

8<sup>th</sup> August 2023

## NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

**Meeting:** Hunts Grove Parish Council  
**Date and time:** 14<sup>th</sup> August 2023 at 6.30pm  
**Venue:** Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Julie Shirley, Parish Clerk

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### PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

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## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk.

### 2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

### 3. MINUTES

- a) To accept as a true record the minutes of the meeting held on 10<sup>th</sup> July 2023.

### 4. PUBLIC PARTICIPATION

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

### 5. GROUPS, EVENTS & PROJECTS

- a) Hunts Grove Wombles update from Cllr Meecham

- b) To receive an update regarding the storage shed, discuss landscaping, and make decisions as needed.
- c) To agree the following community events and budget amounts:
  - October half term Festival of Light
  - Santa Run
  - Santa Grotto at Hunts Grove Primary Academy
- d) To approve the Youth Strategy and Youth Scoping Exercise tender specification.
- e) To consider Sportily's community hub proposal.

## **9. DEVELOPMENT SITE UPDATES**

- a) To receive an update from Crest Nicholson
- b) To receive an update regarding the management company and to appoint a solicitor to act on behalf of the parish council.
- c) To receive an update on the motions presented at GAPTC and Stroud DC.
- d) To consider adoption of Phase 1 as per the recommendation from the Oversight Working Group.
- e) To consider updating the One Hunts Grove vision.
- f) To consider response to the CFL Farmhouse Renovation drawings.

## **10. WORKING GROUPS**

- a) To receive notes of meetings from the Working Groups.

## **11. PLANNING**

- a) To consider the following planning applications:
  - S.23/1384/OUT Location: Land At, Green Lane, Hardwicke, Gloucester.
  - S.23/0764/OUT Location: Land At Quadrant Distribution Centre, Quadrant Way.
- b) To consider planning applications received since publication of agenda.

## **12. TO RECEIVE UPDATES FROM GLOUCESTERSHIRE CONSTABULARY**

## **13. FINANCE AND PROCEDURES**

- a) To receive the bank reconciliation and budget comparison reports for the last period
- b) To receive the 2022/23 external audit report.
- c) To consider depositing funds with the CCLA Public Sector Deposit Fund.
- d) To approve the schedule of payments.

## **14. TO RECEIVE THE CLERK REPORT**

## **15. TO RECEIVE REPORTS FROM PARISH COUNCILLORS**

## **16. ENERGY FROM WASTE**

- a) To receive an update from the Community Liaison Group (CLG) representative.

## **17. WEBSITE & COMMUNICATIONS**

- a) To receive an update on the Parish Mailing List.

## **RECURRING ITEMS TO NOTE AND BRING FORWARD AS REQUIRED**

### **18. DEVELOPMENT SITE UPDATES**

- a) To receive an update on allotments
- b) To receive an update on the community building
- c) To receive updates from PREIM and discuss matters arising
- d) Colethrop Farm Ltd (CFL) updates.

### **19. GROUPS, EVENTS & PROJECTS**

- a) To receive an update on the Parish Business Plan.
- b) To receive an update on the Naming Project.
- c) To receive an update on the Active Travel Project.

### **20. VILLAGE MAINTENANCE**

- a) Review updates to the Village Survey Report
- b) Health & Safety Issues (play equipment, old farm cistern)

### **21. PARKS & OPEN SPACES UPDATE**

- a) To receive an update from Cllr Turner-Wilkes

### **22. HIGHWAYS UPDATE**

- a) Haresfield Lane works update
- b) Harrier Way Junction and resurfacing updates
- c) A38 junction works & construction traffic routing
- d) To receive an update on "hedgehog highway" campaign
- e) "20 is plenty" Project.

### **23. WEBSITE & COMMUNICATIONS**

- a) To receive the communication report.
- b) To receive an update on the Business Directory

### **24. CORRESPONDENCE.**

# MINUTES

**Meeting:** Hunts Grove Parish Council Meeting  
**Date and time:** 10<sup>th</sup> July 2023 at 6.30pm  
**Venue:** Hunts Grove Primary Academy

**Present:**

Cllr Demelza Turner-Wilkes (Chair)  
Cllr Adam Hampson  
Cllr Sandra Meecham  
Cllr Kevin Thorne  
Cllr Mark Ryder (via Microsoft Teams, non-voting, until 8pm)

**Also In Attendance:**

Ms L Brailsford, Crest Nicholson representative (via Microsoft Teams)

**486/23 APOLOGIES FOR ABSENCE**

District Cllr Gill Oxley  
County Cllr Stephen Davies

**487/23 DECLARATIONS OF INTEREST**

There were none.

**488/23 MINUTES**

- a) Council **resolved** to approve the Minutes of the Meeting held on 12<sup>th</sup> June 2023.
- b) Council received the list of outstanding actions.

**489/23 PUBLIC PARTICIPATION**

Representatives of PREIM attended the meeting and introduced themselves to the Council. Cllr Meecham enquired about the steering committee and AGM; there isn't a formal steering committee at present. PREIM plan to interact with the residents via the parish council rather than form a steering committee. PREIM will invite the parish council to attend snagging visits. PREIM also wants to support community events. Meeting dates to be arranged. The AGM is due to be arranged, the last one was summer 2022.

**490/23 GROUPS, EVENTS & PROJECTS**

- a) Council received an update from the Hunts Grove Wombles. Latest litter pick was on Saturday 8<sup>th</sup> July, the weather was poor so attendance lower than usual.

- b) Council received an update on the council storage. The shed base should be installed before the end of July, then the shed will be ordered by the Clerk and invoice will be issued to Crest for their contribution. Landscaping to be discussed at the August meeting, **Action: Clerk.**
- c) Council discussed the grand opening of the major public open space proposed for 2<sup>nd</sup> September. However, concerns were raised that the public open spaces will not be finished by Crest by that date. PREIM offered £500 towards the event. A maximum budget of £3,000 including the PREIM contribution was agreed but no expenditure will be committed prior to the end of July. A decision to go ahead will be made at the end of July. A clear timeline will be required from Crest to enable that decision. **Action: Lucie.**

### 491/23 DEVELOPMENT SITE UPDATES

- a) Update from Crest Nicholson; Crest are investigating the drainage issue on Brambling Way. Crest were following up with Elmtree regarding outstanding works but there has been no works carried out to the path to the public open space to prevent further flooding of the path. Harrier Way resurfacing works are starting during the school summer holidays outside the school, Crest will communicate with the school and residents. The development needs a second route out of the estate and the Bovis bridge should be opened prior to the works.
- b) Community building update: Crest have been out to tender with 5 different companies but the quotes still exceed the cost-cap even with a modular building design, and the parish council needs to indicate how it wishes to proceed with the design of the building. Whilst the parish council can make comment, the decision to vary the community centre requirements set out in the S106 agreement rests with Stroud District Council. A copy of the plans was requested by the parish council. **Action: Lucie.**

No update on the allotments. Lucie will have a monthly meeting with Mark Foyle. Lucie requested an update on the management company discussions; Cllr Ryder responded that whilst the parish council understands the model Crest is offering it does not meet the council's objectives and the model prevents the parish council using precept funds to maintain areas under management company control.

