

13th December 2022

NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 19th December 2022 at 6.15pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Julie Shirley, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

3. MINUTES

- a) To accept as a true record the minutes of the meeting held on 14th November 2022.

4. PUBLIC PARTICIPATION

- a) To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

5. GROUPS, EVENTS & PROJECTS

- a. Hunts Grove Wombles update from Cllr Meecham
- b. Christmas Fair plans, to receive an update from Cllr Meecham
- c. To approve Easter Community Day 1st April 2023 and agree a budget.
- d. To approve community event to celebrate King's Coronation on Sunday 7th May 2023.

6. DEVELOPMENT SITE UPDATES

- a) To receive an update from Crest Nicholson
- b) To receive an update from Cllr Ryder regarding Phase 1 Adoption Status Update and remedial work required.
- c) To consider and propose Street Names for Parcels R3 R3EL R5 And R7.

7. TO CONSIDER PLANNING APPLICATIONS RECEIVED AFTER AGENDA PUBLISHED

8. TO APPROVE THE RESPONSE TO COMMUNITY GOVERNANCE REVIEW

9. TO RECEIVE THE CLERK REPORT

10. DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

11. GLOUCESTERSHIRE CONSTABULARY UPDATES

12. VILLAGE MAINTENANCE

- a) Health & Safety Issues (play equipment, old farm cistern)
- b) Actions and matters arising.

13. PARKS & OPEN SPACES UPDATE

- a. To receive an update from Cllr Turner-Wilkes
- b. To consider CCTV for the open spaces.

14. FINANCE AND PROCEDURES

- a) To receive the bank reconciliation and budget comparison reports for the last period
- b) To consider the quote for legal services to support the council with Management Company discussions.
- c) To approve the draft budget and precept for 2023/24.
- d) To approve the schedule of payments.

15. WEBSITE & COMMUNICATIONS

- a. To agree a "Welcome New Resident" flyer/postcard and set a budget for the production and delivery.

16. PARISH COUNCILLOR REPORTS

- a) To receive a verbal report from Parish Councillors, for information only.

17. NEXT MEETINGS

MINUTES

Meeting: Hunts Grove Parish Council Meeting
Date and time: 14th November 2022 at 6.15pm
Venue: Hunts Grove Primary Academy

Present:

Cllr Mark Ryder (Chair)
Cllr Demelza Turner-Wilkes
Cllr Adam Hampson
Cllr Sandra Meecham
Cllr Kevin Thorne

Also In Attendance:

Lucie Brailsford, Crest Nicholson via Microsoft Teams
PC Brawn and PC Buiko via Microsoft Teams.
Two members of public

345/22 APOLOGIES FOR ABSENCE

County Cllr Stephen Davies.

346/22 DECLARATIONS OF INTEREST

There were none.

347/22 MINUTES

- a) Council **resolved** to approve the Minutes of the Meeting held on 10th October 2022.
- b) Council received the list of outstanding actions.

348/22 PUBLIC PARTICIPATION

Two members of public were present regarding the minutes of the October meeting and felt that item 333/22a needed clarification; the Lime Tree access is not open, one fence panel was blown down and had not been removed by residents. The residents were thanked for coming along to clarify the matter.

The next item was brought forward.

349/22 GLOUCESTERSHIRE CONSTABULARY UPDATES

- a) PC Brawn and PC Buiko were present via Microsoft Teams as PCSO Rollins was unavailable. Cllr Meecham met with PCSO Aisha Patel regarding litter picking around the development with young

people. The Council is keen to encourage more dialogue between the Council and the Police in co-ordinating activities at Hunts Grove, for instance with youth provision. Hunts Grove is shared between two policing area teams, PC Brawn/Buiko will feedback to the team and find out how the Council can effectively communicate issues to the two teams. **Action: Cllr Turner-Wilkes to follow up with the Police team.**

350/22 FINANCE AND PROCEDURES

- a) Council received the bank reconciliation and budget analysis for the period ending 31st October 2022.
- b) Council noted the receipt of £17,044.01 Community Infrastructure Levy monies due to application S.17/1446/FUL – Land East of Waterwells, Marconi Drive, Quedgeley. There will be a further receipt of £17k in April 2023. **Action: Clerk** to check if this will be the final payment. Council **resolved** that the money will be ring-fenced in an earmarked reserve until a strategy is agreed for the money. Clerk to research savings accounts to generate interest on the funds. **Action: Clerk.**
- c) Council approved payments as follows.

