmed the storage arrangements which will be reviewed in a month. Pyracantha plants will be planted around the outside of the shed to improve the appearance of the shed. **Action: Clerk.**
- c) Council received a brief update from the Hunts Grove Wombles. The next litter pick is on Saturday 14th October. **Action: Clerk** to proceed with ordering the litter pickers and hoops to be delivered to Cllr Meecham for the second team of litter pickers.
- d) Council received an update on the Remembrance Service to be held at The Acorn public open space on Thursday 9th November 11am. **Action: Cllr Meecham** to publicise.
- e) Council confirmed it would organise the Santa Grotto at Hunts Grove Primary Academy on 16th December and agreed a budget of £500 to purchase gifts to give to the children and decorations for the grotto. **Action: Cllr Meecham.**
- f) Council received brief updates on the following community events:
 - October half term Festival of Light on 1st November. Cllr Meecham explained the need to purchase a scissor lift as the hireable ones are too big. **Action: Cllr Meecham** to circulate details of preferred lift to purchase.
 - Santa Run – 17th December.

534/23 DEVELOPMENT SITE UPDATES

- a) Update from Crest Nicholson; development for Land South of Haresfield will be publicised with an online exhibition website to share information.
- b) Council received an update regarding the provision of a community building. Plans have been prepared and will be tweaked following feedback from Crest Nicholson, the plans will be shared with the Parish Council in the coming days.

Harrier Way resurfacing works update: The boards will be removed as a first step of the works.

Bellway public open space: wet pour safety surfacing has been completed and RoSPA have inspected. There were some minor safety items to be rectified and then the area will be open.

Sewage overflowing the pathway – Crest had inspected the area a couple weeks ago when it was first reported, and a loose valve was found and resolved but Crest will continue to work with Severn Trent Water to ensure there isn't a larger issue.

Pathway from Hunts Grove Drive to the major public open space still needs to be repaired.

Council ran through the outstanding maintenance issues: Brambling Way, Pine Marten Close, Hunts Grove Drive verges. There is also an issue with vehicles potentially colliding on Harrier Way where there are parked cars, raised ironworks and the haul road boarding preventing clear visibility on the bend. Lucie will follow-up the maintenance issues and find out a timescale for the removal of the boarding.

Lucie is working on a regular monthly update from Crest that the Parish Council can share on social media channels.

The new bins near the school public open space are not being emptied; Lucie will request that these are added to the Four Seasons Landscaping collection schedule.

The Harrier Way resurfacing works include some additional school signs which haven't yet been installed.

Public Open Space needs signage to restrict dogs from the fenced areas.

Active Travel update: a statement of common ground has been prepared to send to the Parish Council for consideration.

- c) Council received an update regarding the management company and the potential transfer of assets to the parish council; the next meeting with Crest is on 17th October.
- d) There was no update regarding the parish council's adoption of Phase 1 public open spaces, Stroud District Council has requested a meeting with the Parish Council to clarify the parish's position. **Action: Clerk** to respond with available meeting dates.

535/23 PLANNING

- a) There were no planning applications received since publication of agenda.
- b) Council received an update from Cllr Thorne following the presentation by Black Box on the proposed development at Whaddon Fields.

536/23 GLOUCESTERSHIRE CONSTABULARY UPDATES

Cllr Turner-Wilkes volunteered to attend the quarterly meetings with the Police. **Action: Cllr Turner-Wilkes** to liaise with Cllr Ryder regarding attendance.

537/23 FINANCE AND PROCEDURES

- a) Council received the bank reconciliation and budget analysis for the period ending 30th September 2023. Draft budget for 2024/25 to be discussed on 25th October via Teams meeting. **Action: Clerk.**
- b) Council approved the Data Protection Policies. **Action: Clerk.**
- c) Council **resolved** to approve the payments as below.

Invoice Date	Payee	Net	VAT	Gross
31/10/23	Staff Costs (Net Salary, Pension)	£540.33	£0	£540.33
01/10/23	CloudyIT	£51.00	£10.20	£61.20
18/09/23	Passion First Aid Ltd	£530.00	£106.00	£636.00
12/09/23	Clear Insurance Management Ltd (taken over BHIB)	£822.92	£0.00	£822.92
04/10/23	A-Tech Installations Ltd	£105	£0.00	£105
26/09/23	Fast Signs Ltd	£85.00	£17.00	£102.00
02/10/23	Cllr S Meecham – TENS licence	£21.00	£0.00	£21.00
09/10/23	Borders & Lawn	£240.00	£0.00	£240.00
	TOTALS	£2395.25	£133.20	£2528.45

538/23 YOUTH PROVISION

Council received an update on the Youth Scoping Exercise tenders and noted that one quote was received which was for delivery of youth provision rather than a scoping report. **Action: Clerk** to draft tender document for delivery of youth provision for council to approve at the next meeting.

539/23 CLERK RECRUITMENT

Council received an update on the clerk recruitment and noted that interviews are being conducted w/c 9th October. A recommendation for appointment will be ratified by council at the next meeting.

540/23 COUNCIL NOTED THE CLERK'S REPORT

541/23 PARISH COUNCILLOR REPORTS

Cllr Meecham will carry out a check on the accounts this month. Cllr Meecham noted that it would be useful to have poster software that the councillors share when creating posters for events etc, rather than individual accounts. **Action: Clerk to discuss with Cllr Ryder.**

Cllr Thorne gave an update on the Naming Project, the working group still needs to arrange to meet. In the meantime, Cllr Thorne will discuss with Councillors how to progress the project.

542/23 WEBSITE & COMMUNICATIONS

- a) The September free prize draw was drawn. **Action: Clerk** to contact the winning entries.

543/23 RECURRING ITEMS TO NOTE - None

NEXT MEETINGS

a) Next Meeting of the Parish Council will take place on 13th November 2023 at 6.30pm.

Meeting closed at 8.30pm.

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