Phase 1 remedials have not been completed to date. Phase 1 will need to be at an adoptable standard and approved by Stroud DC, and this work is not likely to be completed until just prior to adoption. However, the health and safety remedials need to be completed promptly.

- a) Council received an update regarding the management company discussions and considered the options for appointing a new solicitor to represent the parish council. It was agreed to defer the appointment until the August meeting. **Action: Clerk.**
- b) Council received an update on Phase 1 adoption, council will need to consider its position on the Phase 1 adoption following the next S106 meeting with Stroud DC. It was agreed to hold an Oversight Working Group meeting on Thursday 27<sup>th</sup> July to discuss all the options and make recommendations for the next Full Council meeting on 14<sup>th</sup> August. **Action: Clerk.**

- c) Council confirmed its position on the open spaces management strategy for Hunts Grove Extension and opposed any plans to extend the Management Company to include the extension. A Press Release drafted by Cllr Ryder was approved for publication, proposed by Cllr Hampson, seconded by Cllr Meecham; vote was all in favour. **Action: Clerk** to check the draft for grammatical errors and then distribute to: Stroud District Council (Chief Executive, Strategic Director of Place, Head of Development Management, Senior Planning Officer, Crest Nicholson, CFL).

#### **492/23 PLANNING**

- a) There were no planning applications to consider. There was a brief discussion about the development site at Whaddon that borders Naas Lane that is earmarked for Gloucester growth and the impact this will have on Hunts Grove. Council to discuss with Quedgeley TC when they meet, and the Clerk to contact Brookthorpe-with-Whaddon PC. **Action: Clerk.**

#### **493/23 WORKING GROUPS**

- a) Council received the notes of the Community Services Working Group meeting held on 26<sup>th</sup> June and the Green Spaces & Environment Working Group meeting held on 6<sup>th</sup> July.

#### **494/23 GLOUCESTERSHIRE CONSTABULARY UPDATES**

No update. Further updates will be included in the Community Services Working Group.

#### **495/23 CONSULTATIONS**

- a) Council considered the consultation on Dog Control Public Spaces Protection Orders; and whilst it had no objections to the proposed Protection Orders, council raised the point that unfenced play areas are not part of the PSPOs and this may be something SDC wants to consider in the future. **Action: Clerk.**
- b) Council agreed that Cllr Ryder would represent the parish council at the GAPTC AGM and was authorised to vote on matters raised at the meeting. **Action: Cllr Ryder.**

#### **496/23 FINANCE AND PROCEDURES**

- a) Council received the bank reconciliation and budget analysis for the period ending 30<sup>th</sup> June 2023.
- b) Council resolved to sponsor the U14 football team kit at a cost of £620 for 2 years sponsorship, to be funded from the Youth Provision budget. **Action: Clerk.**
- c) Council deferred the purchase of a scissor lift to move event equipment and will hire one to move the items for the next event.
- d) Council resolved to purchase a garden trolley to move smaller items of event equipment. **Action: Clerk.**
- e) Council approved the Communications Policy with one amendment. **Action: Clerk.**
- f) Council **resolved** to approve the payments as below.

Invoice Date	Payee	Net	VAT	Gross
30/07/23	Staff Costs (Net Salary, Pension)	£540.33	£0	£540.33
01/07/23	CloudyIT	£47.50	£9.50	£57.00
30/06/23	SLCC Enterprises Ltd	£249.50	£33.90	£283.40
	<b>TOTALS</b>	<b>£837.33</b>	<b>£43.40</b>	<b>£880.73</b>

**497/23 COUNCIL NOTED THE CLERK'S REPORT**

**498/23 PARISH COUNCILLOR REPORTS**

The next CLG meeting is 3<sup>rd</sup> August.

**499/23 RECURRING ITEMS TO NOTE - None**

**NEXT MEETINGS**

- a) Next Meeting of the Parish Council will take place on 14<sup>th</sup> August 2023 at 6.30pm.

Meeting closed at 8.12pm.

PROPOSAL	Event - Festival of Light (replacement of the opening of the public open spaces)
PROPOSED DATE	1 <sup>st</sup> November 2023
PROPOSED COST AND BUDGET PROVISION	£1200
COUNCILLOR(S)	Cllr Sandra Meecham, Cllr Demelza Turner-Wilkes

## **Introduction**

Due to the slow progress on the Main POS Play Park Hunts Grove Parish Council at the July Working Group decided to not proceed with the September opening event. A suggestion was made to move the event to later in 2023.

Cllr Sandra Meecham (SM), Cllr Demelza Turner Wilkes (DTW) and Tracey Cooper (TC) (Nimo Hussein gave apologies) on 2<sup>nd</sup> August to confirm this cancellation of the opening.

SM, DTW and TC progressed a new plan which would be presented to the council at the August parish council meeting for voting by councillors.

## **Proposal**

To delay the Hunts grove event to half term (in alignment with the Hunts Grove Primary Academy school holidays).

To consider this as a “Festival of Light”, due to the dark evenings, and encourage residents on a walk of the development. Residents can view any Halloween decorations which are still out (albeit the council is not calling this a Halloween event). The route around the development would be pre-planned. Children will be encouraged to create their own lanterns and bring them along. The council to supply some crafting materials available upon request. The walk would finish at the start point where there will be lights, food, drinks and a prize to the best lantern.