It was resolved to approve the payments as below.

Invoice Date	Payee	Net	VAT	Gross
30/11/22	Salaries & Expenses November 2022	£584.77	£9.99	£594.76
18/10/22	Cllr Ryder – reimbursement of printer ink purchases	£18.20	£3.64	£21.84
01/11/22	Cloudy Group Ltd – September 2022	£43.00	£8.60	£51.60
28/10/22	Passion First Aid Ltd - defibs	£3200	£640	£3840
	TOTALS	£3845.97	£662.23	£4508.20

351/22 PLANNING

- a) There were no new planning applications to consider. Council reviewed comments from the developer regarding S.22/1867/MINAM and S.22/1868/MINAM (path surface amendments) and agreed a response to the Planning Officer. **Action: Clerk.**

ITEMS REQUIRING A RESOLUTION FROM COUNCIL

352/22 It was agreed to purchase of a laptop for the Chairman’s use, as previously discussed at the June Council meeting, to a maximum cost of £1,250. **Action: Cllr Ryder.** It was agreed to vire £750 from General Fund to the New Equipment budget to cover the cost of the laptop. **Action: Clerk.**

353/22 Council reviewed the draft code of conduct circulated by Stroud District Council and agreed to support the new draft. **Action: Clerk.**

354/22 Council received the Youth Report and **resolved** the proposals within the report, namely that:

1. That HGPC form a Youth Working Group initially comprising (i) Cllr Meecham and Cllr Thorne, (ii) the parish clerk, and expand to include (iii) residents with particular interest and/or expertise, as well as (iv) other stakeholders either as members or contributors, with initial aims to:
 - a. Develop a Youth Strategy that can inform HGPC’s efforts and help ensure that opportunities and activities are available to young people on a long term note and sustainable basis
 - b. Explore options and make recommendations for youth engagement, including the creation of a youth voice forum for Hunts Grove. This should consider both those in Y5/Y6 and those of secondary age
 - c. Investigate and propose quick wins and initial steps that HGPC can take to (i) improve knowledge of and access to existing opportunities, and (ii) provide an initial offering itself that helps engage young people, demonstrates HGPC’s intent, and builds expertise within HGPC.
2. That HGPC update SDC councillors and officers on our intentions and request assistance as may be available from youth workers within the constraints of the 2020-2024 strategy and funding levels.
3. That ahead of the development of the Youth Strategy, HGPC considers the challenges and actions/mitigations explored in this document in our thinking and engagements with Crest, CFL and others.
4. That potential for funding a level of youth provision be considered in budget discussions for 2023/24.
5. If deciding to progress options for early provision/action, Council should be conscious of cost and sustainability, particularly where that could mean making large or more involved commitments before engaging with young people.

ITEMS TO REVIEW/NOTE

355/22 CLERK REPORT

- a) Council received the Clerk’s report which included confirmation that actions had been taken following the previous meeting.

356/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

County Councillor Stephen Davies was unable to attend the meeting and forwarded his report:

- Stagecoach have given notice of plans to cease a number of County Council subsidised routes, mainly for less profitable rural routes. The County Council is looking to re tender some of these routes and renegotiate with Stagecoach.

- County Council have launched a second on-demand service in the Cotswolds following the successful introduction in the Forest of Dean. This is clearly part of the long term solution to rural transport.
- Gloucestershire Libraries have received £750k funding from the Arts Council.
- Gloucestershire Libraries are being used as “Support Hubs” providing a Warm space and other facilities during the cost of living challenge.
- County Council Trading Standards Inspectors are carrying out checks at Petrol Stations to ensure drivers are not short changed or over charged.
- People can now book a slot at the recycle centre on the day you want to go.
- A Waste Wizard website tool has been launched on the GCC website to help people identify how to dispose of items.
- Gloucestershire County Council have collaborated in a short film called “Childhood” which highlights the incredible work of Foster Parents, and encourages people to become a Foster parent.
- A levelling up fund of £1.5m has been launched to help the top 10 most deprived areas in Gloucestershire. None of these are in Stroud.

The Parish Council has still not yet received a response to a letter sent to Cllr D Morris concerning the access to Hunts Grove, **Action: Cllr Ryder will follow-up with County Council.**

District Councillor Mark Ryder reported that Stroud District Council (SDC) announced a cost-of-living emergency and will write to the Government for targeted support. SDC has also committed £100k of council funds to support local communities, ie warm spaces, providing food vouchers, etc. There has been no movement on the Symmetry Park planning application.

