

# MINUTES

**Meeting:** Hunts Grove Parish Council Meeting  
**Date and time:** 11<sup>th</sup> July 2022 at 6.15pm  
**Venue:** Hunts Grove Primary Academy

**Present:**

Cllr Mark Ryder (Chair)  
Cllr Demelza Turner-Wilkes (taking minutes)  
Cllr Adam Hampson  
Cllr Sandra Meecham  
Cllr Martyn homes

**Also In Attendance:**

Lucie Brailsford, Crest Nicholson via Zoom  
District Councillor Gill Oxley via Zoom  
Two members of public.

**269/22 APOLOGIES FOR ABSENCE**

None

**270/22 DECLARATIONS OF INTEREST**

There were none.

**271/22 MINUTES**

Council **resolved** to approve the Minutes of the Meeting held on 13<sup>th</sup> June 2022.

**272/22 COUNCILLOR**

Cllr Martyn Holmes has decided to resign his post on the Parish Council. Email confirmation sent to the Clerk and Chair. The council thanks Cllr Holmes for his work over the last 14 months and wishes him well in future. Crest representative also thanked Cllr Holmes for all his efforts.

**273/22 PUBLIC PARTICIPATION**

Two members of the public present.

Mrs Susan Thompson present to request further information on the Limetree Avenue junction and requires a timeframe for the fence removal. There have been significant issues for the residents and removal of the fence, landscaping and litter removal is required. Cllr Ryder suggested a project manager comes to Hunts

Grove to discuss this with Mrs Thompson. The Council have been advised that 4 weeks notice will be given before work commences. Schedule of works from Crest for the hedge is every 5 years. For reference the resident suggested the hedge is approximately 8 feet in height. Lucie will arrange for Andrew and Fran to meet the resident.

Mr Gavin Morgan resident from summer 2021. Mr Morgan has concerns over missed deadlines for the development and would like details of the timeline for completion of the POS. Also concerns over dead ends with bollards at Knotgrass but vehicles are driving around these and onto the grass. Crest suggested that Bellway are consulted. Cllr Turner-Wilkes suggested Bellway install a sign defining the access to specific properties. Mr Morgan also advised there was fly-tipping around the Five Oaks area on Phase 1.

**274/22 FINANCE AND PROCEDURES**

- a) Council received the bank reconciliation and budget analysis for the period ending 30<sup>th</sup> June 2022, and payments for approval. It was noted that the expenditure of £5596.10 for the Jubilee weekend which does not include Wonky Sarnie

**Resolved; to approve the payments as below. Cllrs Turner-Wilkes and Cllr Hampson authorised the online payments.**

Invoice Date	Payee	Net	VAT	Gross
05/06/22	Wonky Sarnie Café (Mrs A M Skidmore)	£148.12	£0	£148.12
02/07/22	Gloucestershire County Security Ltd	£144.00	£28.80	£172.80
27/06/22	Royal Mail Group Ltd	£315.00	£63.00	£378.00
29/07/22	Salaries & Expenses July 2022	£435.10	£0	£435.10
	<b>TOTALS</b>	<b>£1042.22</b>	<b>£0.00</b>	<b>£1134.02</b>

**275/22 PLANNING**

- a) To consider the following planning applications:

S.21/2579/OUT	Javelin Park, Bath Road, Haresfield	ADDITIONAL INFO: Hybrid planning application for employment development for B8 (Storage or Distribution) Uses, ancillary offices, energy centre, landscaping, fitness trail and amenity areas and new access. i) Outline for whole site (with all matters reserved except access) ii) Full application for Units 1, 2 for B8 (Storage or Distribution) Uses and the energy centre (all matters submitted).
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**ITEMS REQUIRING A RESOLUTION FROM COUNCIL**

**276/22** Council approved the minutes of the working group meeting held on 8<sup>th</sup> July and the recommendations are included on the agenda for decision.

Procurement Policy – Cllr Ryder proposed this is sent to the Clerk who will review and ensure it complies with the standing orders and legal requirements.

Cllr Ryder has conversed with Ralph’s secretary and a meeting will proceed in the first week of August, a date will be confirmed in due course.

Remedials – Crest have the first 3 reports as well as SDC.

**ACTION: The Clerk to review the procurement policy**

**277/22** Cllr Ryder showed the council the iPad and the case and keyboard. No requirement to update the IT policy for receipt of the equipment. Council is awaiting the software for the iPad’s. The hardware will be issued at the August meeting and will be added to an asset register.

**ITEMS TO REVIEW/NOTE**

**278/22 CLERK REPORT**

Council received the Clerk’s report which included issues raised by residents. These have all been raised with the relevant organisations and updates sent to the residents.

Sportily have liaised with Crest on sport usage.

The Clerk requested that all councillors submit their DPI forms.

Cllr Ryder met with The Clerk on 8<sup>th</sup> July to cover the software required for the iPads. The Clerk laptop is being considered and Cllr Hampson recommended a purchase away from Cloudy IT to save £193.20.

Noticeboard is due the end of August. Dale has quoted approximately £90 for installation but this will be confirmed in writing.

**279/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS**

No report from the district council.

County Councillor is not in attendance and has not forwarded any report.

Hardwicke Rangers have contacted the Parish Council requesting further information on the progress of the Hunts Grove pitches and community building.