Council to consider the following proposals,

- 1. Proposed Date – 1<sup>st</sup> November 2023**
- 2. Proposed Start Time and Location – Acorn 5:00pm**
- 3. Proposed Finish Time and Location - Acorn 8:00pm**
- 4. Proposed purchase of lanterns and mini battery powered lights for children**
- 5. Proposed purchase of lights to decorate the acorn**
- 6. Proposed hire of a marquee**
- 7. Proposed hire of lights to be powered by the generator**



8. **Proposed supply of food**
9. **Proposed supply of drinks**

### **Costs/Quotes**

Crafting items – Lanterns and lights £13.99 per pack of 12.

- **Up to £60 for crafting items**

Marquee – suggestion of a 9x9 to be erected and taken down by supplier to be used for residents to shelter under.

- **£601.20**

External lights

- **£10 per day, 5 x lights required total of £50**

Licence TEN

- **£20 if required (SM to check)**

Posters to advertise

- **Up to £40**

Food and Drink

- **There has been difficulty in finding a food provider and therefore this maybe scaled back to a hot chocolate when people return to the acorn.**

**Total - £771.20 cost so far (excluding food and drink)**

**With the inclusion of food and drink proposal to request a budget of up to £1200**

PROPOSAL	Event – Santa Run
PROPOSED DATE	17 <sup>th</sup> December 2023
PROPOSED COST AND BUDGET PROVISION	£150
COUNCILLOR(S)	Cllr Sandra Meecham, Cllr Demelza Turner-Wilkes

## Introduction

On the run up to Christmas 2023 would Hunts Grove Parish Council consider the approval of a Santa Run around the main POS (rear of Phase 2).

## Proposal

Cllr Sandra Meecham (SM), Cllr Demelza Turner Wilkes (DTW) would like to propose the following,

- A Santa Run on 17<sup>th</sup> December 2023
- The event would be composed of an advertised event for residents to meet on the POS and walk, run, jog or amble around the pathway around the POS.
- There will be limited costs due to no food or shelter requirements.

## Costs/Quotes

Posters to advertise

- **Up to £40**

Food and drink

**ASDA Still Natural Mineral Water Bottles**

12x500 ★★★★☆ (50+) Product code: 5794616

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**£2.00**  
(3.3p/100ml)



**4 x crates at £2 each = £8**

### Santa Hats



100pc Santa Hats Christmas Hat Bulk  
Christmas Party Hats - Father Christmas  
Santa Hat Santa Costume - Novelty  
Christmas Santa Hats for Adults  
Christmas Fancy Dress - Red Santa Hat  
Bulk Christmas Hats  
Visit the REDSTAR FANCY DRESS Store  
4.0 ★★★★★ 42 ratings  
£49<sup>95</sup>

**100 Santa Hats for £49.95**

Posters	£40
Hats	£49.95
Water	£8
<b>Total</b>	<b>£97.95</b>

**With the inclusion of drink proposal to request a budget of up to  
£150 to cover the above and any unanticipated requirements**

## Report

Clerk Julie Shirley

**Meeting:** Full Council

**Agenda Item:** Specification for Youth Scoping Exercise

**Date and time:** 14<sup>th</sup> August 2023 at 6.30pm

### MATTERS FOR VOTING

To agree the youth scoping exercise specification and to initiate the tender process. The Council has been awarded grant funding for the scoping exercise.

### YOUTH SCOPING EXERCISE SPECIFICATION

Invitation to tender for youth scoping exercise that will shape the youth provision offer by Hunts Grove Parish Council. The scoping report is expected to lead to a tender opportunity for an external provider to deliver youth provision in Hunts Grove.

Hunts Grove Parish Council has developed a youth strategy with identified aims and comprising four pillars. This can be summarised as having two main objectives:

- Provide activities and services for young people to enjoy and to help their personal and social development,
- Give young people a voice in shaping the future of Hunts Grove and the work of the Parish Council.

The scoping exercise will provide the Parish Council with the information required to fulfil the above two objectives and the youth strategy. Further details are provided in the next section.

#### **1. Provide activities and services for young people aged 10-19 to enjoy and to help their personal and social development.**

Develop a demand-led youth provision programme for Hunts Grove, bearing in mind the limitations identified in the Hunts Grove youth strategy and the need to provide value for money. The suggested programme should take into account youth activities already on offer in the village and consider those that are running in neighbouring parishes.

The scoping report will need to include:

- A suggested programme of sessions for both junior and senior that could be held within Hunts Grove. Sessions would need to be delivered from a rented hall at the school or

detached at open spaces, but with the view to move to a community centre facility when it has been finished.

- Details of available activities nearby and suggested modes of transport to access those activities.

## **2. Give young people a voice to shape policies and the future of Hunts Grove.**

Develop a workable framework to encourage widespread youth participation and representation in Hunts Grove. We are not necessarily looking at a youth council. The report should look at options for a digital hub/youth club to interact with young people online as well as a way to interact in person.

The scoping report will need to include:

- Options for encouraging youth participation in person.
- Options for encouraging youth participation online.

## **DEADLINE AND POTENTIAL ORGANISATIONS TO INVITE TO QUOTE**

Suggest a tender deadline of 4-6 weeks after invite.

Invite the following to quote for the scoping exercise:

- Young Gloucestershire
- GRCC
- Local Government Resource Centre
- Aspire to Inspire
- Play Gloucestershire
- Sportily
- Community Roots.



# **Youth Strategy 2023**

# Youth Strategy Aims

- *Ensure there are opportunities for personal and educational development*
- *Involve young people in the life of the village*
- *Help young people make good choices that lead to successful and happy futures*
- *Hunts Grove is a fun and rewarding place for young people to live*
- *Support all young people regardless of religion, ethnicity, sexuality, background, gender/sex or any other characteristic*

# Youth Strategy Pillars



## Provide

We will provide a selection of activities and services, focusing on those that cannot be provided by others and where these offer value for money.



## Involve

We will involve young people in decisions affecting them and will create opportunities for young people to get involved in the work of the council and in the community.



## Promote

We will increase awareness of existing offerings from providers including charities, sports clubs, specialist providers, public authorities and others.



## Support

We will support providers of activities seeking to start or expand offerings in and around Hunts Grove.





## Provide

We will provide a selection of activities and services, focusing on those that cannot be provided by others and where these offer value for money.

- The Parish Council will seek to provide a selection of activities and services of benefit to young people from those that are not/cannot be provided by others in ways that are sufficiently accessible to Hunts Grove's young people. Not duplicating other offerings will maximise what can be provided to young people, avoid impacting on local organisations & businesses, and ensure value for money for council tax payers.
- Such offerings may involve detached youth work and (when facilities allow) a youth club. Community events can also be a useful setting for activities.
- The Parish Council will engage with and seek advice from partners including Stroud District Council and Hunts Grove Primary Academy.



