

# MINUTES

**Meeting:** Hunts Grove Parish Council  
**Date and time:** 11<sup>th</sup> April 2022 at 6:15pm  
**Venue:** Hunts Grove Primary Academy

**Present:**

CLlr Mark Ryder (Chair)  
CLlr Demelza Turner-Wilkes (Vice-Chair)  
CLlr Martyn Holmes  
CLlr Sandra Meecham

**Also In Attendance:**

Jim Jones, Passion First Aid  
County Cllr Stephen Davies  
Simon Jarvis, Stroud District Council Neighbourhood Warden  
Lucie Brailsford, Crest Nicholson via Zoom until item 209/22  
District Cllr Gill Oxley via Zoom for part of the meeting 209/22  
Nick Hartshorn for part of the meeting  
Julie Shirley, Parish Clerk

**200/22 APOLOGIES FOR ABSENCE**

Cllr Adam Hampson.

**201/22 DECLARATIONS OF INTEREST**

There were none.

**202/22 MINUTES**

Council **resolved** to approve the Minutes of the Meeting held on 14<sup>th</sup> March 2022.

**203/22 PUBLIC PARTICIPATION**

Jim Jones from Passion First Aid was present to provide information about providing defibrillators in the parish. Chances of survival from a heart event rises to 80-85% if a defibrillator can be used within the first few minutes. A defibrillator cabinet requires access to a 240V power supply; Council discussed potential locations. Mr Jones will forward the electrical specification to the Clerk. **Action: Clerk to write to Crest, School and Lime Tree Management Company to seek consent for potentially installing the defibrillators on their assets.**

Resident was present from a neighbouring parish to request the Hunts Grove boundary with Quedgeley to be moved so that Marconi Drive and the Villas come under Hunts Grove. A community governance review has been requested to increase the number of councillors on Hunts Grove Parish and can also amend parish boundaries but not a district boundary. The Parish Council would like to meet with Quedgeley Town Council to discuss the properties at Marconi Drive and Naas Lane, **Action: Clerk. Action: Clerk** will also discuss the boundary review with Stroud District Council.

## **204/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS**

County Cllr Davies was present to update on Gloucestershire County Council (GCC) matters: GCC has now stopped reporting daily covid numbers in Gloucestershire. There are 200+ people in the area that have volunteered to provide homes for Ukraine citizens and have been matched to a family. Public consultation on Inclusion Strategy and SEN, children's services has had an Ofsted inspection and has improved since the previous inspection.

Simon Jarvis, Neighbourhood Warden for Stroud District Council updated the Council that he has been dealing with anti-social behaviour in the parish, and will be doing some evening patrols in the next few weeks. Simon has been working with Great Oldbury on similar issues and suggested Hunts Grove PC talk with Eastington Parish Council and Stonehouse Town Council to share information.

Cllr Ryder circulated his report prior to the meeting, which included updates on the Symmetry Park planning application, Parliamentary Boundaries Review, and Strategic Planning Advisory Board.

## **205/22 GLOUCESTERSHIRE CONSTABULARY UPDATES**

Update from PCSO Rollins was circulated prior to the meeting; the team have been attending the Hunts Grove Primary after school club for talks to the pupils, and continues to regularly update social media on activities, and carrying out patrols of the area.

There will be a meeting on 26<sup>th</sup> April to learn about a new approach to speeding enforcement. There will be a grant fund available for 20 is plenty zones.

Cllr Turner-Wilkes updated the meeting on speed activated signs; Cllr Davies suggested the Parish Council submit a request to his councillor fund towards the signs. The Community Liaison Group can also fund the signs and the Council was encouraged to submit an application.

## **206/22 DEVELOPMENT SITE UPDATES**

- a) Council received an update from Crest Nicholson including notes of the Business Meeting held on 28<sup>th</sup> March 2022:
  - Crest has requested a quote to repair the Acorn sculpture – the best time to repair is June/July when the wood is driest.
  - Allotment land is being cleared of crops.
  - Acorn weeds and gaps will be addressed as part of the ongoing remedial works.
  - Results not yet back for Shorn Brook residue.

