

9th May 2022

NOTICE OF ANNUAL PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 16th May 2022 at 7.30pm
Venue: Hunts Grove Primary Academy, Harrier Way, Hunts Grove, GL2 4EP

Mrs. Julie Shirley, Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

- 1. TO ELECT CHAIR OF HUNTS GROVE PARISH COUNCIL AND RECEIVE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 2. TO ELECT VICE-CHAIR OF HUNTS GROVE PARISH COUNCIL**
- 3. TO APPOINT OFFICERS AND REPRESENTATIVES TO COMMITTEES / WORKING GROUPS / EXTERNAL BODIES AS APPROPRIATE.**

4. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

5. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

6. MINUTES

To accept as a true record the minutes of the meeting held on 11th April 2022.

7. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

8. FINANCE AND PROCEDURES

- a) To receive the bank reconciliation and budget comparison reports for the last period
- b) To approve the schedule of payments.

9. PLANNING

- a) To consider the following planning applications:

S.22/0897/P14J	Unit Q1 (MG Markey Group Ltd), Quadrant Distribution Centre	56 day prior notice - Installation of 999.96kWp of Solar panels, located on existing roofs at the site.
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- b) To consider any urgent planning applications received after agenda issued.

ITEMS REQUIRING A RESOLUTION FROM COUNCIL

10. To approve recommendations arising from the latest working group meeting.
11. To approve I.T. software requirements for parish councillors and confirm how the I.T. hardware will be purchased.
12. To consider sponsoring a hare at the School's Hares of Hunts Grove hunt.
13. To approve the purchase cost of a notice board and delegate authority to the Chairman/Vice-Chairman to proceed with the purchase and installation arrangements.
14. To consider submitting applications to the 2022 CLG grant application scheme.

ITEMS TO REVIEW/NOTE

15. GLOUCESTERSHIRE CONSTABULARY UPDATES

- a. To note the updates received from PCSO Rollins.

16. DEVELOPMENT SITE UPDATES

- a) To receive an update from Crest Nicholson
- b) To receive an update regarding Shorn Brook contamination
- c) To receive updates from PREIM and discuss matters arising
- d) Colethrop Farm Ltd (CFL) updates
- e) To receive an update from Cllr Ryder regarding Phase 1 Adoption Status Update.
- f) To receive an update regarding the future management of Hunts Grove public spaces in Phases 2-4.

17.VILLAGE MAINTENANCE

- a) Review updates to the Village Survey Report
- b) Health & Safety Issues (play equipment, old farm cistern)
- c) To discuss the installation of life saving rings around the SuDS
- d) Actions and matters arising.

18.HIGHWAYS UPDATE

- a) Haresfield Lane works update
- b) Harrier Way Junction and resurfacing updates
- c) A38 junction works & construction traffic routing
- d) To receive an update on “hedgehog highway” campaign

19.PARKS & OPEN SPACES UPDATE

- a. To receive an update from Cllr Turner-Wilkes

20.ENERGY FROM WASTE

- a) To receive an update from the Community Liaison Group (CLG) representative and arrangements for touring the facility and holding future council meeting at the venue.

21.POLICY WORKING GROUP

- a) Discuss priorities for the next working group and schedule the meeting.

22.GROUPS, EVENTS & PROJECTS

- a. Hunts Grove Wombles update
- b. Military Memorial Project update
- c. “20 is plenty” Project, to receive an update from Cllr Turner-Wilkes
- d. To receive an update report on the Queen’s Jubilee celebrations and vote on recommendations
- e. To receive an update report on the School’s 22nd May Fete and Hares of Hunts Grove hunt.

23.WEBSITE & COMMUNICATIONS

- a. To receive the monthly communications report from Cllr Ryder

24.CORRESPONDENCE

25.PARISH COUNCILLOR AND CLERK REPORTS

- a) To receive a verbal report from Parish Councillors, for information only.
- b) To receive Clerk’s report, for information only.

26.NEXT MEETINGS

MINUTES

Meeting: Hunts Grove Parish Council
Date and time: 11th April 2022 at 6:15pm
Venue: Hunts Grove Primary Academy

Present:

CLlr Mark Ryder (Chair)
CLlr Demelza Turner-Wilkes (Vice-Chair)
CLlr Martyn Holmes
CLlr Sandra Meecham

Also In Attendance:

Jim Jones, Passion First Aid
County Cllr Stephen Davies
Simon Jarvis, Stroud District Council Neighbourhood Warden
Lucie Brailsford, Crest Nicholson via Zoom until item 209/22
District Cllr Gill Oxley via Zoom for part of the meeting 209/22
Nick Hartshorn for part of the meeting
Julie Shirley, Parish Clerk

200/22 APOLOGIES FOR ABSENCE

Cllr Adam Hampson.