## Involve

We will involve young people in decisions affecting them and will create opportunities for young people to get involved in the work of the council and in the community.

- The Parish Council will seek to involve young people in decisions that impact on them. Youth provision will be more effective if it is guided by young people, and young people can bring different perspectives and valuable insight to the Parish Council's wider work. Involving young people creates opportunities for personal and educational development.
- It is desirable to have a dedicated Youth Voice forum for Hunts Grove although this requires significant and ongoing investment in staffing/volunteering that needs to be balanced against other options and activities/services. Encouraging participation in the Stroud District Council's Youth Voice group in Hardwicke is a short term option.
- Other options include seeking youth representation on Parish Council working groups, particularly on youth provision, and creating chances for young people to participate in organising and running Parish Council events.



## Promote

We will increase awareness of existing offerings from providers including charities, youth organisations, sports clubs, specialist providers, and others.

- The Parish Council will use its communications to increase awareness of opportunities offered by a wide range of commercial, public and third sector organisations. We will invite providers to participate in and promote themselves at Parish Council-run community events.
- We will seek to identify and establish links with the range of providers offering activities and services in and around Hunts Grove.
- We will use appropriate platforms to reach young people and parents.



## Support

We will support providers of activities seeking to start or expand offerings in and around Hunts Grove.

- The Parish Council will look to support providers by offering advice and information, connecting them to others who can help, considering grant applications, advertising for volunteers, and (if possible in future) seeking to provide suitable facilities/equipment.
- We will also seek to influence and inform SDC's decisions and priorities, as well as the planning and delivery of relevant facilities by Crest.
- The Parish Council can support Hunts Grove's young people take advantage of opportunities by factoring their requirements into our transport thinking and plans to help them access offerings outside of Hunts Grove. This could be improving active travel, and potentially promoting lift sharing mechanisms.

Risk	Mitigations
<p><b>Parish Council bandwidth:</b> We are a small but busy council with competing priorities.</p>	<ul style="list-style-type: none"> <li>• Increase number of councillors in May 2024</li> <li>• Consider broadening working group to include non-councillors</li> <li>• Build our efforts over time</li> <li>• Influence SDC to provide support</li> </ul>
<p><b>Funding:</b> Our budget is not large with competing pressures to limit the precept and deliver services, whilst also preparing to replace the ManCo.</p>	<ul style="list-style-type: none"> <li>• Maintain and grow budget allocation</li> <li>• Carefully choose what we provide to maximise value for money and impact</li> <li>• Seek grant funding where possible</li> <li>• Influence SDC to provide support to reduce costs of providing as a parish</li> </ul>
<p><b>Lack of knowledge:</b> Councillors are not expert youth workers and do not have professional expertise.</p>	<ul style="list-style-type: none"> <li>• Continue engagement with SDC youth services</li> <li>• Develop increased knowledge through learning, research and engagement</li> <li>• Use expertise of Parish Clerk</li> <li>• Learn from other parish and town councils</li> </ul>
<p><b>Lack of facilities:</b> There are currently no indoor facilities other than the primary school, which is busy, has limited storage and is not a suitable environment for older youths including because there is no opportunity for them to own the space. The planned community centre will not offer everything that we need – and may not be managed by the parish council, limiting opportunities to develop it further in future.</p>	<ul style="list-style-type: none"> <li>• Use detached youth work to reach young people where they are</li> <li>• Influence plans for community centre, sports pitches and other amenities, including neighbourhood centre</li> <li>• If the parish can assume management/ownership of facilities, use CIL money and explore grant funding to further improve and/or facilities</li> </ul>
<p><b>Connectivity:</b> There are significant offerings for young people in neighbouring communities but public transport is not always attractive/suitable and there are issues around cycling and walking.</p>	<ul style="list-style-type: none"> <li>• Active travel work can improve connectivity to locations</li> <li>• Support future plans for improved bus services</li> <li>• Explore potential for supporting lift sharing</li> </ul>

## **Actions so far**

- Established a youth working group of councillors and clerk
- Engagement with senior youth worker at Stroud District Council
- Have sought assistance from Stroud District Council to scope youth services, and influenced councillors to support
- Obtained grant funding from Office of the Police and Crime Commissioner to conduct scoping work
- Continued to engage with Sportily as an existing provider within Hunts Grove
- Received representations from sports clubs seeking to operate within Hunts Grove, and sought to understand their needs
- Discussed with Crest the potential for changing provision on sports pitches to cater for more sports across the year
- Attended event organised by Sportily and parents on 29 April to hear and discuss ideas from young people and parents.

## **Next steps**

- Consider how to govern youth strategy going forward
- Progress with scoping exercise
- Continue to engage with and influence Stroud District Council, including its approach beyond the current 2020-2024 strategy
- Develop comms plan
- Develop links with providers
- Continue to seek improvements to sports pitches and community centre so they can support greatest volume and range of activities
- Test this strategy with young people
- Develop more detailed delivery plans.



## Hunts Grove Community Hub Initial thoughts

### Introducing Sportily

**Fluff it. Duff it. Score it. Smash it. Whatever you do, just give it a go.** That's our motto for sport and for life.

We're for jumping right in and going on new adventures together, as a team. We are a place for everyone to try different sports, make new friends and explore what life is all about. So we do all sorts of sports and activities, some you'll know, some you might not (heard of Kabaddi?), together we hang out, we chat, we eat and we discover new things. What matters is we have a laugh while doing it.

We believe that being more active, like the Christian faith, can change lives positively. And so we're here to get everyone moving and show that things are a lot more fun when we're kicking, diving, riding, rolling, running and jumping around together.

We're passionate about creating a network of fun-loving groups where everyone is invited to try different sports, make new friends and explore what life is all about.

Sportily believes in the transformative 'power of sport' and active lifestyles and recognises that sport and physical activity are a positive way to build integrated communities and help address societal issues such as poor health and wellbeing, social isolation and loneliness delivering holistically healthier futures for all, whilst also providing opportunities alongside local churches for exploring the Christian faith.

Sportily is committed to providing the best quality sports coaching and education, with fun and joy being at the heart of all the sessions.