357/22 DEVELOPMENT SITE UPDATES

- a) Update from Crest Nicholson: no new update since the Business Meeting held on 7th November. Cllr Ryder raised the matter of naming the public open spaces proper names rather than Phase 2 POS etc, it is hoped that Crest won't have any objection. A proposal will be made to Crest in due course. Council received an update on the Public Open Space timetable, **Action: Clerk** to update website with latest POS timetable.
- b) Update from allotments. There is an outstanding request for a meeting to discuss the allotments.
- c) Update on community building. There is an outstanding request for a meeting to discuss the community building.
- d) Update from PREIM: Preim is providing two Christmas trees as per last year.
- e) Update from Colethrop Farm Ltd (CFL): no update.
- f) Cllr Ryder gave a brief update regarding Phase 1 Adoption Status Update and remedial work required.

358/22 VILLAGE MAINTENANCE

- a) Village Survey Update: **Action: Cllr Turner-Wilkes** to follow-up the urgent matters with Crest.
- b) Health & Safety Issues (play equipment, old farm cistern). **Action: Clerk to contact Crest** to follow-up concerns about the damage caused by the fallen tree in the vicinity of Shorn Brook; the fence is damaged and the old farm cistern is exposed, plus the remainder of the tree is waiting to fall.

359/22 HIGHWAYS UPDATE

- a) Haresfield Lane works: contractor has been appointed.
- b) Harrier Way Junction and resurfacing updates; resurfacing works starting after 19th November, expecting to be complete by March 2023. There has been no update from Gloucestershire County Council regarding widening the Harrier Way junction. **Action: Clerk to follow up with Highways.**
- c) A38 junction works & construction traffic routing; this is still with Gloucestershire County Council, there is an expectation that it will be started in January. The bridge has been cleared as suitable for two-way traffic.
- d) Council received an update on “hedgehog highway” campaign from Cllr Turner-Wilkes. There was a discussion about arranging a Hedgehog Trail for February.

360/22 COMMUNITY GOVERNANCE REVIEW

Council received an update from the information evening attended by Cllr Meecham and the Clerk. The consultation to be discussed by the Policy Working Group at the next meeting.

361/22 PARKS & OPEN SPACES UPDATE

There was no additional update.

362/22 ENERGY FROM WASTE

- a) Community Liaison Group update: the next meeting of the CLG Liaison will be held in December.

363/22 POLICY WORKING GROUP

- a) At the last working group meeting, Council considered:
 - Live streaming and / or recording of meetings; however due to the temporary nature of the Council’s meeting arrangements it was decided to revisit this idea when the Council has a permanent meeting space so that the technology can be installed.
 - Naming of the play parks and how residents can be involved in the naming. **Action: Cllr Thorne** to draft a paper to share with Crest and residents, and possibly a video to show the locations.
 - Business Plan: start to put together a plan, perhaps as part of a wider consultation event, with a particular focus and purpose on management of public spaces and amenities initially.
- b) The next Policy Working Group meeting was arranged for 5th December and topics to include Community Governance Review.

364/22 GROUPS, EVENTS & PROJECTS

- a) Hunts Grove Wombles update: it was agreed to purchase additional litter pickers and strong bin bags. **Action: Clerk.** Cllr Turner-Wilkes and Cllr Hampson will manage the litter picking events during January and February.
- b) Christmas Fayre; planned for 3rd December. Cllr Meecham to have the parish council banner re-printed so that it can be used for any event. It was resolved to allocate a £1,000 budget for the Christmas Fayre to purchase decorations, gifts for the Santa’s grotto. **Action: Cllr Meecham.**

- c) Youth Services: covered earlier in the meeting.
- d) "20 is plenty" Project: Cllr Turner-Wilkes has received 20 is plenty stickers.

365/22 WEBSITE & COMMUNICATIONS

- a) Monthly communications update was deferred.
- b) Business directory item deferred to next meeting.
- c) Parish mailing list update deferred to next meeting.

366/22 CORRESPONDENCE

Included in the Clerk's report.

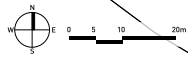
367/22 PARISH COUNCILLOR REPORTS

No additional reports.

368/22 NEXT MEETINGS

- a) Council noted arrangements for the next Meeting of the Parish Council taking place on Monday 12th December at 6.15pm.