201/22 DECLARATIONS OF INTEREST

There were none.

202/22 MINUTES

Council **resolved** to approve the Minutes of the Meeting held on 14th March 2022.

203/22 PUBLIC PARTICIPATION

Jim Jones from Passion First Aid was present to provide information about providing defibrillators in the parish. Chances of survival from a heart event rises to 80-85% if a defibrillator can be used within the first few minutes. A defibrillator cabinet requires access to a 240V power supply; Council discussed potential locations. Mr Jones will forward the electrical specification to the Clerk. **Action: Clerk to write to Crest, School and Lime Tree Management Company to seek consent for potentially installing the defibrillators on their assets.**

Resident was present from a neighbouring parish to request the Hunts Grove boundary with Quedgeley to be moved so that Marconi Drive and the Villas come under Hunts Grove. A community governance review has been requested to increase the number of councillors on Hunts Grove Parish and can also amend parish boundaries but not a district boundary. The Parish Council would like to meet with Quedgeley Town Council to discuss the properties at Marconi Drive and Naas Lane, **Action: Clerk. Action: Clerk** will also discuss the boundary review with Stroud District Council.

204/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

County Cllr Davies was present to update on Gloucestershire County Council (GCC) matters: GCC has now stopped reporting daily covid numbers in Gloucestershire. There are 200+ people in the area that have volunteered to provide homes for Ukraine citizens and have been matched to a family. Public consultation on Inclusion Strategy and SEN, children's services has had an Ofsted inspection and has improved since the previous inspection.

Simon Jarvis, Neighbourhood Warden for Stroud District Council updated the Council that he has been dealing with anti-social behaviour in the parish, and will be doing some evening patrols in the next few weeks. Simon has been working with Great Oldbury on similar issues and suggested Hunts Grove PC talk with Eastington Parish Council and Stonehouse Town Council to share information.

Cllr Ryder circulated his report prior to the meeting, which included updates on the Symmetry Park planning application, Parliamentary Boundaries Review, and Strategic Planning Advisory Board.

205/22 GLOUCESTERSHIRE CONSTABULARY UPDATES

Update from PCSO Rollins was circulated prior to the meeting; the team have been attending the Hunts Grove Primary after school club for talks to the pupils, and continues to regularly update social media on activities, and carrying out patrols of the area.

There will be a meeting on 26th April to learn about a new approach to speeding enforcement. There will be a grant fund available for 20 is plenty zones.

Cllr Turner-Wilkes updated the meeting on speed activated signs; Cllr Davies suggested the Parish Council submit a request to his councillor fund towards the signs. The Community Liaison Group can also fund the signs and the Council was encouraged to submit an application.

206/22 DEVELOPMENT SITE UPDATES

- a) Council received an update from Crest Nicholson including notes of the Business Meeting held on 28th March 2022:
 - Crest has requested a quote to repair the Acorn sculpture – the best time to repair is June/July when the wood is driest.
 - Allotment land is being cleared of crops.
 - Acorn weeds and gaps will be addressed as part of the ongoing remedial works.
 - Results not yet back for Shorn Brook residue.