A resident has raised concerns over the path across the A38 at the Waterwells roundabout. Steps taken with signage and vegetation cutting.

**280/22 GLOUCESTERSHIRE CONSTABULARY UPDATES**

- a) No response from the Constabulary.

**Action: The Clerk to pursue further a relationship and Cllr Ryder to work with the Clerk on liaising further with the Commissioner.**

**281/22 DEVELOPMENT SITE UPDATES**

- a) Planning advised that there is a suggestion for 2 buildings, Crest confirmed this is incorrect. John has offered to meet within Hunts Grove to discuss our concerns.
- b) Tent in Phase 1 – Crest to confirm that Fran has found the tent and put a sign on it.
- c) ROSPA Reports – 5<sup>th</sup> July the Clerk added the ROSPA Reports to the google drive.
- d) MANCO – No update but Crest are discussing with their legal team.
- e) Paths on the POS require tamping down. Children are falling on these due to variation in how solid they are.
- f) CFL have an afternoon exhibition on the 14<sup>th</sup> July for the new Farmhouse Triangle design.

### **282/22 VILLAGE MAINTENANCE**

- a) Acorn repair – very good result
  - b) Red kite Rise – still requires a road sweeper.
- ACTION – To request from Crest again.**

### **283/22 PHASE 1 ADOPTION**

- a) 3 of the 6 area remedial reports are with SDC and the combined reports are within the Google Drive: Acorn, playpark and SUDS. Tom Barrett’s recommendation is the SDC get an independent report from Crest, planning is assessing the annual maintenance requirements. Tom has discussed with Severn Trent regarding adoption of the SUDS. Cllr Ryder will aim to get the remain 3 reports completed week commencing the 11<sup>th</sup> July.
- b) Trees and Hedgerows – Cllr Ryder met with Andrew on this. Cllr Hampson has forward what3words to Cllr Ryder.
- c) Woodland – Andrew is chasing the final plan for the woodland.
- d) Remedials were discussed and what is acceptable and what isn’t. Damage or wear and tear.
- e) Commuted sums – no progress from Crest at this stage

### **284/22 HIGHWAYS UPDATE**

- a) Haresfield Lane works covered at the business meeting
- b) Harrier Way Junction and resurfacing updates; works to be carried out during the school summer holidays.
- c) A38 junction works & construction traffic routing; section 278 needs to be approved by Atkins for Gloucestershire Highways.
- d) Council received an update on “hedgheg highway” campaign; 6 more signs have been issued.

### **285/22 COMMUNITY GOVERNANCE**

Update report circulated by the Clerk. SDC will begin in the next 2 weeks. There will be consultation with residents.

### **286/22 PARKS & OPEN SPACES UPDATE**

- a) There was no new update on parks and open spaces.

### **287/22 ENERGY FROM WASTE**

- a) The Council had a tour of the facility.
- b) Cllr Holmes has been to the recent CLG meeting. Two occasions there have been spikes in the processes, one caused by a gas canister. One stoppage due to a metal bar on the conveyor. Operationally there is a planned down time imminently. Waste will still be delivered to the site.
- c) Grants were discussed and the Parish has requested the scoring system but Cllr Holmes is not aware of there being a procedure or process. The Parish Council will send a member of the council to the next meeting to continue discussing these queries. September 16<sup>th</sup> next date for CLG meeting.
- d) Cllrs Ryder and Oxley to meet with Cllr Davies to discuss the scoring criteria and processes.

### **288/22 POLICY WORKING GROUP**

- a) Council scheduled the next working group meeting for Friday 5<sup>th</sup> August at 4.30pm to review the outstanding site remedials and management company update.

### **289/22 GROUPS, EVENTS & PROJECTS**

- a) Hunts Grove Wombles update; Cllr Meecham will update as next pick is 16<sup>th</sup> July.
- b) Military Memorial Project update; no update.
- c) "20 is plenty" Project, Cllr Turner-Wilkes has advised that Cllr Davies has now sent the link.  
**ACTION – Cllr Turner-Wilkes to liaise with Cllr Meecham.**
- d) Christmas Fayre – Cllr Meecham has suggested we arrange a large event. Have a Father Christmas with a grotto, stands and crafting. All inside of the school building. Cllr Meecham is leading the project.
- e) Teddy Bear Picnic – to suggest children use the POS with the Council providing hot water for coffee, bunting. Cllr Meecham is leading the project.

### **290/22 WEBSITE & COMMUNICATIONS**

- a) Cllr Ryder reported most correspondences have been about the farmhouse triangle event and its planning application. Residents are interested in a business directory. Cllr Ryder suggested that the website could host this information. A sift of what other Parish Councils do is being created. The hosting company have been asked if these options are available to us.
- b) Parish mailing list – mail chimp up to 2000 contacts and 5 newsletters a month. Noticeboards and Facebook will be primary but this will take over eventually.

### **291/22 CORRESPONDENCE**

Included in the Clerk's report.

### **292/22 PARISH COUNCILLOR REPORTS**

- a) Cllr Hampson – 2017 plans show planting along the Bellway line.

### **293/22 NEXT MEETINGS**

- a) Council noted arrangements for the next Meeting of the Parish Council taking place on Monday 8<sup>th</sup> August at 6.15pm.

Meeting closed at 9.13pm.