

MINUTES

Meeting: Hunts Grove Parish Council Meeting
Date and time: 8th August 2022 at 6.15pm
Venue: Hunts Grove Primary Academy

Present:

Cllr Mark Ryder (Chair)
Cllr Demelza Turner-Wilkes
Cllr Sandra Meecham

Also In Attendance:

Lucie Brailsford, Crest Nicholson via Zoom
County Cllr Stephen Davies
Mrs N Hussein (resident)
Mrs J Shirley (Clerk) via Zoom

294/22 APOLOGIES FOR ABSENCE

Cllr Adam Hampson.

295/22 DECLARATIONS OF INTEREST

There were none.

296/22 MINUTES

- a) Council **resolved** to approve the Minutes of the Meeting held on 11th July 2022.
- b) Council reviewed outstanding actions.

297/22 PUBLIC PARTICIPATION

Mrs Hussein addressed the meeting regarding anti-social behaviour and supporting young people. There was a discussion about Cllr Meecham arranging a meeting of stakeholders after the school holidays to establish options to provide activities for young people. **Action: Cllr Meecham.**

298/22 FINANCE AND PROCEDURES

- a) Council received the bank reconciliation and budget analysis for the period ending 31st July 2022.
- b) Council noted the external audit report for 2021/22 and the auditors' comments.
- c) Council approved the schedule of payments.

Resolved; to approve the payments as below. Cllrs Turner-Wilkes and Cllr Ryder authorised the online payments.

Invoice Date	Payee	Net	VAT	Gross
31/08/22	Salaries & Expenses August 2022	£435.30	£0	£435.30
25/07/22	Reimbursement for laptop purchase	£659.00	£131.80	£790.80
27/07/22	PKF Littlejohn LLP	£200.00	£40.00	£240.00
25/07/22	Clerk - Reimbursement for laptop accessories (mouse, bag)	£23.02	£5.32	£28.34
08/07/22	Cllr Meecham - Reimbursement for volunteers	£60.00	£0	£60.00
	TOTALS	£1377.32	£177.12	£1554.44

299/22 PLANNING

- a) To consider planning applications (none received since last meeting)
- b) To consider any urgent planning applications received after agenda issued (none received)

ITEMS REQUIRING A RESOLUTION FROM COUNCIL

300/22 Council received an update regarding the working group meeting held on 3rd August and meeting held with Quedgeley Town Council; it was a good first meeting and councillors look forward to working together in the future.

301/22 Council approved the updated Procurement Policy. **Action: Clerk to finalise and publish on website.**

302/22 Council resolved not to renew the annual Zoom subscription and will utilise Microsoft Teams for future meetings.

303/22 Council resolved to apply for a multi-pay debit card with Unity Trust and noted that there will be a £3 monthly charge.

ITEMS TO REVIEW/NOTE

304/22 CLERK REPORT

- a) Council received the Clerk's report which included issues raised by residents. These have all been raised with the relevant organisations and updates sent to the residents.
- b) Council received a progress report on the IT hardware / software purchases.
- c) Council noted that Stroud DC has been informed about the resignation of Cllr Holmes, if less than 10 requests for an election received by 9th August the parish council will be able to fill the vacancy through co-option. **Action: Cllr Ryder will draft an advert in preparation.**

305/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

Cllr Davies reported that there is a consultation for electric vehicle charging locations and a consultation on the county's road safety policy. Even though Hunts Grove roads are not yet adopted, the parish council can start the process to request 20mph zones.

There was nothing to report from district council.

306/22 GLOUCESTERSHIRE CONSTABULARY UPDATES

- a) PCSO Rollins emailed a link to the latest crime statistics.
- b) Council discussed anti-social behaviour and potential support initiatives earlier in the meeting;
Action: Clerk will contact PCSO Rollins to request support for initiatives.