- 3rd SUDS pond – designed to accept drainage from parcels not yet constructed.
 - Crest are awaiting contact from Planning Enforcement before doing anything further on construction traffic management. Vistry declined attending the council meeting to discuss site matters.
 - Cllr Holmes noted that Vistry were working on properties on Sunday 10th April which is a planning enforcement issue.
 - Harrier Way potholes have not yet been repaired, nor the loose drain.
 - Cllr Ryder met with SDC Planning to discuss the striking off the requirement of the doctors surgery, Planning are investigating how to discharge the condition. This request is due to the NHS confirming that they now only support building larger “super surgeries” and since the planning permission was granted for Hunts Grove, one has been constructed nearby on Rudloe Drive. Therefore a smaller surgery at Hunts Grove will no longer be supported.
 - Highways verges: phase one planted with grass, phase two planted with low climbers, Highways are saying it has to be grass to meet adoption conditions but Hunts Grove like the planted verges. Parish Councils can take on the mowing of Highways verges on behalf of Highways which may be a simpler solution for Hunts Grove, **Action: Cllr Davies** will make enquiries.
- b) Shorn Brook contamination; awaiting results of tests.
- c) PREIM Updates: Council received an emailed update from PREIM. There was concern from Councillors about the lack of AGM arrangements and engagement with fee-paying residents; **Action: Lucie offered to contact PREIM on behalf of the Parish.**
- d) Colethrop Farm Ltd (CFL) updates: awaiting planning application to be validated by Stroud District Council.
- e) Phase 1 Adoption Status: Cllr Ryder gave an update from 24th March meeting, commuted sums are still under discussion and there are SUDs works to be done. Councillors are surveying the phase 1 area to identify remedial works prior to adoption. Cllrs Hampson and Turner-Wilkes have surveyed Hunts Grove Wood and identified trees that need attention and shared their report and photographs. The wood has been fenced behind DPD and appears to be in the wrong place. **Action: Lucie to raise the matter with Tetratech.**
- f) Future management of Hunts Grove public spaces in Phases 2-4: the solicitors have drafted a letter to send to Crest on behalf of the Parish Council outlining the Council’s preferred management of the public spaces. Council reviewed the draft letter and made some minor adjustments, it was resolved to issue the letter with those amendments; **Action: Clerk.**

207/22 VILLAGE MAINTENANCE

- a) Village Survey Report is due to be fully updated with information incorporated from Crest. Council has been focused on the Phase 1 adoption remedial survey.
- b) Health & Safety Issues: awaiting play inspection reports due in June 2022. Cllr Holmes noted that the basketball back boards have split.
- c) Council discussed the installation of life saving rings around the SUDS; still awaiting advice from Stroud District Council, Cllr Ryder is following-up.
- d) Matters arising: a member of public had cut the straps on the trees on Harrier Way; this has been reported to Crest and the straps will be replaced.

208/22 PLANNING

- a) Council considered the following planning applications:
 - i. S.22/0611/HHOLD – 35 Harrier Way, installation of 0.6m high trellis to existing 1.8m high garden fence at rear of property. No objections. **Action: Clerk.**
- b) There were no urgent planning applications received after agenda issued.
- c) Council noted the response submitted for application S.22/0449/HHOLD.
- d) Council noted the enforcement action reference construction traffic within Hunts Grove.

209/22 HIGHWAYS UPDATE

- a) Haresfield Lane works update; Cllr Ryder attended a Haresfield Parish Council and answered questions on Haresfield Lane works; two-way access could be reintroduced in the future as the planned works don't preclude that option. Works for the A38 junction will take approximately 12 months from date of commencement which is anticipated to be June/July, technical approval expected April 2022. The junction works are the last stage of the Haresfield Lane works.
- b) Harrier Way Junction and resurfacing updates; the driveways on Lime Tree Avenue were to be resurfaced at the same time as Harrier Way, the Parish Council is due to get a traffic plan with a month's notice of the work commencing. **Action: Clerk to update the residents, there is a 2-month delay and work will take 12-16 weeks once it starts, HGPC is following up with Crest.**
- c) A38 junction works & construction traffic routing; **Action: Cllr Davies** to follow-up the request for a meeting with Highways and the local parish councils to discuss the construction traffic routing.
- d) Council received an update on "hedgehog highway" campaign; Cllr Turner-Wilkes has met with a local resident to take forward the campaign, the resident is designing a poster to advertise the campaign to go on notice boards and website.

210/22 POLICY WORKING GROUP

- a) Council noted the recommendations arising from the working group meeting held on 1st April 2022. Council resolved to provide IT hardware for parish councillors in the form of iPADS; the detail of the purchase to be agreed at the next meeting along with consideration of software and other requirements. **Action: Clerk.**
Council resolved to purchase a noticeboard up to the value of £1500 to fit 8-12 sides of A4 paper. Preferred location is on school grounds by the car park boundary fence, **Action: Cllr Ryder** to approach the school for consent.
- b) Next meeting will be held on 22nd April 4-6pm.

Council suspended standing order 3x to allow the meeting to go beyond 3 hours.

211/22 FINANCE REPORT

- a) The Clerk presented the bank reconciliation and budget analysis for the period ending 31st March 2022, and payments for approval.

Resolved; to approve the payments as below. Cllrs Turner-Wilkes and Cllr Ryder authorised the online payments.

