

MINUTES

Meeting: Hunts Grove Parish Council Meeting
Date and time: 17th April 2023 at 6.30pm
Venue: Hunts Grove Primary Academy

Present:

Cllr Demelza Turner-Wilkes (Chair)
Cllr Adam Hampson
Cllr Sandra Meecham
Cllr Kevin Thorne

Also In Attendance:

County Cllr Stephen Davies (left after item 442/23)
Ms L Brailsford, Crest Nicholson representative (via Microsoft Teams)

435/23 APOLOGIES FOR ABSENCE

Cllr Mark Ryder
District Cllr Gill Oxley.

436/23 DECLARATIONS OF INTEREST

There were none.

437/23 MINUTES

- a) Council **resolved** to approve the Minutes of the Meeting held on 13th March 2023.
- b) Council reviewed the outstanding actions.

438/23 PUBLIC PARTICIPATION

None present.

439/23 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

County Councillor Stephen Davies reported on County Council matters; secondary school allocation processed with 92% allocated a school chosen by the family, although there have been some issues regarding transport. Cllr Davies is interested to learn of any school transport issues from Hunts Grove. Gloucestershire County Council has received additional Government funding to spend on potholes. The Boundary Commission is reviewing County Council seats with Tewkesbury and Stroud (Hardwicke and Severn) wards likely to be looked at, and there will be an increase of 2 seats on the county council.

440/23 GROUPS, EVENTS & PROJECTS

- a) Council received an update from the Hunts Grove Wombles. Wombles held a Tidy Britain day on 25th March.
- b) Council received an update on the King’s Coronation celebration on Sunday 7th May 2023. Tickets are available and a banner has been displayed. A photographer has offered to photograph the event.
- c) Council noted that temporary planning consent has been received for the storage unit for 3 years. Councillors raised concerns about locating a storage unit on the public open space and as there would be a delay before installation it was agreed to rent a storage space for 3 months. **Action: Clerk.**
- d) Council received Active Travel updates and noted that Gloucestershire County Council is looking at options for bringing the cycle spine route through Kingsway. Crest is holding a Travel event on 30th April.
- e) Council received Naming Project updates and Cllr Thorne plans to follow-up with the school.

441/23 TO RECEIVE COMMUNITY GOVERNANCE REVIEW UPDATES

Council discussed the recommendation to increase to 9 councillors and agreed with the recommendation that there is another review in 2 years’ time. **Action: Clerk** to respond to the consultation.

442/23 DEVELOPMENT SITE UPDATES

- a) Update from Crest Nicholson; a householder is extending their garden beyond the curtilage of their property – this will be referred to Bellway homes. Crest is organising a travel event taking place on Sunday 30th April using the school car park. Timber has been left for biodiversity reasons but also the willow rootball that has been left needs review. The fence around the cistern will be re-secured. Barbed wire will be removed by Four Seasons Landscaping. Work still needs to be done in Hunts Grove Wood. Harrier Way potholes were not done by the contractor and is due to be re-procured. TetraTech will review all the items raised by Cllr Hampson. The fencing at the Red Kit Rise play area is open allowing access despite the area not being completed. Crest confirmed that the path to the public open space is due to have a drainage channel dug to prevent flooding. An updated timeframe requested from Crest on the Harrier Way pothole works.
- b) Allotments and Community Building update: next business meeting on 2nd May will focus on maintenance, and the meeting at end of May will give an update on Allotments and Community Building.
- c) Council received an update regarding the management company discussions, a meeting date has been requested from Crest for the next meeting, **Action: Lucie will follow-up with Crest.**
- d) Council received an update on Phase 1 adoption, still awaiting confirmation on commuted sums and adoption of SUDS. The next meeting is 15th May.

443/23 PLANNING

- a) Council reviewed the revised application S.21/2579/OUT and resolved to submit comments as drafted by Cllr Thorne. **Action: Clerk.**

444/23 POLICY WORKING GROUP

- a) Council received the notes of the latest Policy Working Group.
- b) Council discussed priorities for the next working group – scheduled for Friday 5th May at 4.30pm (topics: ManCo, Community Building, Phase 1 adoption, village maintenance, Sportily event, Active Travel event, Coronation event, youth strategy presentation for APM).

445/23 YOUTH WORKING GROUP

- a) Council received an update from the Youth Working Group. The youth strategy approach was agreed with Provide, Involve, Promote, Support strategic pillars which will be shared in more detail at the annual parish meeting.

446/23 GLOUCESTERSHIRE CONSTABULARY UPDATES

Police report received.

447/23 FINANCE AND PROCEDURES

- a) Council received the bank reconciliation and budget analysis for the period ending 31st March 2023.
- b) Council received the independent audit report for 2022-23 and agreed to action the recommendations relating to Standing Orders, Financial Regulations and Data Protection Policies.
- c) Council received the balance sheet for 2022-23.
- d) Council reviewed the Annual Governance Statement (section 1) for 2022/23 to be approved at the next meeting.
- e) Council reviewed the Annual Accounting Statements (section 2) for 2022/23 to be approved at the next meeting.
- f) Council approved the dates of the period for the exercise of public rights as commencing on 5th June until 14th July 2023.
- g) Council noted that Cllr Meecham and Cllr Turner-Wilkes carried out a check of the accounts on 18/01/23. It was further noted that Cllr Meecham has carried out a check of transactions in January and April 2023.
- h) Council noted that the Clerk’s annual appraisal has been completed with no actions required.
- i) Council **resolved** to contribute 50% of the cost for the Clerk to attend the SLCC National Conference 11/12 October.
- j) Council **resolved** to approve the payments as below.

Invoice Date	Payee	Net	VAT	Gross
11/04/23	S. Meecham – Fun Day expenses	£263.38	£40.62	£304.00
08/02/23	Abbey Loos (balance 07-05-23)	£247.50	£49.50	£297.00
01/04/23	GAPTC subs	£567.74	£0	£567.74
03/03/23	Major Entertainment (balance)	£1634.80	£0	£1634.80
30/04/23	Staff Costs (Net Salary, Pension, Expenses)	£661.23	£0	£661.23
06/04/23	Megabounce	£317.68	£63.54	£381.21
01/04/23	CloudyIT	£43.00	£8.60	£51.60

13/12/22	GAPTC – training	£25.00	£0	£25.00
05/04/23	Phoenix Learning Alliance (school grounds hire) £74 + £137	£211.00	£0	£211.00
05/04/23	Fastsigns (DR & CP Limited)	£165.00	£33.00	£198.00
	TOTALS	£4136.33	£195.26	£4331.58

448/23 COUNCIL NOTED THE CLERK’S REPORT

449/23 PARISH COUNCILLOR REPORTS

Councillors reports were circulated prior to the meeting and noted.

450/23 PARKS & OPEN SPACES UPDATE

- a) Council received an update from Cllr Turner-Wilkes on the remedials required in the play areas.
- b) Council received a verbal update on CCTV for the open spaces and noted that installation of CCTV is problematic due to the lack of power.

451/23 RECURRING ITEMS TO NOTE

- a) Updates from PREIM – annual invoices have been issued to residents, but many were sent close to or after the deadline specified for payment in the letter. PREIM have published their budget. A newsletter produced by PREIM has been circulated to residents.

NEXT MEETINGS

- a) Council noted arrangements for the Annual Parish Meeting on Monday 15th May at 6pm followed by the Annual Meeting of the Parish Council taking place at 7.30pm.

Meeting closed at 8.15pm.