Our network of Sportily Sport and Faith Coaches lead sports clubs, residential camps, coach a diverse variety of sport groups and providing high quality PE lessons, through partnerships with primary and secondary schools. Across Gloucestershire, Sportily is "Run by Christians, Open to all".



**For the first-timers, the can't-catchers, and the kick-it-outers.  
For the slam-dunkers, the back-of-the-netters, and the hole-in-oners.**

**We bring the energy that gets you moving.**

## Hunts Grove

Sportily has been working in Hunts Grove and Hardwicke for the past 2 years, providing opportunities for children, young people and families to have fun whilst getting active, make friends and take part in community building activities.

We've successfully built up a great amount of work in Hardwicke and gained lots of positive community support, especially through links with the local Primary School and church there.

We do however, have capacity and a desire to do more in Hunts Grove to serve the community as it develops there.

Along with the Parish Council, we are aware that a fixed community centre building is at least a few years away from being built in Hunts Grove. This has proved problematic to our ability to expand provision here.

Through our work in other new housing areas and from experience elsewhere, we know that working alongside developers, to provide positive engaging opportunities for new residents, can really help to build the desirable sense of community in new places – people not only want a nice new home to live in, but want to find things to do in their local community which help them to develop a sense of rootedness within that place.

Sportily operates with a place based approach – we are not ad-hoc activity providers, but rather, place our Sport and Faith Leaders into specific communities for the long term. We identify needs within communities and develop activity programmes that meet those.

Whilst our work has a focus on children and young people we adopt a whole family approach. Our programmes therefore include everything from ActiveTots to walking groups, children's sports clubs to youth sports hangouts and community gym based holistic personal training sessions.

### A community hub

**We would like to propose a conversation is opened between Sportily, Hunts Grove Parish Council and Crest Nicholson, to explore the possibility of installing a 'temporary community centre' for the area.**

This would involve the procurement and installation of a Site Office type unit as a temporary structure to then be used as a community hub. The example from Wichelstowe (below) demonstrates how this can be achieved and deliver huge community benefit for the long term establishment of community within a place.

Sportily, Hunts Grove Parish Council and others are already active in the community working to develop community within Hunts Grove and the installation of a focal point and hub to





enable this work to thrive would produce significant positive benefits ahead of the construction of the permanent community centre for Hunts Grove at which point the Site Office could be removed/repurposed/returned.

"If the purpose of housing was understood as building homes and communities, not merely building accommodation with bricks and mortar, the whole nature of the industry would be changed." *Justin Welby*

[Coming Home](#): Church of England Commission on Housing

**We would welcome the opportunity to initiate this conversation to explore what possibilities can be identified together.**

Chris Priddy: Sportily Chief Operating Officer ([chris.priddy@sportily.org.uk](mailto:chris.priddy@sportily.org.uk))

Tim Fletcher: Sportily Sport and Faith Leader for Hunts Grove and Hardwicke

## An example

**Wichelstowe** is a large scale new housing estate in south Swindon. It comprises over 4,000 new homes in three communities (East, Middle and West Wichel).



Construction began in 2010. <https://www.wichelstowe.co.uk/>

A community centre opened in July 2013 and is now operated by East Wichel Community Association. <https://stoweawaycommunitycentre.org.uk/?ref=bov1>

As the new community developed there was a recognised need for a community hub – a place for community meetings, gatherings and from which activities could be based.

The local Churches Together group funded the purchase of a simple Site Office unit which comprised a toilet, small kitchenette and open plan space with chairs in it.

The developers arranged for the unit to be installed in a location, making the land space available and connecting it to electricity, mains water and sewage. When it needed to be relocated, the developers arranged for this to happen.

The Site Office unit was used to host a toddler group and small youth club. It was also the based from which community events such as a BBQ, Pumpkin carving event and Christmas carol singing could take place – whilst not everyone could fit inside the unit, it provided the focal point, toilet and catering facilities.

Through the work of those who organised and ran this temporary community centre, a very positive sense of community was established and paved the way for the success of the community centre when it was built. It was also strong demonstration to the community of how the developer, fledgling community organisations and residents could work together positively.

**Elsewhere:**

In Cirencester, the Skate Park Hut is a Site Office next to the well-used skate park.

<https://www.cirencesterrocks.co.uk/listings/cirencester-skate-park>.

The unit is owned by Cirencester Town Council, was set up in 2017 and Sportily currently uses it to run a youth club café afterschool for those who are getting active and having fun using the skate park.

In Pinehurst, construction company Beard, donated a Site Office container to a local community organisation in 2020. They placed this on the open green space in the middle of the community and the organisation has operated it as 'The Hut'. It serves as a base from which youth work sessions and family activities can be run.

## **Oversight Working Group Meeting 27<sup>th</sup> July 2023**

### **Present:**

Demelza Turner-Wilkes  
Mark Ryder  
Adam Hampson  
Kevin Thorne  
Julie Shirley (Clerk)

### **Topics covered:**

- Adoption Phase 1
- Community Building meeting request
- Go / No Go Decision grand opening public open space
- Farmhouse Triangle

### **Adoption Phase 1 Options considered**

- Adopt all
- Adopt part
- Adopt none

Noted that Lime Tree is closest play area for parts of Phase 3 homes and benefits both phase 1 and phase 3 residents

Hunts Grove Woods – likely to be enjoyed for all areas of the village

Willow edge play area very small and shouldn't need much maintenance

Don't want SUDS as could be costly to maintain.

### **One Hunts Grove vision**

The best way forward is to have a strong unifying parish council that can take on the public realm Crest are engaging with us, but it is clear that a direct transfer of phases 2-4 to HGPC won't happen However, Crest has offered a solution but is more complex to manage and will need a long view of taking the management of the areas.

Recommendation to Council: (communicate with residents) that HGPC supports adopting phase 1 but only if that excludes the SUDS and HGPC receives commuted sum plus funds from SDC that will equate to a total of 5 years of maintenance of those areas. HGPC believes as part of "one hunts grove" that this is part of the journey of unifying the parish, which may take longer than anticipated a year ago. The intention is that there won't be an increase to precept due to the adoption of phase 1.

Recommendation to Council: Re-write One Hunts Grove vision.

**Clerk to contact Brockworth PC - Find out who has adopted the SUDS at Coopers Edge (Brockworth PC or SDC)?**

### **2. Community Building meeting with Crest**

HGPC agreed only if there are actual plans to view and offered week commencing 21<sup>st</sup> August (not the Thursday).