Invoice Date	Payee	Net	VAT	Gross
18/03/22	BHIB Insurance Brokers	£183.00	£0	£183.00
17/03/22	S.Meecham	£21.00	£0	£21.00
30/04/22	Salaries & Expenses – Clerk	£473.30	£0	£473.30
05/04/22	Robinswood Trust	£132.00	£0	£132.00
	TOTALS	£809.30	£0.00	£809.30

- b) Council resolved to increase the financial limit for legal advice to half the allocated budget for legal fees in 2022/23 including the monies already committed regarding future management of Hunts Grove. Council delegated authority to the Chairman, Vice-Chair and Clerk to give instructions to the solicitors in line with Council’s wishes. **Action: Clerk.**
- c) Council resolved to purchase a high-resolution computer projector for use at Parish Council meetings at a cost of £549 inc VAT. **Action: Cllr Ryder**
- d) Council reviewed the balance sheet as at 31st March 2022 and resolved to approve the 2021-22 year end accounts.
- e) Council approved the Annual Governance Statement (section 1) for 2021/22
- f) Council approved the Annual Accounting Statements (section 2) for 2021/22
- g) Council approved the dates of the period for the exercise of public rights as commencing on 13th June 2022 until 22nd July 2022.

212/22 PARKS & OPEN SPACES UPDATE

- a) Update on parks and open spaces: deferred to next meeting.
- b) Council discussed portable defibrillator options earlier in the meeting.
- c) Council deferred discussing Fields in Trust and will keep this on the agenda for future meetings to consider a strategy for the safeguarding of public open spaces.

213/22 ENERGY FROM WASTE

- a) The next CLG meeting is to be held on 12th April.
- b) CLG Applications: deferred to next meeting.

214/22 GROUPS, EVENTS & PROJECTS

- a) Hunts Grove Wombles update: deferred to next meeting.
- b) Military Memorial Project update: deferred to next meeting.
- c) “20 is plenty” Project: deferred to next meeting.
- d) Cllr Meecham gave a brief update on the Queen’s Jubilee celebrations.
- e) School Fete and Hares of Hunts Grove hunt: deferred to next meeting.

215/22 WEBSITE & COMMUNICATIONS

- a) Cllr Ryder will share an update report on the monthly communications via the shared drive.
- b) Council deferred discussion on establishing a Parish Mailing List, including initial promotion and ongoing costs.

216/22 CORRESPONDENCE

- a) Correspondence from a resident reference the parish northern boundary was discussed earlier in the meeting. Council has been updated on other correspondence through the Clerk Report.

217/22 PARISH COUNCILLOR AND CLERK REPORTS

- a) No additional updates from Parish Councillors.
- b) Council received the Clerk’s report circulated prior to the meeting, for information only.

218/22 NEXT MEETINGS

- a) Council noted arrangements for the Annual Parish Meeting taking place on Monday 9th May 6pm
- b) Council noted arrangements for the Annual Meeting of the Parish Council taking place on Monday 9th May at 7.30pm, following the Annual Parish Meeting.

Meeting closed at 9.30pm.

HUNTS GROVE PC BANK RECONCILIATION 2021-22

BANK BALANCES 30 APRIL 2022	
Unity Trust Bank	£34,530.84
TOTAL MONIES IN BANK	£34,530.84
LESS OUTSTANDING PAYMENTS	
TOTAL OUTSTANDING PAYMENTS	£0.00
TRUE BALANCE AT 30/04/22	£34,530.84
Opening Balance at 01/04/22	£34,973.53
Receipts year to date	£1,800.00
Sub-total	£36,773.53
Expenditure year to date	£2,242.69
TRUE BALANCE AT 30/04/22	£34,530.84

Signed Clerk Date.....
 Name

Signed Chairman Date.....
 Name

HUNTS GROVE PARISH COUNCIL				
BUDGET COMPARISON REPORT 2022-23				
	£	£	£	
INCOME	Budget	Received as at 30/04/22	Balance	Notes
Precept	53000	0	53000.00	
Grants	0	1800	0.00	
EXPENDITURE	Budget	Spend as at 30/04/22	Balance	Notes
Staff costs	10000.00	790.50	9209.50	
General Admin/expenses	1500.00	132.00	1368.00	
Subscriptions	1000.00	0.00	1000.00	
Insurance	500.00	0.00	500.00	
Donations	1000.00	0.00	1000.00	
Training	500.00	0.00	500.00	
Newsletter/Website	1500.00	0.00	1500.00	
IT	3000.00	5.99	2994.01	
New equipment	3000.00	457.50	2542.50	
Community Events	1000.00	679.00	321.00	
Professional fees	10000.00	0.00	10000.00	
Earmarked Reserves contribution	20000.00	0.00	20000.00	
TOTALS	53000.00	2064.99	50935.01	
EARMARKED RESERVES	£			
Jubilee events	3325			