307/22 DEVELOPMENT SITE UPDATES

- a) Update from Crest Nicholson: business meeting scheduled for 5th September. The drain on Harrier Way has been temporarily fixed.
- b) Update from allotments. Cllr Ryder had 2 separate meetings, one with Stroud District Council (SDC) Planning and one with Mr Williams at Crest Nicholson regarding the allotments and community building. Crest have planning permission to build allotments in the original location, CFL have submitted an application that includes allotments. Allotments could be commenced on the secondary site ahead of planning approval. Crest will consider the legal implications. A round-table meeting with Crest, CFL and SDC Planning to be arranged for September to agree a way forward in principle.
- c) Update on community building. There has been emphasis on the Coopers Edge style building which was costed at £1m to build. The current plan is to return to the hybrid plan (2020) rather than draw up revised plans based on the Coopers Edge building. Mr Williams will discuss with CFL and will need Crest management agreement. Mr Williams will update at the September meeting. It was also noted that Ralph Hawkins Managing Director is leaving Crest Nicholson.
- d) Update from PREIM: the AGM was held in July. PREIM is preparing to adopt the public open space adjacent to the school. PREIM is being taken over by Encore. Once areas have been adopted then a steering group will be formed.
- e) CFL update: it could be another couple of months to determine the planning application due to questions raised by Highways relating to parking and layout.
- f) Cllr Ryder gave a brief update from Cllr Ryder regarding Phase 1 Adoption Status Update and remedial work required. There is a meeting scheduled for 18th August. There are questions concerning the SUDS ponds, and SDC is looking for confidence that the SUDS system has been built as planned. SDC is checking planning requirements for annual reports to be provided by Crest. There are discussions that Severn Trent may adopt the SUDS ponds.
- g) There was no update regarding the future management of Hunts Grove public spaces in Phases 2-4. It was discussed and agreed to share an interim update with residents including a copy of the letter sent to Stroud District Council on 8th June by District and County Councillors and our MP Siobhan Baillie.

308/22 VILLAGE MAINTENANCE

- a) Cllr Ryder is finalizing the Village Survey Report for SDC concerning the remedials required.
- b) Health & Safety Issues (play equipment, old farm cistern). Cllr Turner-Wilkes is going through the RoSPA annual safety report. There is a lot of overgrown vegetation at the Lime Tree play area and it engulfs the pavement entrance to the flats. Cllr Turner-Wilkes will forward photos to Lucie. There had been an issue with the safety fencing around the newly installed bowbridge and young people were gaining access to the item. The area around the Sanctuary homes needs the vegetation maintaining and bins are being left out which is causing litter to blow about the area. **Action: Cllr Turner-Wilkes will make contact with the housing manager.**

309/22 HIGHWAYS UPDATE

- a) Haresfield Lane works: agricultural access has been agreed between CFL and Crest.
- b) Harrier Way Junction and resurfacing updates; there has been a delay as advised by Crest, unlikely to be commenced this summer.
- c) A38 junction works & construction traffic routing; section 278 needs to be approved by Atkins for Gloucestershire Highways. **Action: Cllr Davies will make enquiries as to timescales.**
- d) Council received an update on “hedgehog highway” campaign from Cllr Turner-Wilkes.

310/22 COMMUNITY GOVERNANCE

The Clerk gave a verbal update on the community governance review; SDC has contacted all parish and town councils with an initial survey to scope the extent of the CGR. The CGR won't address the boundary between Stroud and Gloucester City at Marconi Drive and Naas Lane. **Action: Clerk to follow up concerning the process for a boundary change and update the resident that raised the matter.**

311/22 PARKS & OPEN SPACES UPDATE

- a) There was no additional update on parks and open spaces.

312/22 ENERGY FROM WASTE

- a) Community Liaison Group update – none. Cllr Ryder
- b) Community Liaison Group grant application update: Cllr Meecham volunteered to host a defibrillator on the outside of her property pending adoption of public open spaces. **Action: Clerk to update CLG.**

313/22 POLICY WORKING GROUP

- a) Council scheduled the next working group meeting for Monday 5th September at 6.00pm following the business meeting with Crest and will focus on how the new IT is structured.

314/22 GROUPS, EVENTS & PROJECTS

- a) Hunts Grove Wombles update; latest litter pick was very successful.
- b) Military Memorial Project update; no update.
- c) “20 is plenty” Project, Cllr Turner-Wilkes and Cllr Meecham have been working on a grant application through the County Councillor.

- d) Christmas Fayre; no update yet as the team is working on the Teddy Bear Picnic plans.
- e) Teddy Bear Picnic update from Cllr Meecham; local businesses will be asked to donate raffle prizes. Income generated through the raffle will be set aside and ring fenced for future community events. Council set a budget of £200 for the Teddy Bear Picnic to cover the cost of bouncy castle and any incidentals required. **Action: Cllr Meecham and Clerk to prepare a risk assessment.**

315/22 WEBSITE & COMMUNICATIONS

- a) Monthly communications update; **Action: Clerk** to publish a parish newsflash on social media following full council meetings.
- b) Business directory update: the council's website provider is working on updating the website to accommodate a business directory.
- c) Parish mailing list: to be integrated with the council's website using MailChimp software. There are no costs until over 2000 people on the mailing list. Council approved a budget of £200 for social media sponsorship.

316/22 CORRESPONDENCE

Included in the Clerk's report. **Action: Clerk to update the resident** from Naas Lane concerning the community governance review and the discussion with Quedgeley Town Council – suggest he attends the next QTC meeting to put forward his view.

317/22 PARISH COUNCILLOR REPORTS

No additional reports.

318/22 NEXT MEETINGS

- a) Council noted arrangements for the next Meeting of the Parish Council taking place on Monday 12th September at 6.15pm.

Meeting closed at 9.15pm.