Meeting closed at 9.15pm.



- APPLICATION BOUNDARY
- PROPOSED TREE PLANTING
- 1.8M HIGH FENCE
- BIN COLLECTION POINT



HUNTS GROVE
Accommodation Schedule

Open Market			RM 2		
Unit Type	Sqft./unit	Sqm./unit	No. of Units	Total Sqft	Total Sqm
LULWORTH (626)	626	58	34	21,284	1,977
HATFIELD (840)	840	80	56	48,160	4,474
EVESHAM (928)	928	86	16	14,848	1,379
CHESHAM (991)	991	92	23	22,793	2,118
FILEY (1102)	1,102	102	8	8,816	819
ROMSEY (1173)	1,173	109	8	9,384	872
KESWICK (1222)	1,222	114	5	6,110	568
MARLBOROUGH (1322)	1,322	123	7	9,254	860
WINKFIELD (1364)	1,364	127	7	9,562	888
			164	150,211	13,955
			Ha	Acres	
			3.8	9.37	
			43.3	0.00	
			16,839 sqft/acre		

RM2 (R3, R3EL, R5, R7), HUNTS GROVE - PLANNING LAYOUT



Julie Shirley

From: _WEB_LLPG <1625LLPG@stroud.gov.uk>
Sent: 02 December 2022 09:13
To: Julie Shirley
Subject: Street Naming & Numbering - Development at Parcels R3 R3EL R5 And R7, Hunts Grove, Hardwicke, Gloucester
Attachments: Planning Layout (P19-1998_09L).pdf
Follow Up Flag: Follow up
Flag Status: Flagged

You don't often get email from 1625llpg@stroud.gov.uk. [Learn why this is important](#)

Hello,

I have received an application for street naming & numbering for the development at Parcels R3 R3EL R5 And R7, Hunts Grove, Hardwicke, Gloucester. For your information, I have attached a copy of the site plan.

The applicant has not proposed any street names. Therefore, please could Hunts Grove Parish Council consider some street naming suggestions for this new development. Please note that Stroud District Council as the street naming authority has decided not to include apostrophes within street names. I would be grateful if you could advise me of the outcome of your discussions at your earliest opportunity. Also, please can I draw your attention to our advice for street naming which can be found at www.stroud.gov.uk/address which states:

When a new development is built, the responsibility for naming the new streets rests with the Council. The new names should be consistent with the Council's protocols for road naming, specifically:

When possible, the name(s) should have a proven historical connection to the land intended for development. The name(s) will not be the name(s) of people unless there is a historical connection to the town or parish within which the development falls. The name(s) will not be the same or similar to any existing name(s) in the area. If the development contains a new network of streets a theme may be chosen, taking care not to repeat a theme already being used locally. Aesthetically unsuitable names or names capable of deliberate misinterpretation are to be avoided. Street names should not be difficult to pronounce or awkward to spell. New street names should end with one of the following suffixes

A venue | B ank | C ircle - For circular roads only | C lose - Only for a cul-de-sac | C orner | C rescent - For crescent shaped roads only | C roft | D rive | E dge | F arm | F ield(s) | G ardens (provided it will not be confused with any local open space) | G reen | G rove | H ill | L ane | M ead | M eadow | M ews | O rchard | P addock | P ark | P lace | R ise | R oad | R ow | S quare - For a Square | S treet | T riangle - For triangular roads only | V iew | W ay | W harf - Only near a navigable watercourse | Y ard

Pedestrian only access thoroughfares should end with: W alk | P ath | W ay

Please note

No street name should start with "The" "Court" is not acceptable as a street name suffix but may be used for large multi-occupied buildings "Terrace" should only be used as a subsidiary name within another road

Thank you and regards.