Hunts Grove Parish Council
C/O Hunts Grove Parish Council
PO Box 2287
Gloucester
Gloucestershire
GL3 9HA

Supplier Details:
Ref. 567780
Hunts Grove Parish Council

Contact: Payment Section
Tel: 01453 766321
Fax: 01453 754936

Date: 28/04/2022

Remittance Advice

Your account no: 20447397 and sort code 608301 will be credited two working days after the 28/04/2022 with the following amount:

Invoice Reference	File Ref	Invoice Date	Amount £
XML April 22 50% Precept Payment 22/23	50247444	27/04/2022	26,500.00

Total 26,500.00

Please Note:

If your organisation does not already do so, please issue any further invoices to Stroud District Council by email only. Invoices issued to Stroud District Council by post, may result in delayed payment. Invoices issued by email can also still be sent to your primary contact. Alternatively, please email: Creditors@stroud.gov.uk
To receive BACS remittance advices by e-mail send your email address quoting reference: **567780** to creditors@stroud.gov.uk

"Cabinet Office - Fair Processing Notice"

"We may share information with other bodies responsible for auditing or administering public funds, in order to prevent and detect fraud. For further information see <http://www.gloucestershire.gov.uk/fairprocessing>"

Report

Clerk Julie Shirley

Meeting: Full Council
Agenda Item: Payment Schedule
Date and time: 16th May 2022 at 7.30pm

SUMMARY

To provide Council with the list of accounts for payment.

MATTERS FOR VOTING

To approve the payment schedule.

1. PAYMENT SCHEDULE

Invoice Date	Payee	Net	VAT	Gross
18/03/22	Stephens Scown LLP	£1958.50	£391.70	£2350.70
17/03/22	Standish Parish Council	£50.00	£0	£50.00
08/03.22	Major Entertainments Ltd	£1275	£255	£1530.00
01/03/22	PATA (UK)	£23.85	£0	£23.85
31/05/22	Salaries & Expenses May 2022	£429.90	£0	£429.90
	TOTALS	£3737.25	£646.70	£4384.45

INVOICE



Hunts Grove Parish Council
PO Box 2287
Gloucester
GL3 9HA

Vat reg. no.: 686 0495 01

Email: customerbilling@zen.co.uk

***** Paid with thanks by Direct Debit *****

Invoice number:	36946955	Invoice/Tax date:	11-Apr-2022	Due date:	11-Apr-2022
Order number:					
Ordered by:	Mrs Julie Shirley				

Description	Price each	Quantity	Item total	Vat
cPanel Bronze - monthly charge Subdomain (xxx.myzen.co.uk): c3755702.myzen.co.uk Period of service: 11-Apr-2022 to 10-May-2022	5.99	1	5.99	20%

This invoice was generated from pro-forma/renewal notice 36724541. Paid with thanks by Direct Debit. Payee: Hunts Grove Parish Council, Sort Code: **-*-01, Acc No: *****397, Amount: 7.19 GBP, Ref: 002608440011061039, Requested: 07/04/2022. Paid with thanks by Direct Debit. Payee: Hunts Grove Parish Council, Sort Code: **-*-01, Acc No:

Total ex. Vat:	5.99
Vat:	1.20
TOTAL:	£7.19

You can pay this invoice online at <http://www.zen.co.uk/pay-invoice> using authorisation code 0sf4gq

You can now pay by Direct Debit and access your bills using our Customer Portal.

Zen Talk customers can also access their fully itemised bills online.

Visit <https://portal.zen.co.uk>

Zen Internet is a member of the CISAS Alternative Dispute Resolution scheme, which is a free and independent service which consumers and small businesses with 10 or fewer employees can use to settle disputes with us. The service can be accessed eight weeks after a complaint is first made by you, or earlier if we issue a deadlock letter.

Please see <http://www.zen.co.uk/complaints-procedure/> for more details.

