

MINUTES

Meeting: Hunts Grove Parish Council Meeting
Date and time: 10th October 2022 at 6.15pm
Venue: Hunts Grove Primary Academy

Present:

Cllr Mark Ryder (Chair)
Cllr Demelza Turner-Wilkes
Cllr Adam Hampson
Cllr Sandra Meecham
Cllr Kevin Thorne

Also In Attendance:

Lucie Brailsford, Crest Nicholson via Zoom
County Cllr Stephen Davies
Two representatives of Quedgeley and Hardwicke Cricket Club
Two members of public

319/22 APOLOGIES FOR ABSENCE

None.

320/22 DECLARATIONS OF INTEREST

There were none.

321/22 MINUTES

- a) Council **resolved** to approve the Minutes of the Meeting held on 8th August 2022.
- b) Council received the list of outstanding actions.

322/22 PUBLIC PARTICIPATION

Quedgeley and Hardwicke Cricket Club gave an overview of the club and requested an update regarding the open spaces at Hunts Grove and the potential for including cricket pitches. Cllr Ryder confirmed that the parish council wants to support a wide range of sport and gave an update on the facilities at Hunts Grove. The Cricket Club were advised to contact the Management Company as the land is currently planned to be under its control. **Action: Clerk** to provide contact details.

County Cllr Stephen Davies arrived 6.45pm.

323/22 To consider applications to fill councillor vacancies by Co-option (1 vacancy)

Three applications have been received; two were present at the meeting and were invited to introduce themselves to the Council.

Cllr Hampson nominated Kevin Thorne based on location to ensure as much representation across the community, seconded by Cllr Meecham. All in favour. It was resolved to appoint Kevin Thorne to fill the councillor vacancy.

Cllr Thorne signed the Declaration of Acceptance of Office and joined the meeting.

324/22 FINANCE AND PROCEDURES

- a) Council received the bank reconciliation and budget analysis for the period ending 31st August 2022.
- b) Council approved payments as follows.

It was resolved to approve the payments as below.

Invoice Date	Payee	Net	VAT	Gross
31/10/22	Salaries & Expenses October 2022	£435.10	£0	£435.10
23/09/22	Bluetree websites	£60.00	£0	£60.00
01/10/22	Cloudy Group Ltd	£43.00	£8.60	£51.60
	TOTALS	£538.10	£8.60	£546.70

325/22 PLANNING

- a) To consider planning applications (none received since last meeting)
- b) To consider any urgent planning applications received after agenda issued (none received)

ITEMS REQUIRING A RESOLUTION FROM COUNCIL

326/22 Council received an update regarding the latest working group meetings.

- a) It was agreed to submit a request to Crest to site a storage unit on Crest land. It was also agreed in principle to the purchase of a metal storage unit to the cost of £2.5k. **Action: Cllr Meecham** to confirm to Clerk the location that is suitable for events storage. **Action: Clerk** to write to Crest.
- b) Cllr Meecham reported that Stroud District Council Planning is checking the S106 requirement for litter bins at bus stops. It was noted that there is a need for 2 bins, possibly a 3rd at Marconi but that is Gloucester City land. Cllr Ryder proposed the Parish Council purchases 2 non-permanent litter bins, that Clerk requests updated emptying costs from Stroud District Council. The purchase of the bins to be delayed pending update from SDC re S106 requirement. All agreed. **Action: Clerk.**

327/22 Council resolved to approve the Co-Option Policy.

328/22 Council resolved to purchase two new noticeboards to replace the existing dilapidated boards. Council also agreed to apply for grant funding for the cost of the noticeboards, if unsuccessful the cost will then be met from General Funds.

329/22 To approve the Phase 1 location for a defibrillator and to seek quotes for electrical installation. Council noted that Community Liaison Group had agreed funding for two defibrillators, one to be sited outside the school. The second to be located outside 1a Hunts Grove Drive next to the entrance wall.

Action: Clerk to write to Crest with request to site defib in proposed phase 1 location.

Action: Clerk to order the defibs from Passion First Aid and enquire about installing an electrical feed from 1a Hunts Grove Drive.

Action: Clerk to confirm with Highways that the locations will not impinge on the adoption of the highways.