- 3<sup>rd</sup> SUDS pond – designed to accept drainage from parcels not yet constructed.
  - Crest are awaiting contact from Planning Enforcement before doing anything further on construction traffic management. Vistry declined attending the council meeting to discuss site matters.
  - Cllr Holmes noted that Vistry were working on properties on Sunday 10<sup>th</sup> April which is a planning enforcement issue.
  - Harrier Way potholes have not yet been repaired, nor the loose drain.
  - Cllr Ryder met with SDC Planning to discuss the striking off the requirement of the doctors surgery, Planning are investigating how to discharge the condition. This request is due to the NHS confirming that they now only support building larger “super surgeries” and since the planning permission was granted for Hunts Grove, one has been constructed nearby on Rudloe Drive. Therefore a smaller surgery at Hunts Grove will no longer be supported.
  - Highways verges: phase one planted with grass, phase two planted with low climbers, Highways are saying it has to be grass to meet adoption conditions but Hunts Grove like the planted verges. Parish Councils can take on the mowing of Highways verges on behalf of Highways which may be a simpler solution for Hunts Grove, **Action: Cllr Davies** will make enquiries.
- b) Shorn Brook contamination; awaiting results of tests.
- c) PREIM Updates: Council received an emailed update from PREIM. There was concern from Councillors about the lack of AGM arrangements and engagement with fee-paying residents; **Action: Lucie offered to contact PREIM on behalf of the Parish.**
- d) Colethrop Farm Ltd (CFL) updates: awaiting planning application to be validated by Stroud District Council.
- e) Phase 1 Adoption Status: Cllr Ryder gave an update from 24<sup>th</sup> March meeting, commuted sums are still under discussion and there are SUDs works to be done. Councillors are surveying the phase 1 area to identify remedial works prior to adoption. Cllrs Hampson and Turner-Wilkes have surveyed Hunts Grove Wood and identified trees that need attention and shared their report and photographs. The wood has been fenced behind DPD and appears to be in the wrong place. **Action: Lucie to raise the matter with Tetratech.**
- f) Future management of Hunts Grove public spaces in Phases 2-4: the solicitors have drafted a letter to send to Crest on behalf of the Parish Council outlining the Council’s preferred management of the public spaces. Council reviewed the draft letter and made some minor adjustments, it was resolved to issue the letter with those amendments; **Action: Clerk.**

## 207/22 VILLAGE MAINTENANCE

- a) Village Survey Report is due to be fully updated with information incorporated from Crest. Council has been focused on the Phase 1 adoption remedial survey.
- b) Health & Safety Issues: awaiting play inspection reports due in June 2022. Cllr Holmes noted that the basketball back boards have split.
- c) Council discussed the installation of life saving rings around the SUDS; still awaiting advice from Stroud District Council, Cllr Ryder is following-up.
- d) Matters arising: a member of public had cut the straps on the trees on Harrier Way; this has been reported to Crest and the straps will be replaced.

## 208/22 PLANNING

- a) Council considered the following planning applications:
  - i. S.22/0611/HHOLD – 35 Harrier Way, installation of 0.6m high trellis to existing 1.8m high garden fence at rear of property. No objections. **Action: Clerk.**
- b) There were no urgent planning applications received after agenda issued.
- c) Council noted the response submitted for application S.22/0449/HHOLD.
- d) Council noted the enforcement action reference construction traffic within Hunts Grove.

## 209/22 HIGHWAYS UPDATE

- a) Haresfield Lane works update; Cllr Ryder attended a Haresfield Parish Council and answered questions on Haresfield Lane works; two-way access could be reintroduced in the future as the planned works don't preclude that option. Works for the A38 junction will take approximately 12 months from date of commencement which is anticipated to be June/July, technical approval expected April 2022. The junction works are the last stage of the Haresfield Lane works.
- b) Harrier Way Junction and resurfacing updates; the driveways on Lime Tree Avenue were to be resurfaced at the same time as Harrier Way, the Parish Council is due to get a traffic plan with a month's notice of the work commencing. **Action: Clerk to update the residents, there is a 2-month delay and work will take 12-16 weeks once it starts, HGPC is following up with Crest.**
- c) A38 junction works & construction traffic routing; **Action: Cllr Davies** to follow-up the request for a meeting with Highways and the local parish councils to discuss the construction traffic routing.
- d) Council received an update on "hedgehog highway" campaign; Cllr Turner-Wilkes has met with a local resident to take forward the campaign, the resident is designing a poster to advertise the campaign to go on notice boards and website.