Hunts Grove Planning Applications

Date	Application Number	Address	Application Details	Parish Council Comments	Stroud District Council Planning Decision
16/01/2020	S.20/0103/REM	Hunts Grove Phase 4	Reserved matters community building, grass playing pitches, artificial pitch, tennis courts, local equipped area of play, car parking and associated infrastructure	04/02/20 OBJECT	Awaiting decision
17/01/2020	S.20/0104/REM	Parcels R1 & R3 Hunts Grove Phase 4	Reserved matters for Neighbourhood Centre including 38 dwellings	05/02/20 OBJECT	Awaiting decision
27/02/2020	S.20/0471/DISCON	Public Open Space Hunts Grove Phase 3	Discharge of conditions 6, 12 & 38 of S.19/1925/VAR	Not consulted	Awaiting decision
18/08/2021	S.18/2031/DISCON	A38 Junction at Hunts Grove southern connector	Discharge of condition 1 of S.13/2774/FUL - Lawful commencement	Not consulted	Withdrawn 01/12/22
24/09/2021	S.21/00317/REM	Land Adjoining Naas Lane, Naas Lane, Quedgeley	Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water	11/10/21 No objection plus comments	
16/11/2021	S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).	13/12/21 Objection	
23/12/2021	S.21/2881/REM	Land At Quedgeley Trading Estate East, Haresfield	Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline	17/01/22 No objection	
12/05/2022	S.22/0460/FUL	Parcel R17 EL, Hunts Grove Phase 4, Hunts Grove Drive, Hardwicke	Full planning permission for residential development (Use Class C3), community hub (Use Class E), local retail and commercial space (Use Class E), allotments, bio-diversity habitat and associated infrastructure and landscape works	13/06/22 Support with observations	

Community Governance Review Consultation - Phase 1

Section 1. Welcome to Stroud District Council's Community Governance Review Survey

Stroud District Council are undertaking a review of the following Parish/Town Councils in the Stroud District:

- Cam
- Dursley
- Eastington
- Frampton
- Horsley
- Hunts Grove
- Minchinhampton
- Nailsworth
- Standish
- Stonehouse
- Woodchester

A Community Governance Review provides an opportunity to review and make changes to governance arrangements for town and parish councils. This is to ensure that they continue to be reflective of the identity and interest of local communities, and that they are as efficient and effective in their governance as can be.

The review is being carried out in accordance with the Local Government and Public Involvement in Health Act 2007, and other relevant statutory provisions.

This survey is intended to collect views about how well you think the Parish/Town Council works. Any information that you provide in this survey will be used for the purpose of this review and held in accordance with the Data Protection Act 2018.

Once this review has been completed it is unlikely that there will be another review for between 10 to 15 years. We therefore encourage you to think about the future of your local parish, as well as how it operates now. We are undertaking the consultation in two phases; this first phase is essentially seeking views from local residents and evidence from Parish/Town Councils who would like the Council to consider changes to their governance arrangements. Stage two will involve a more in-depth consultation with the individual parishes and local residents to find the best solution to any issues which may have been raised.

The consultation is open until Monday 31 October 2022 to 29 January 2023. To find out more information about the community governance review, please visit www.stroud.gov.uk/elections

Section 2. Contact Information

1. Full Name *

Julie Shirley

2. Post Code *

GL3 9HA

3. Email Address

clerk@huntsgrove-pc.gov.uk

4. Phone Number

01452 345138

Section 3. Consultation Information

5. Which areas of the Stroud District would you like to comment on? *

- Cam Parish Council
- Dursley Town Council
- Eastington Parish Council
- Frampton-on-Severn Parish Council
- Horsley Parish Council
- Hunts Grove Parish Council
- Minchinhampton Parish Council
- Nailsworth Town Council
- Standish Parish Council
- Stonehouse Town Council
- Woodchester Parish Council

6. Please tell us about your connection to all of the areas within the Stroud District that you wish to comment on *

- Resident
- Parish/Town Councillor
- Parish/Town Clerk
- District Councillor
- County Councillor
- Member of Parliament
- Local Business
- Local Community Group (please specify below)
- Other (please specify):

Which Community Group are you associated with?

7. Do you think your Parish/Town Council may benefit from exploring any of the following options? (select all that apply) *

- Increasing or decreasing the number of Parish/Town Councillors
- Merging or splitting your Parish/Town Council
- Creating or changing your existing Parish ward boundaries
- Changing the name of your Parish/Town Council
- Grouping or de-grouping together with a neighbouring Parish/Town Council
- Abolishing your parish so that it becomes an un-parished area
- None of the above

Please give your reasons for each response made above. If you need to submit any evidence or supporting documents please upload them at question 8 below or email them to elections@stroud.gov.uk

Hunts Grove Parish is a growing village, the 5 year forecast shows the parish with an electorate of 3191. There is 10 more years of development at Hunts Grove and the predicted population is circa 7,500.

Hunts Grove Parish Council plans to adopt all the public realm within Hunts Grove which will significantly increase the workload of councillors. The public realm includes sports provision, community building, and public open spaces. The Parish Council arrange community events and is currently looking to offer youth provision.