Other meetings to be arranged, unrelated to the community building:

Meeting with Quedgeley TC – 30<sup>th</sup> or 31<sup>st</sup> August (all available cllrs)  
Meeting with Hardwicke PC – 21<sup>st</sup> August 6pm (Chair, Vice Chair, Clerk).

### **3. Go / No Go Decision on grand opening for POS**

No Go decision was made – HGPC lacked confidence that the POS will be finished in time and signed off by RoSPA. It's a lot of money to commit to an event (grant and precept) and risk that it wouldn't be able to proceed.

There was a discussion about holding an October half-term event for young people, eg Halloween.  
Noted £1690 grant funding for youth event received.

### **4. Farmhouse Triangle**

Drawings of farmhouse shared for feedback from councillors.

Initial comments included:

Nice if ground floor devoted to community use

Make the café larger

More toilets needed

A community space for groups to meet informally, eg knit & natter.

Councillors to forward comments to Clerk for collation and sending to CFL.



# STROUD DISTRICT COUNCIL

Ebley Mill • Ebley Wharf • Stroud • Gloucestershire • GL5 4UB  
Telephone 01453 766321 • Facsimile 01453 750932  
[www.stroud.gov.uk](http://www.stroud.gov.uk)

Email: [planning@stroud.gov.uk](mailto:planning@stroud.gov.uk)

website: [www.stroud.gov.uk/plans-online](http://www.stroud.gov.uk/plans-online)

Hunts Grove Parish Council  
PO Box 2287  
Gloucester  
GL3 9HA

Case Officer: Gemma Davis

Email: [gemma.davis@stroud.gov.uk](mailto:gemma.davis@stroud.gov.uk)

4 August 2023

Dear Sir/Madam

## Revised Consultation on a Planning or Associated Application

Application Number: S.23/0764/OUT  
Location: Land At Quadrant Distribution Centre, Quadrant Way, Hardwicke, Gloucester.  
Application Type: Outline Planning Application  
Description: Outline application for employment units (use classes B2, B8, Eg(ii) and Eg(iii)) including means of access (with all other matters reserved. (Revised drawings received 27.7.23)

<https://publicaccess.stroud.gov.uk/online-applications/search.do?action=simple&searchType=Application>

Revised details have been submitted on this application. As such I would be pleased to receive any comments you may have within the next 10 days.

Copies of all plans and documentation are available on the Council's website.

The main changes to the proposal are:

These changes are indicated on plan numbers:

Since the Local Planning Authority has by statute only a limited period in which to determine this application, it is important that no delay should occur in receiving any representations. If you have not contacted us within the next 10 days, I shall assume that your organisation has no observations to make on the application. If you need additional time to consider the application, please contact the case officer directly, who may be able to agree an extension of time. Any observations you make will be placed on the public file, and on our website.

To ensure your observations are dealt with efficiently, please use the "submit a comment" tab on the website. If you have registered please [click here](#) to log in so that your contact details are automatically pulled through authenticating your response.

Yours faithfully

**Proper Officer of the Council**  
**Duly signed in that behalf**



# STROUD DISTRICT COUNCIL

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Email: [planning@stroud.gov.uk](mailto:planning@stroud.gov.uk)

website: [www.stroud.gov.uk/plans-online](http://www.stroud.gov.uk/plans-online)

Hunts Grove Parish Council  
PO Box 2287  
Gloucester  
GL3 9HA

Case Officer John Chaplin

Email: [john.chaplin@stroud.gov.uk](mailto:john.chaplin@stroud.gov.uk)

2 August 2023

Dear Sir/Madam

## Planning or Associated Application

Application Number: S.23/1384/OUT  
Location: Land At, Green Lane, Hardwicke, Gloucester.  
Application Type: Outline Planning Application  
Description: Development of up to 1350 dwellings together with a primary school and associated playing fields, a local centre, community uses, highway improvements and associated ancillary uses including open space, green infrastructure and drainage attenuation (outline all matters reserved except access)  
Respond by date: 23.08.2023  
Web Link: <https://www.stroud.gov.uk/apps/planning?AppRef=S.23/1384/OUT>

The above application, submitted to the Stroud District Council, relates to land within your Parish. As such, I shall be glad to receive any views your Council would like the Planning Authority to take into account.

Copies of all plans and documentation are available on the Council's website at the above link

Since the Local Planning Authority has by statute only a limited period in which to determine this application, it is important that no delay should occur in receiving representations. If you have not contacted us by the date above, I shall assume that your Council has no observations to make on the application. If you need additional time to consider the application, please contact the case officer directly who may be able to agree an extension of time. Any observations you make will be placed on the public file, and on our website.

To ensure your observations are dealt with efficiently, please use the "submit a comment" tab on the website. Please ensure you are logged in to the alerts system ([click here](#)) so that your contact details are automatically pulled through. Where you are being notified, rather than consulted, the comments box will not be enabled unless you are logged in.

Yours faithfully

**Proper Officer of the Council**  
**Duly authorised in that behalf**

Chief Executive: Kathy O'Leary

## HUNTS GROVE PC BANK RECONCILIATION 2023-24

<b>BANK BALANCES 31 JULY 2023</b>	
Unity Trust Bank	£89,712.06
Unity Trust Savings	£34,307.61
<b>TOTAL MONIES IN BANK</b>	<b>£124,019.67</b>
<b>LESS OUTSTANDING PAYMENTS</b>	
<b>TOTAL OUTSTANDING PAYMENTS</b>	<b>£0.00</b>
<b>TRUE BALANCE AT 31/07/23</b>	<b>£124,019.67</b>
Opening Balance at 01/04/23	£76,244.34
Receipts year to date	£63,396.10
Sub-total	£139,640.44
Expenditure year to date	£15,620.77
<b>TRUE BALANCE AT 31/07/23</b>	<b>£124,019.67</b>

