

# MINUTES

**Meeting:** Hunts Grove Parish Council Meeting  
**Date and time:** 19<sup>th</sup> December 2022 at 6.15pm  
**Venue:** Hunts Grove Primary Academy

**Present:**

Cllr Mark Ryder (Chair)  
Cllr Demelza Turner-Wilkes  
Cllr Adam Hampson  
Cllr Sandra Meecham  
Cllr Kevin Thorne

**Also In Attendance:**

County Cllr Stephen Davies

**369/22 APOLOGIES FOR ABSENCE**

District Cllr Oxley.  
Ms L Brailsford, Crest Nicholson representative.

**370/22 DECLARATIONS OF INTEREST**

There were none.

**371/22 MINUTES**

- a) Council **resolved** to approve the Minutes of the Meeting held on 14<sup>th</sup> November 2022.

**372/22 PUBLIC PARTICIPATION**

None.

**373/22 GROUPS, EVENTS & PROJECTS**

- a) Hunts Grove Wombles update: Cllrs Turner-Wilkes and Hampson will co-ordinate litter picking during Cllr Meecham’s absence.
- b) Christmas Fayre; 113 children visited Santa’s Grotto which was a great success.
- c) Easter Community Day, 1<sup>st</sup> April 2023 and budget. The Community Day would be an opportunity to consult with young people on future plans for the parish, and there would be activities that would attract young people, eg zorbing, trampolining, the Clerk has included the activities on a grant application. Cllr Meecham will approach local food and drink vendors to attend the event. Cllr

Davies offered £500 from his Build Back Better fund, **Action: Clerk** to complete the application form. **Action: Working Group to prepare plans to report back to Council in January.**

- d) King's Coronation celebration on Sunday 7<sup>th</sup> May 2023. **Action: Working Group** to discuss venue and style of celebration and report back to Council in January.

### **374/22 DEVELOPMENT SITE UPDATES**

- a) Update from Crest Nicholson: no update received. Councillors raised concerns about Brambling Way highway remedials that have not been completed and contractors appear to have left site. There was also a discussion about gritting roads and pavements. Crest do not grit the roads at Hunts Grove and do not provide grit bins. **Action: Cllrs Turner-Wilkes and Thorne** will work on a communication to update residents and will also make enquiries about possible future solutions. It was noted that a response has still not been received from County Cllr Morris about the highways access into the development; **Action: County Cllr Davies will follow-up with Cllr Morris.**
- b) Cllr Ryder gave a brief update regarding Phase 1 Adoption Status Update and remedial work required following the latest meeting. Crest were not able to attend the meeting. It was noted that no maintenance work has been carried out in the Wood; **Action: Cllr Hampson** to prepare information for the Clerk to send to Planning Enforcement.
- c) Council considered proposing Street Names for Parcels R3 R3EL R5 And R7: Councillors are meeting with a local historian on 21<sup>st</sup> December therefore it was agreed to defer the decision on proposed names until the January meeting.

### **375/22 PLANNING**

- a) There were no new planning applications to consider. The Farmhouse Triangle application will be determined by the SDC Planning Committee in January 2023.

### **376/22 COMMUNITY GOVERNANCE REVIEW**

Council approved the draft response to the consultation requesting an increase to 11 councillors with effect May 2024.

### **377/22 CLERK REPORT**

- a) Council received the Clerk's report, with regards to the Parish funding new litter bins at Harrier Way bus stops, it was agreed to proceed with the Topsy Royale bin in black and gold banding with HGPC personalisation. **Action: Clerk to order the 2 bins.**
- A concern was raised from a resident regarding the proximity of the railway line and request for more robust fencing. **Action: Clerk** to raise the concern with Network Rail and Crest Nicholson as the responsibility lies with one of them.

### **378/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS**

County Councillor Stephen Davies reported on County Council matters including the updated road safety document that includes provision for 20mph zones which still require a Traffic Regulation Order. GCC is running the Holiday Activities Fund programme again during the school holidays for Christmas 2022 and Easter 2023.

District Councillor Mark Ryder reported that Stroud District Council (SDC) has adopted a revised Parish and Town Council Charter which will then go to local councils for adoption. SDC is working on their budget for 2023/24.

### 379/22 GLOUCESTERSHIRE CONSTABULARY UPDATES

No update since the last meeting. **Action: Cllr Turner-Wilkes** will follow-up from the last meeting.

### 380/22 VILLAGE MAINTENANCE

- a) Village Survey Update: concerns that play equipment defects have not been rectified since highlighted in the RoSPA report. **Action: Cllr Turner-Wilkes** to follow-up with Crest.
- b) Health & Safety Issues (play equipment, old farm cistern). No new update.

### 381/22 PARKS & OPEN SPACES UPDATE

- a) No additional updates from Cllr Turner-Wilkes.
- b) Council considered options for installing CCTV for the open spaces. It was agreed to look specifically at the Acorn to scope out specific options. **Action: Clerk** to contact CCTV provider.

### 382/22 FINANCE AND PROCEDURES

- a) Council received the bank reconciliation and budget analysis for the period ending 30<sup>th</sup> November 2022. **Action: Clerk** to provide a breakdown of the grants received in 2022 to the Chairman.
- b) Council agreed up to a maximum of £3,000 for legal services to support the council with Management Company discussions in January/February 2023. It was also agreed to collate redacted deed information to send to the Council’s solicitor for advice. Clerk also to send legal advice summary to Crest and copy in SDC and request Crest legal advice as promised. **Action: Clerk.**
- c) Council considered the draft budget for 2023/24 and noted that the taxbase has decreased despite additional properties within the last year. The decision was deferred to January meeting pending further clarification of the taxbase. **Action: Clerk.**
- d) Council approved payments as follows.

**It was resolved to approve the payments as below.**

Invoice Date	Payee	Net	VAT	Gross
30/12/22	Salaries & Expenses December 2022	£651.30	£0	£651.30
30/12/22	HMRC – Q3 PAYE/NI	£363.04	£0	£364.04
29/11/22	PATA (UK) – Payroll services	£23.85	£0	£23.85
19/10/22	GAPTC – books and training	£32.00	£0	£32.00
01/12/22	Cloudy Group Ltd – December 2022	£43.00	£8.60	£51.60

19/10/22	S.Meecham – reimbursement of youth meeting expenses	£6.90	£0	£6.90
		£91.93	£0	£91.93
	<b>TOTALS</b>	<b>£1212.02</b>	<b>£8.60</b>	<b>£1221.62</b>

### 383/22 WEBSITE & COMMUNICATIONS

- a) It was agreed to produce a “Welcome New Resident” flyer/postcard with an initial print run of 1000 copies. Council delegated to Cllrs Ryder and Thorne to work on the flyer/postcard with a maximum budget of £100. **Action: Cllrs Ryder and Thorne.**

### 384/22 PARISH COUNCILLOR REPORTS

Cllr Thorne attended the Stroud Cycling and Walking event at Stroud District Council and gave a verbal report to Council.

Cllr Meecham attended the Town and Parish Council Strategic Forum organised by Stroud District Council on the cost-of-living, finances and precept-setting.

### 385/22 NEXT MEETINGS

- a) Council noted arrangements for the next Meeting of the Parish Council taking place on Monday 9<sup>th</sup> January 2023 at 6.15pm.

Meeting closed at 9.15pm.