Hunts Grove Parish Council
Julie Shirley
PO Box 2287
Gloucester
GL3 9HA



1st March 2022

Invoice No: 21/0836/PPS

INVOICE for PATA Payroll Services

Service	No. Employees	Total Cost
January 2022 Payroll	1	£7.95
February 2022 Payroll	1	£7.95
March 2022 Payroll	1	£7.95
TOTAL DUE		£ 23.85

Payment terms 14 days – due by 15th March 2022

Method of Payment:

BACS:

BANK Acc. Name: PATA (UK) Acc.No:69294941 Sort code 60-09-02

Please notify by email to finance@pataglos.org.uk when BACs payment made.

Or Cheque:

Payable to **PATA (UK)** and forward to:

PATA Payroll, Chequers Bridge Centre, Painswick Road, Gloucester, GL4 6PR

With thanks

E & OE

PATA (UK) ~ Chequers Bridge Centre ~ Painswick Road ~ Gloucester ~ GL4 6PR

T 01452 541244 **E** finance@pataglos.org.uk **W** www.pataglos.org.uk

Registered Office (as above) Registered charity no. 1124222. Company limited by guarantee, registered in England and Wales, company no. 6541176

Standish Parish Council
6 Rosebery Mount, Dursley, Glos, GL11 4PR

Date: 13/04/2022

REQUEST FOR PAYMENT by Standish Parish Council
For HUNTS GROVE PARISH COUNCIL'S CONTRIBUTION
To the commissioned Helix Transport Survey
February 2022.

SUM: £50 (fifty pounds)

Please contact the clerk, Elizabeth Oakley to agree means of payment.

Email: clerkatstandishpc@hotmail.co.uk

Our ref: TXW/HUNT-00248-0001

Your ref:

Date: 25-April-2022

Strictly Private and Confidential

Hunts Grove Parish Council
PO Box 2287
Gloucester
GL3 9HA

Invoice reference: 171054

VAT Registration No: 131 8055 94

Re: Renegotiation - S106 Agreement	VAT %	Value £
Fees		
To our professional charges for acting on your behalf in relation to the above matter.	20	1,937.50
Disbursements liable to VAT (See overleaf for breakdown)		
Search Fees (Standard Rate)	20	21.00
	Net	£1,958.50
	VAT	£391.70
	Total Amount due by you	£2,350.20

Stephens Scown LLP

**With Compliments
STEPHENS SCOWN LLP**

Matter no: HUNT-00248-0001
Client / matter: Hunts Grove Parish Council, Renegotiation - S106 Agreement
Bill amount: £2,350.20
Invoice ref: 171054
Due by you: £2,350.20

- All Accounts are payable upon delivery of the invoice unless otherwise agreed in writing.
- Please detach this slip and send it with your payment to the address shown below.
- Payment may be made direct to our bank: Lloyds Bank plc Sort Code 30 97 28 Account Number 00315476. Please quote our reference.
- You may pay this invoice by credit or debit card. All major cards accepted except American Express. Please ring Accounts on 01726 74433.
- Please quote our reference on all payment methods.
- Pay online: www.stephens-scown.co.uk/pay-a-bill



Stephens Scown LLP, Osprey House, Malpas Road Truro Cornwall TR1 1UT

What to do if you are unhappy with this invoice

If you are unhappy with this invoice we want to hear about it. You should first discuss the issue with the fee earner dealing with the matter, but if this does not resolve the problem, please contact the team leader whose name will have been provided in our Terms and Conditions of Business document sent to you earlier.

If you prefer, you may contact the Complaints Partner at our head office at Curzon House, Southernhay West, Exeter EX1 1RS who has overall responsibility for client care and is named in the Terms and Conditions of Business document you will have received.

If you are not satisfied with our handling of your problem you should contact Legal Ombudsman at PO Box 6806, Wolverhampton, WV1 9WJ (Tel. 0300 555 0333)
www.legalombudsman.org.uk

If you object to this invoice you also have the right to apply to the Court for an assessment of our charges under Part III of the Solicitors Act 1974.

We may charge interest on unpaid bills in accordance with article 5 of the Solicitors' (Non-Contentious Business) Remunerations Order 2009.