Signed Clerk ..... Date.....  
 Name

Signed Chairman ..... Date.....  
 Name

<b>HUNTS GROVE PARISH COUNCIL</b>				
<b>BUDGET COMPARISON REPORT 2023-24</b>				
	<b>£</b>	<b>£</b>	<b>£</b>	
<b>INCOME</b>	<b>Budget</b>	<b>Received 31/07/23</b>	<b>Balance</b>	<b>Notes</b>
Precept	52250	26125	26125.00	
VAT reclaim	0	4488.15	0.00	
Event Grants	0	7440	0.00	
Other Grants	0	2500.00	0.00	
CIL	0	22725.34	0.00	Move to Earmarked Funds
Interest	0	117.61	0.00	
<b>TOTALS</b>	<b>52250</b>	<b>63396.10</b>		
<b>EXPENDITURE</b>	<b>Budget</b>	<b>Spend as at 31/07/23</b>	<b>Balance</b>	<b>Notes</b>
Staff costs	10000.00	2486.52	7513.48	
Chairman's Allowance	250.00	0.00	250.00	
General Admin/expenses	1700.00	883.81	816.19	
Subscriptions	1000.00	567.74	432.26	
Insurance	800.00	0.00	800.00	
Donations	500.00	75.00	425.00	
Training	500.00	274.50	225.50	
IT / Website / Newsletter	2750.00	387.75	2362.25	
New equipment	3000.00	569.89	2430.11	
Community Events	2000.00	6273.18	-4273.18	Earmarked Funds used
Professional fees	7000.00	2196.00	4804.00	
Youth projects	10000.00	0.00	10000.00	
Earmarked Reserves contribution	12750.00	0.00	12750.00	Move to Earmarked Funds
<b>TOTALS</b>	<b>52250.00</b>	<b>13714.39</b>	<b>38535.61</b>	
<b>EARMARKED RESERVES</b>	<b>£</b>			
Community events (£943.43 c/f plus in-year grants)	10383.43	Less total spent to date=	4110.25	
CIL	17044.01			
Professional Fees	6450			
Maintenance contingency	20000			
Grants/donations	1000			
<b>TOTAL EMR</b>	<b>54877.44</b>			



## Section 3 - External Auditor's Report and Certificate 2022/23

In respect of

Hunts Grove Parish Council – GL0265

### 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### 2 External auditor's limited assurance opinion 2022/23

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review:

Section 2, Box 6 for the current year reads £6,851. The smaller authority has confirmed this figure was copied incorrectly by mistake. Section 2, Box 6 should read £33,170. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR).

Other matters not affecting our opinion which we draw to the attention of the authority:

None

### 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

 SIGNATURE REQUIRED

Date

31/07/2023

# The Public Sector Deposit Fund

UK domiciled short-term LVNAV Qualifying Money Market Fund rated AA+mmf  
Fact Sheet – 31 May 2023

## Investment objective

To maximise the current income consistent with the preservation of principal and liquidity.

## Investment policy

The Fund will be invested in a diversified portfolio of high quality sterling denominated deposits and instruments. All investments at the time of purchase will have the highest short term credit rating or an equivalent and correspondingly strong long term rating.

The weighted average maturity of the investments will not exceed 60 days. The Fund will not invest in derivatives or other collective investment schemes.

## Target investors

The Fund is designed for local authorities and public sector investors seeking a high level of capital security and a competitive rate of interest for their short-term investments.

## Who can invest?

Any public sector organisation can invest in the Fund.

## Responsible investment policy

We monitor our counterparties' environmental, social and governance risk management on a regular basis. Our research utilises external data resources and our in-house Sustainability Team.

## Key risks

Investors should consider the following risk factors before investing: Issuer/Credit Risk (issuer/financial institution may not pay), Market Risk (investment value affected by market conditions), Operational Risk (general operational risks), Maturity Profile (timings of investment maturity), Liquidity Risk (investment in non-readily realisable assets), Concentration Risk (need for diversification and suitability of investment) and Interest Rate Risk (changes to interest rate affecting income). Please see the Fund Prospectus for further details.

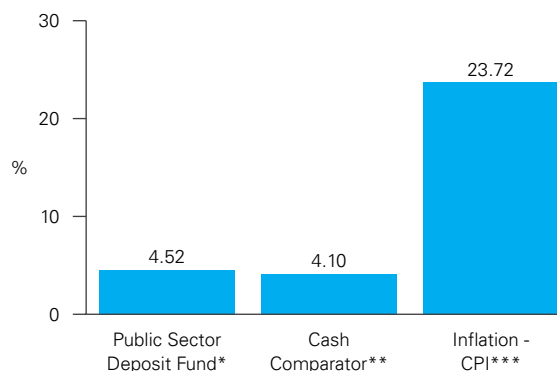
## Top 10 counterparty exposures (%)

9.3%	Landesbank Baden-Wuerttemberg
9.3%	Nationwide Building Society
9.3%	Royal Bank of Canada
9.3%	Yorkshire Building Society
6.8%	HM Treasury
6.2%	DBS Bank Limited
3.4%	Credit Agricole Corporate and Investment Bank
3.4%	Handelsbanken plc
3.1%	MUFG Bank
3.0%	Toronto Dominion Bank (The)

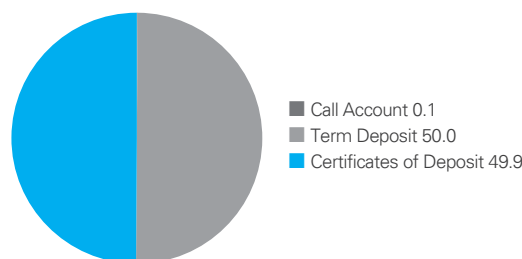
## Share class 4 yield as at 31 May 2023

**4.4486%**

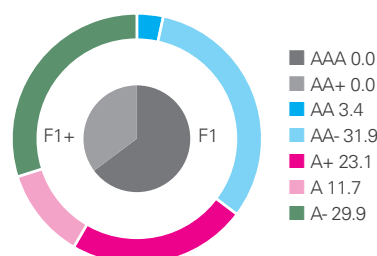
## 5 years cumulative performance



## Asset type (%)



## Credit rating† (%)



## Top 10 country exposures (%)

34.7%	UK Institutions
13.5%	Canada
10.8%	Japan
10.5%	Germany
8.3%	France
7.1%	Singapore
5.6%	Sweden
3.1%	Netherlands
2.6%	Australia
1.5%	United States

\*Source: CCLA - Net performance shown after management fees and other expenses with gross income reinvested. The yield on the Fund will fluctuate and past performance is not a reliable indicator of future results. \*\*Comparator Benchmark - Sterling Overnight Index Average (SONIA) from 1 January 2021. Prior to that, the comparator benchmark was the 7-Day Sterling London Interbank Bid Rate (7-Day LIBID). \*\*\*Consumer Price Index (CPI) is lagged one month. †Using Fitch Ratings methodology.