Action: Cllr Turner-Wilkes to discuss the defib installation with school.

ITEMS TO REVIEW/NOTE

330/22 CLERK REPORT

- a) Council received the Clerk's report which included issues raised by residents. These have all been raised with the relevant organisations and updates sent to the residents.
- b) Council received a progress report on the IT hardware / software purchases.

331/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

County Councillor Stephen Davies reported that County Council meeting was replaced with one item to recognise the passing of the Queen. Other items reported by Cllr Davies included:

- The County Council has an Armed Forces Covenant and is consulting to see if there is a need for a community hub, deadline for the survey responses is 28th October 2022.
- Electric vehicle charging points have been installed at The Quays and there are plans to roll out more EV charging points across Gloucestershire.
- County Council is exploring the possibility of introducing traffic fines for yellow box junction infringements.
- Special Educational Needs school Brook Academy in Brockworth opened in September.
- There were 1300 fire service calls in August compared to the usual amount of 4-500. Fortunately, no buildings were lost to fire.
- There has been concerns raised in Haresfield regarding Haresfield Lane with traffic accessing the lane despite the signage. Cllr Davies is liaising with Highways. Improved signage is needed but there is also a need to interrupt drivers' bad habits of using this lane.

The Parish Council has not yet received a response to a letter sent to Cllr D Morris concerning the access to Hunts Grove; Cllr Davies will follow-up on behalf of the Parish Council.

District Councillor Mark Ryder reported that the local Labour Party has broken away from national Labour Party because nationally Labour do not allow alliances with the Green Party, which local Labour have in

Stroud District Council. There are now two breakaway groups. There is a Prisoners Building Homes scheme in Hardwicke. The District Council is looking at Warm Banks in preparation for winter.

332/22 GLOUCESTERSHIRE CONSTABULARY UPDATES

- a) No update.

333/22 DEVELOPMENT SITE UPDATES

- a) Update from Crest Nicholson: Mark Foyle has been appointed new Managing Director replacing Ralph Hawkins with effect 1st November 2022.
- Trees: no work has yet been done on the trees but will be commencing soon (no date available). TetraTech is carrying out a tree audit so that damaged trees can be replaced.
 - Harrier Way resurfacing works: a contractor has been appointed for the Harrier Way resurfacing works, date to be advised. Vistry will be opened but will have to close again. Harrier Way junction works may not be done at the same time as these are to be funded by Gloucestershire County Council but has not been confirmed.
 - A38 junction works still not signed off by County Council, hoping to start January 2023.
 - Public Open Space (POS) area behind Bellway: the path has not been cut in the correct place. Crest will build the path to the approved plans. The shared drive is adoptable, not private driveway. The residents will have to take up their concerns with Bellway as Bellway have not built to plan. A knee rail for POS is needed to prevent vehicles from parking on the grass.
 - There was a request for permission to use an electric quad bike on POS. For the avoidance of doubt it was determined that signage is needed to say No Motoried Vehicles. **Action: LB.**
 - There was an issue with the drains, and urgent action was needed hence late night works as there was concern that the school would flood due to the issue. Action: Clerk to update the resident that contacted the Parish Council. The lorry had been left parked over the weekend in case of further response needed but was parked on pavers which were not suitable for that weight of vehicle. Lime Tree access now open, possibly opened by private residents rather than Crest.
- b) Update from allotments. A round-table meeting with Crest, CFL and SDC Planning to be arranged to agree a way forward.
- c) Update on community building. Stroud District Council Planning do not like the hybrid plan (2020). It was noted that Crest is supplying a community building at Harry Stoke (Bristol) which had received contributions from their District Council towards the building costs. A meeting is to be arrange between Stroud District Council, Crest Nicholson, CFL and Cllr Ryder to discuss how to move forward with the community building. **Action: LB**
- d) Update from PREIM: it was noted that the level of maintenance had not improved. **Action: Cllr Hampson** to review latest invoice from PREIM and accounts and feedback to the Parish Council.
- e) CFL update: no update.
- f) Cllr Ryder gave a brief update regarding Phase 1 Adoption Status Update and remedial work required. The last meeting was cancelled due to lack of available attendees. The Parish Council will need to consider fairness when setting the 2023/24 budget if phases 2-4 are with Management Company to avoid double taxation. A member of the public attended to hear the update of Phase

1 adoption and had a question regarding street lighting and the fact most of Phase 1 is still the old sodium-vapour lamp technology, compared to the rest of the village which is the Gloucestershire standard of LED. Cllr Ryder advised that Phase 1 street lighting was installed mostly between 2011 and 2014 when the older technology was the norm. Gloucestershire County Council policy is that all street lights should be LED technology for any that are to be adopted by them. The Parish Council has previously attempted to secure agreement from Gloucestershire County Council to enforce this policy, however we understand the developer has been released from this requirement.