Invoice Ref. 171054

Client / Matter Renegotiation - S106 Agreement

Itemised List of Transactions

Date	Narrative	VAT %	Value £
Disbursements			
18-Jan-2022	Office Copy Entries & Documents	20	21.00
Disbursements Total			21.00
Total			21.00

Invoice Ref. 171054

Client / Matter Renegotiation - S106 Agreement

Disbursements Grouped by Analysis Code

		Net	VAT	Total
SRCH	Search Fees (Standard Rate)	21.00	4.20	25.20
			Total	25.20

Detailed Time Lines

Date	Earnar	Narrative	Time
14-Jan-2022	TXW	Teams Call - S106 Re-Negotiation & Removal of Management Company	1:00
21-Jan-2022	TXW	Read email from clerk@huntsgrove-pc.gov.uk: RE: Hunts Grove Service Charge [S-S.FID10204431] Read email from clerk@huntsgrove-pc.gov.uk: RE: Hunts Grove Service Charge [S-S.FID10204431] Composed email to clerk@huntsgrove-pc.gov.uk: RE: Hunts Grove Service Charge [S-S.FID10204431]	0:06
09-Feb-2022	OM	Email from client	0:06
10-Feb-2022	OM	Email to Julie	0:06
10-Feb-2022	OM	Discussion on Local Government Act Powers	0:18
09-Mar-2022	OM	Considering Articles of Association and structure of management company	0:30
10-Mar-2022	OM	Drafting advice note	2:24
10-Mar-2022	OM	Composed email to clerk@huntsgrove-pc.gov.uk, Tim Walmsley: Advice Note - Hunts Grove Management Company	0:06
10-Mar-2022	OM	Composed email to Tim Walmsley: RE: Hunts Grove PC Read email from Tim Walmsley: Hunts Grove PC	0:06
11-Mar-2022	OM	Reading email from Hunts Grove PC	0:06
11-Mar-2022	OM	Read email from clerk@huntsgrove-pc.gov.uk: RE: Advice Note - Hunts Grove Management Company [S-S-SSLIVE.FID10204431] Composed email to clerk@huntsgrove-pc.gov.uk, mark.ryder@huntsgrove-pc.gov.uk, Tim Walmsley: RE: Advice Note - Hunts Grove Management Company [S-S-SSLIVE.FID10204431]	0:06
13-Mar-2022	OM	Read email from clerk@huntsgrove-pc.gov.uk: RE: Advice Note - Hunts Grove Management Company [S-S-SSLIVE.FID10204431]	0:06
13-Mar-2022	OM	Read email from clerk@huntsgrove-pc.gov.uk: RE: Advice Note - Hunts Grove Management Company [S-S-SSLIVE.FID10204431]	0:06
13-Mar-2022	OM	Drafted responses to Julie questions	0:18

Detailed Time Lines

Date	Earnar	Narrative	Time
14-Mar-2022	OM	Call to discuss Hunts Grove PC Questions	0:24
14-Mar-2022	OM	Read email from clerk@huntsgrove-pc.gov.uk: RE: Advice Note - Hunts Grove Management Company [S-S.FID10204431]	0:06
14-Mar-2022	OM	Read email from clerk@huntsgrove-pc.gov.uk: RE: Advice Note - Hunts Grove Management Company [S-S.FID10204431] Read email from clerk@huntsgrove-pc.gov.uk: RE: Advice Note - Hunts Grove Management Company [S-S.FID10204431]	0:06
14-Mar-2022	TXW	118 - Telephone Call - IN or OUT with client	0:18
15-Mar-2022	OM	OM and TW discuss next steps	0:12
15-Mar-2022	OM	Read email from Tim Walmsley: FW: Advice Note - Hunts Grove Management Company [S-S.FID10204431]	0:06
16-Mar-2022	OM	Drafting email responses to questions	0:36
17-Mar-2022	OM	Composed email to Tim Walmsley: Advice Note - Hunts Grove Management Company [S-S-SSLIVE.FID10204431]	0:30
18-Mar-2022	OM	Composed email to clerk@huntsgrove-pc.gov.uk, mark.ryder@huntsgrove-pc.gov.uk, Tim Walmsley: Advice Note - Hunts Grove Management Company [S-S-SSLIVE.FID10204431]	0:06
18-Mar-2022	OM	Read email from Tim Walmsley: RE: Advice Note - Hunts Grove Management Company [S-S.FID10204431]	0:06
18-Mar-2022	OM	Composed email to clerk@huntsgrove-pc.gov.uk, mark.ryder@huntsgrove-pc.gov.uk, Tim Walmsley: RE: Advice Note - Hunts Grove Management Company [S-S.FID10204431]	0:06
21-Mar-2022	OM	Meeting with Julie Shirley, Mark Ryder, OM and TW	1:00
21-Mar-2022	TXW	Tim Walmsley and Olivia Miller Meeting with Hunts Grove PC	1:00
24-Mar-2022	TXW	115 - Preparation / Perusal	1:18
05-Apr-2022	OM	Read email from clerk@huntsgrove-pc.gov.uk: RE: Service Charge [S-S.FID10204431] Composed email to Tim Walmsley: FW: Service Charge [S-S.FID10204431]	0:12
05-Apr-2022	OM	Composed email to clerk@huntsgrove-pc.gov.uk, mark.ryder@huntsgrove-pc.gov.uk, Tim Walmsley: RE: Service Charge [S-S.FID10204431]	0:06
06-Apr-2022	OM	Email from Julie	0:06