## Income - period to end May

Average yield over the month	4.3731%
Yield at the month end	4.4486%

## Discrete year total return performance

12 months to 31 May	2023	2022	2021	2020	2019
The Public Sector Deposit Fund	+2.78%	+0.22%	+0.09%	+0.66%	+0.71%
Comparator Benchmark	+2.85%	+0.26%	-0.03%	+0.42%	+0.55%
Relative	-0.07%	-0.04%	+0.12%	+0.24%	+0.16%

## Annualised total return performance

Performance to 31 May	1 year	3 years	5 years
The Public Sector Deposit Fund	+2.78%	+1.02%	+0.89%
Comparator Benchmark	+2.85%	+1.02%	+0.81%
Relative	-0.07%	+0.00%	+0.08%

Net performance shown after management fees and other expenses with gross income reinvested. Comparator Benchmark - SONIA from 1 January 2021. Prior to that, the comparator benchmark was 7-Day LIBID. Past performance is not a reliable indicator of future results. Source: CCLA

## Market update

Borrowing rates in the UK rose to their highest level since 2008 when the Bank of England's monetary policy committee (MPC) announced a 0.25% increase in its policy rate, from 4.25% to 4.50%. In its report the MPC also presented a less gloomy forecast for the UK economy that the outlook it described a few months ago. It is increasingly confident that recession will be avoided, although growth will be slow and may not exceed 1% per year for the next three years.

In bonds, the yield on the benchmark 10-year UK government bond ('gilt') rose significantly over the month, from around 3.7% to 4.2%, as disappointment over the persistence of inflation led traders to expect that the Bank of England would have to raise rates further than had previously been priced into the market. Since bond prices move inversely to yields, valuations fell and the total return from the UK gilt market as a whole was -3.8% for May, while the non-gilts market lost -2.2%.

## Key facts

Fund size	£1,620m
Credit quality and sensitivity rating by Fitch	AAAmf
Weighted average maturity (Maximum 60 days)	44.73 days
Launch date	May 2011
Minimum initial investment	£25,000.00
Minimum subsequent investment	£5,000.00
Dealing day	Each business day*
Withdrawals	On demand
Domicile	United Kingdom
ISIN Share Class 4	GB00B3LDFH01
Interest payment dates	End of each month
Ongoing charges figure (OCF)**	0.08%***

## Please Contact

### Kelly Watson

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\*Dealing instructions (including cleared funds for purchases) must be received by 11.30 am. \*\*The OCF is based on the annual management charge ("AMC") but excludes portfolio transaction costs. The AMC for the Fund is 0.10% and is inclusive of all other costs and expenses of operating and administering the Fund such as depositary, custody, audit and regulatory fees. The AMC was reduced to 0.08% on a temporary basis in November 2015 to improve the income distribution, due to low interest rates. In May 2021, the AMC was temporarily reduced further to 0.06%. \*\*\*With effect from 1 April 2022 and until further notice, the AMC applied to the Fund reverted to the previously discounted rate of 0.08%.

## Risk warning and disclosures

This document is a financial promotion and is issued for information purposes only. It does not constitute the provision of financial, investment or other professional advice. The market commentary contained in this document is the opinion of the author only. To ensure you understand whether CCLA's product is suitable, please read the Key Investor Information Document and the Prospectus. CCLA strongly recommends you seek independent professional advice prior to investing. The Public Sector Deposit Fund is a UK short-term LVNAV Qualifying Money Market Fund. In addition to the general risk factors outlined in the Prospectus investors should also note that purchase of PSDF shares is not the same as making a deposit with a bank or other deposit taking body and is not a guaranteed investment. Although it is intended to maintain a stable net asset value per share, there can be no assurance that it will be maintained. Notwithstanding the policy of investing in short-term instruments, the value of the PSDF may also be affected by fluctuations in interest rates. The PSDF does not rely on external support for guaranteeing the liquidity of the fund or stabilising the net asset value per share. The risk of loss of principal is borne by the shareholder. The Fund is authorised in the United Kingdom and regulated by the Financial Conduct Authority as a UK UCITS Scheme and is a Qualifying Money Market Fund. CCLA Investment Management Limited (registered in England & Wales No. 2183088 at, One Angel Lane, London, EC4R 3AB) is authorised and regulated by the Financial Conduct Authority and the Authorised Corporate Director of the PSDF. For information about how we obtain and use your personal data please see our Privacy Notice at <https://www.ccla.co.uk/our-policies/data-protection-privacy-notice>.

## Report

Clerk Julie Shirley

**Meeting:** Full Council  
**Agenda Item:** Payment Schedule  
**Date and time:** 14<sup>th</sup> August 2023 at 6.30pm

### SUMMARY

To provide Council with the list of accounts for payment.

### MATTERS FOR VOTING

To approve the payment schedule.

#### 1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
31/08/23	Staff Costs (Net Salary, Pension)	£540.53	£0	£540.53
01/08/23	CloudyIT	£47.50	£9.50	£57.00
29/07/23	GAPTC – internal audit	£245.00	£0.00	£245.00
01/08/23	PKF Littlejohn – external audit	£315.00	£63.00	£378.00
08/08/23	SafeTrade247 – storage shed	£2163.00	£432.60	£2595.60
	<b>TOTALS</b>	<b>£3311.03</b>	<b>£505.10</b>	<b>£3816.13</b>

## Report

**Clerk Julie Shirley**

**Meeting:** Full Council

**Agenda Item:** Clerk's Report

**Date and time:** 14<sup>th</sup> August 2023 at 6.30pm

### **MATTERS FOR VOTING**

Report for information only.

### **RESIDENT QUERIES**

- Compensation claim query for damage to vehicles due to the poor road surfacing – referred to Crest.

### **OTHER MATTERS**

- Meet with Quedgeley TC: 30<sup>th</sup> or 31<sup>st</sup> August.
- Meet with Hardwicke PC: w/c 18<sup>th</sup> September – date to be confirmed.
- Meet with Brookthorpe-with-Whaddon PC – date to be confirmed.
- For info: Coopers Edge SUDS are to be adopted by Tewkesbury BC and maintained by Ubico.
- Vistry Homes are very keen to be involved with any community events.
- Deadline for agenda items 9am Tuesday 5<sup>th</sup> September please.