The NALC guidelines for an electorate size of 3191 is 11 councillors. At the last co-option, the Parish Council had 3 candidates for one vacancy. We believe there is capacity within Hunts Grove to fill 11 seats on the council.

8. Do you have any evidence/supporting documents to send?

If you refer to any supportive documents while filling out this form please upload them at question 8 below or email them to elections@stroud.gov.uk along with your name and address. *

- Yes, I will email them to elections@stroud.gov.uk or post them to Community Governance Review, Electoral Services, Stroud District Council, Ebley Mill, Ebley Wharf, Stroud, GL5 4UB
- Yes, I have uploaded them to this survey
- No, I do not have any supporting documents

Comments:

9. Do you have any additional comments you would like to make?

Section 4. Data Protection

10. Do you want to be kept informed of the progress of the community governance review and any recommendations?

If so, please choose your preferred method below. If you do want to be kept informed please ensure you have provided the relevant contact details in Section 1. If you do not want to be kept informed, please select 'I do not want to be kept informed'. *

- Email
- Phone
- I do not wish to be kept informed

11. The personal details that you provide in this survey will be held in accordance with the Data Protection Act 2018 and shall be used for the purpose of intending to collect local resident's views about how well they think their Parish/Town Council works. Any information that you provide in this survey will be used for the purpose of this review.

The review will last 12 months, during which, the information that you provide will be shared with the Community Governance Review Working Members Group and Stroud District Council Officers, which include Electoral Services and the Chief Executive of the Council.

All responses to the review must be published, however all personal details will be excluded upon publication.

The information you provide shall be kept until the review has been completed and the recommendations implemented in May 2024, after which time your information will be destroyed.

For further information about how your personal data is processed, please see [sections 1-10 and section 13.5 of the Council's privacy notice](#) for details affecting Elections. *

- I consent to my personal information being used for the purposes outlined above.

Report

Clerk Julie Shirley

Meeting: Full Council

Agenda Item: Clerk's Report

Date and time: 19th December 2022 at 6.15pm

MATTERS FOR VOTING

Report for information only.

RESIDENT QUERIES

- Enquiry about the pedestrian access to Haresfield Lane, provided information
- Complaint about Preim slow handling of deeds name change permission for Land Registry
- Still no response from Cllr D Morris about Highways access to Hunts Grove

OTHER MATTERS

Grant funding application successful from the National Lottery Fund for the noticeboards, £4736 total.

Stroud District Council have agreed to litter bin emptying on Harrier Way, SDC have requested a specific bin be ordered – the Topsy Royale, it can have a 20kg internal ballast. Bins to be ordered once HGPC confirms agreement. Cost each is £223.14+VAT plus delivery. [Topsy Royale™ Litter Bin - Glasdon UK](#)

Grant application submitted to the Office of Police & Crime Commissioner for Youth Provision funding to support a Community Day with youth activities and to fund a scoping exercise to identify best way forward with youth provision.

HUNTS GROVE PC BANK RECONCILIATION 2022-23

BANK BALANCES 30 NOVEMBER 2022	
Unity Trust Bank	£81,836.22
TOTAL MONIES IN BANK	£81,836.22
LESS OUTSTANDING PAYMENTS	
TOTAL OUTSTANDING PAYMENTS	£0.00
TRUE BALANCE AT 30/11/22	£81,836.22
Opening Balance at 01/04/22	£34,973.53
Receipts year to date	£73,555.92
Sub-total	£108,529.45
Expenditure year to date	£26,693.23
TRUE BALANCE AT 30/11/22	£81,836.22

Signed Clerk Date.....
 Name

Signed Chairman Date.....
 Name

HUNTS GROVE PARISH COUNCIL				
BUDGET COMPARISON REPORT 2022-23				
	£	£	£	
INCOME	Budget	Received as at 31/11/22	Balance	Notes
Precept	53000	53000	0.00	
VAT reclaim	0	302.97	0.00	
Grants	0	3208.94	0.00	
CIL	0	17044.01	0.00	Move to Earmarked Funds
EXPENDITURE	Budget	Spend as at 31/11/22	Balance	Notes
Staff costs	10000.00	4466.60	5533.40	
General Admin/expenses	1500.00	1089.08	410.92	
Subscriptions	1000.00	0.00	1000.00	
Insurance	500.00	742.60	-242.60	
Donations	1000.00	0.00	1000.00	
Training	500.00	0.00	500.00	
Newsletter/Website	1500.00	315.33	1184.67	
IT	3000.00	2930.20	69.80	
New equipment	3750.00	6488.28	-2738.28	Defibs £3200
Community Events	1000.00	5752.82	-4752.82	From Earmarked Funds
Professional fees	10000.00	2008.50	7991.50	
Earmarked Reserves contribution	20000.00	0.00	20000.00	
TOTALS	53750.00	23793.41	29956.59	
EARMARKED RESERVES	£			
Community events	781.12			
<small>(£3325 c/f plus in-year grants minus expenditure this year to date)</small>				
CIL	17044.01			