334/22 VILLAGE MAINTENANCE

- a) Village Survey Update: a winter remedials report may be required depending on how the remedial works progress.
- b) Health & Safety Issues (play equipment, old farm cistern). Concern was raised about the footpath to the phase 2 public open space, it is in poor condition with a trip hazard. **Action: Clerk to report to Crest.** There was also concern that Crest is not locking the access to their public open space depot and children are gaining access. The dead tree previously identified has not been removed.

335/22 HIGHWAYS UPDATE

- a) Haresfield Lane works: already discussed earlier in the meeting.
- b) Harrier Way Junction and resurfacing updates; already discussed earlier in the meeting
- c) A38 junction works & construction traffic routing; already discussed earlier in the meeting.
- d) Council received an update on “hedgehog highway” campaign from Cllr Turner-Wilkes who has posters to display regarding the hedgehogs.

335/22 COMMUNITY GOVERNANCE REVIEW

Stroud District Council has organized an information evening for those parishes that will be included in the next community governance review. Clerk and Cllr Meecham to attend.

336/22 PARKS & OPEN SPACES UPDATE

Cllr Turner-Wilkes has been through the RoSPA reports. There are lots of low-risk items such as timber rot on the legs of equipment. Cllr Turner-Wilkes has drafted an email to Crest concerning the report. It was noted that the zip line is high risk due to maintenance on equipment. Concern was noted that the multi-use games area was not compliant with current legislation.

337/22 ENERGY FROM WASTE

- a) Community Liaison Group update: Cllr Turner-Wilkes has been appointed to the committee and Cllr Meecham appointed to the funding committee. The next meeting is 12th January via Zoom. It had been agreed that the committee will hold 4 meetings a year, only one of which will be face to face.
- b) Community Liaison Group grant application update: Cllr Meecham reported that the Parish Council’s application for two defibrillators had been agreed.

338/22 POLICY WORKING GROUP

- a) Council scheduled the next working group meeting for Friday 11th November at 4.30pm to go through the IT setup on Microsoft Teams.

339/22 GROUPS, EVENTS & PROJECTS

- a) Hunts Grove Wombles update: next litter pick will be on 15th October.
- b) Teddy Bear Picnic update from Cllr Meecham; the event went well.
- c) Christmas Fayre; planned for 3rd December. The Parent Teachers Association will organize the Fayre and the Parish Council will arrange the Santa's Grotto. **Action: Clerk** to enquire if Brockworth Parish Council will loan their Grotto backdrop.
- d) Youth Services: meeting to be held on 19th October 6.30pm at the school. **Action: Cllr Meecham** will invite the new Neighbourhood Warden.
- e) "20 is plenty" Project: an application for a VAS has been submitted to Gloucestershire County Council.

340/22 WEBSITE & COMMUNICATIONS

- a) Monthly communications update was noted.
- b) Business directory has been integrated with the website, Cllr Ryder to work on the directory.
- c) Parish mailing list: Cllr Ryder to work on the mailing list.

341/22 CORRESPONDENCE

Included in the Clerk's report.

342/22 PARISH COUNCILLOR REPORTS

No additional reports.

343/22 NEXT MEETINGS

- a) Council noted arrangements for the next Meeting of the Parish Council taking place on Monday 14th November at 6.15pm.

344/22 SEPARATE BUSINESS

Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting.

- a) Council received an update regarding the future management of Hunts Grove public spaces in Phases 2-4.
- b) Council considered the options for a parish referendum and request the Clerk to provide more information on Parish Meetings. **Action: Clerk.**

Meeting closed at 9.20pm.