## 210/22 POLICY WORKING GROUP

- a) Council noted the recommendations arising from the working group meeting held on 1<sup>st</sup> April 2022. Council resolved to provide IT hardware for parish councillors in the form of iPADS; the detail of the purchase to be agreed at the next meeting along with consideration of software and other requirements. **Action: Clerk.**  
Council resolved to purchase a noticeboard up to the value of £1500 to fit 8-12 sides of A4 paper. Preferred location is on school grounds by the car park boundary fence, **Action: Cllr Ryder** to approach the school for consent.
- b) Next meeting will be held on 22<sup>nd</sup> April 4-6pm.

Council suspended standing order 3x to allow the meeting to go beyond 3 hours.

## 211/22 FINANCE REPORT

- a) The Clerk presented the bank reconciliation and budget analysis for the period ending 31<sup>st</sup> March 2022, and payments for approval.

**Resolved; to approve the payments as below. Cllrs Turner-Wilkes and Cllr Ryder authorised the online payments.**

Invoice Date	Payee	Net	VAT	Gross
18/03/22	BHIB Insurance Brokers	£183.00	£0	£183.00
17/03/22	S.Meecham	£21.00	£0	£21.00
30/04/22	Salaries & Expenses – Clerk	£473.30	£0	£473.30
05/04/22	Robinswood Trust	£132.00	£0	£132.00
	<b>TOTALS</b>	<b>£809.30</b>	<b>£0.00</b>	<b>£809.30</b>

- b) Council resolved to increase the financial limit for legal advice to half the allocated budget for legal fees in 2022/23 including the monies already committed regarding future management of Hunts Grove. Council delegated authority to the Chairman, Vice-Chair and Clerk to give instructions to the solicitors in line with Council’s wishes. **Action: Clerk.**
- c) Council resolved to purchase a high-resolution computer projector for use at Parish Council meetings at a cost of £549 inc VAT. **Action: Cllr Ryder**
- d) Council reviewed the balance sheet as at 31<sup>st</sup> March 2022 and resolved to approve the 2021-22 year end accounts.
- e) Council approved the Annual Governance Statement (section 1) for 2021/22
- f) Council approved the Annual Accounting Statements (section 2) for 2021/22
- g) Council approved the dates of the period for the exercise of public rights as commencing on 13<sup>th</sup> June 2022 until 22<sup>nd</sup> July 2022.

**212/22 PARKS & OPEN SPACES UPDATE**

- a) Update on parks and open spaces: deferred to next meeting.
- b) Council discussed portable defibrillator options earlier in the meeting.
- c) Council deferred discussing Fields in Trust and will keep this on the agenda for future meetings to consider a strategy for the safeguarding of public open spaces.

**213/22 ENERGY FROM WASTE**

- a) The next CLG meeting is to be held on 12<sup>th</sup> April.
- b) CLG Applications: deferred to next meeting.

**214/22 GROUPS, EVENTS & PROJECTS**

- a) Hunts Grove Wombles update: deferred to next meeting.
- b) Military Memorial Project update: deferred to next meeting.
- c) “20 is plenty” Project: deferred to next meeting.
- d) Cllr Meecham gave a brief update on the Queen’s Jubilee celebrations.
- e) School Fete and Hares of Hunts Grove hunt: deferred to next meeting.

**215/22 WEBSITE & COMMUNICATIONS**

- a) Cllr Ryder will share an update report on the monthly communications via the shared drive.
- b) Council deferred discussion on establishing a Parish Mailing List, including initial promotion and ongoing costs.

**216/22 CORRESPONDENCE**

- a) Correspondence from a resident reference the parish northern boundary was discussed earlier in the meeting. Council has been updated on other correspondence through the Clerk Report.

**217/22 PARISH COUNCILLOR AND CLERK REPORTS**

- a) No additional updates from Parish Councillors.
- b) Council received the Clerk’s report circulated prior to the meeting, for information only.

**218/22 NEXT MEETINGS**

- a) Council noted arrangements for the Annual Parish Meeting taking place on Monday 9<sup>th</sup> May 6pm
- b) Council noted arrangements for the Annual Meeting of the Parish Council taking place on Monday 9<sup>th</sup> May at 7.30pm, following the Annual Parish Meeting.

Meeting closed at 9.30pm.