Report

Clerk Julie Shirley

Meeting: Full Council

Agenda Item: Legal Fees Report

Date and time: 12th December 2022 at 6.15pm

MATTERS FOR VOTING

To agree legal fees as quoted.

LEGAL FEES

Estimated costs for reviewing Crest's legal advice and preparing a briefing for the parish council on options available **£750 - £1,250 plus VAT** (depending on how long and detailed their advice is – we would need to review this once we have sight of their advice)

Estimated costs for attending a meeting in January at Stroud District Council offices to respond to legal matters on behalf of the parish council (we will also be at the meeting). **£660 plus VAT (we will not charge for travelling expenses).**

HUNTS GROVE PARISH COUNCIL						
DRAFT BUDGET 2023-24						
	£		£		£	
INCOME	2021-22 Actual	2022-23 Budget	Received as at 30/09/22	2022-23 Balance	Proposed 2023-24 Budget	Notes
Precept	24160	53000	26500	26500.00	54250	
Grants / other income	3490	0	3208.94	-3208.94	0	
Total Income	27650	53000	29708.94	23291.06	54250	
EXPENDITURE	2021-22 Actual	2022-23 Budget	Spend as at 30/09/22	2022-23 Balance	Proposed 2022/23 Budget	Notes
Staff costs	6086	10000	3596.20	6403.80	10000	Clerk & potential "ranger" role
Chairman's Allowance	0	0	0.00	0.00	250	
General Admin/expenses	2559	1500	969.21	530.79	1700	Room hire, WFH allowance, stationery
Subscriptions	897	1000	0.00	1000.00	1000	GAPTC paid in March
Insurance	476	500	742.60	-242.60	800	
Donations	0	1000	0.00	1000.00	500	
Training	310	500	0.00	500.00	500	Clerk & Cllr Training
Newsletter/Website	590	1500	211.83	1288.17	0	Merged with IT budget line
Website / IT	0	3000	2790.20	209.80	2750	Website, email, equipment
New equipment	255	3000	2364.11	635.89	3000	Notice boards, misc equipment etc
Community Events	520	1000	5752.82	-4752.82	2000	King's Coronation May 2023
Professional fees	0	10000	2008.50	7991.50	7000	ManCo legal etc
Earmarked Reserves contribution	0	20000	0.00	20000.00	15000	Maintenance contingency
Youth projects	0	0	0.00	0.00	10000	
Total Expenditure	11692	53000	18435.47	34564.53	54500	
					934.53	Tax base 2022-23
					934.53	Tax base 2023-24 DRAFT (should increase)
					58.32	Band D council tax 2023-24 DRAFT
EARMARKED RESERVES	£				56.71	Band D council tax 2022-23
Community events	781.12				2.83	% increase
<small>(£3325 c/f plus in-year grants minus expenditure this year to date)</small>						
Proposed Earmarked Reserves						
Professional Fees	7992					
Maintenance contingency	20000					
Grants/donations	1000					

Report

Clerk Julie Shirley

Meeting: Full Council
Agenda Item: Payment Schedule
Date and time: 12th December 2022 at 6.15pm

SUMMARY

To provide Council with the list of accounts for payment.

MATTERS FOR VOTING

To approve the payment schedule.

1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
30/12/22	Salaries & Expenses December 2022	£435.10	£0	£435.10
30/12/22	HMRC – Q3 PAYE/NI	£363.04	£0	£364.04
29/11/22	PATA (UK) – Payroll services	£23.85	£0	£23.85
19/10/22	GAPTC – books and training	£32.00	£0	£32.00
01/12/22	Cloudy Group Ltd – December 2022	£43.00	£8.60	£51.60
19/10/22	S.Meecham – reimbursement of youth meeting expenses	£6.90	£0	£6.90
	TOTALS	£903.89	£8.60	£913.49