Invoice Ref. 171054

Client / Matter Renegotiation - S106 Agreement

Detailed Time Lines

Date	Earnar	Narrative	Time
07-Apr-2022	OM	Drafting letter	0:48
07-Apr-2022	OM	Drafting letter	1:12
12-Apr-2022	OM	Read email from clerk@huntsgrove-pc.gov.uk: RE: Service Charge [S-S.FID10204431] [S-S-SSLIVE.FID10204431]	0:06
12-Apr-2022	OM	Reviewing Draft Letter to Crest 11042022(14452488.2) with comments [Read-Only].docx	0:06
12-Apr-2022	OM	Composed email to ralph.hawkins@crestnicholson.com, mheywood@lapeco.co.uk, john.chaplin@stroud.gov.uk, clerk@huntsgrove-pc.gov.uk: Hunts Grove Management of Public Open Spaces and Amenities	0:06
12-Apr-2022	OM	Edited doc #14474251v1[SSLIVE] - Letter to Crest 12042022.docx Edited doc #14474251v1[SSLIVE] - Letter to Crest 12042022.docx	0:12
Total			14:12

INVOICE

Hunts Grove Parish Council
Attention: Hunts Grove Parish Council
PO Box 2287
Gloucester GL3 9HA

Invoice Date
8 Mar 2022

Invoice Number
INV-5075

VAT Number
173715891

Major Entertainments LTD
Unit 11 Tuffley Park
Lower Tuffley Lane
Gloucester
Gloucestershire
GL2 5DE

Description	Quantity	Unit Price	VAT	Amount GBP
Outdoor stage with roof 6m x 4m	1.00	1,700.00	20%	1,700.00
Back stage area 6m x 3m Black gazebo at rear stage				
Basic lighting to light up stage area 7 Light fixtures				
To add some lighting shinning out to crowd with movement and lighting at the back of the band to make stage area look interesting				
Sound system Martin Audio sound package 3				
3 x Stage Speaker monitors 2 at front 1 near drums				
Sound Craft 14ch Mixing Desk EPM12				
15m Stage multicore from stage area to mixing control area				
2m x 2m Black Gazebo to cover tech area				
Technician to control levels and play music between acts				
6KVA with AVR and silenced includes fuel				
Power to distribute from generator to required stage / tech				
Friday 3rd June 2022 Set up 10am - 12:30pm Tech 1pm - 10pm Remove 10pm - 11:30pm				
Hunts Grove Primary Academy				
To confirm the booking a 25% non refundable deposit will be required 25% amount payable £510.00 inc vat				
			Subtotal	1,700.00
			TOTAL VAT 20%	340.00

TOTAL GBP	2,040.00
Less Amount Paid	510.00
AMOUNT DUE GBP	1,530.00

Due Date: 27 May 2022

Payment can be made in cheque, bank transfer or debit cards

Made payable to Major Entertainments Ltd (Major Ents)

Bank details: 60-09-02 69432333

Payment Reference : (Please use invoice number)

✂

PAYMENT ADVICE

To: Major Entertainments LTD
Unit 11 Tuffley Park
Lower Tuffley Lane
Gloucester
Gloucestershire
GL2 5DE

Customer Hunts Grove Parish Council

Invoice Number INV-5075

Amount Due **1,530.00**

Due Date 27 May 2022

Amount Enclosed

Enter the amount you are paying above



STROUD DISTRICT COUNCIL

Ebley Mill • Ebley Wharf • Stroud • Gloucestershire • GL5 4UB
Telephone 01453 766321 • Facsimile 01453 750932
www.stroud.gov.uk

Email: planning@stroud.gov.uk

website: www.stroud.gov.uk/plans-online

Hunts Grove Parish Council
PO Box 2287
Gloucester
GL3 9HA

Case Officer Madison Brown

Email: madison.brown@stroud.gov.uk

22 April 2022

Dear Sir/Madam

Planning or Associated Application

Application Number: S.22/0897/P14J
Location: Unit Q1 (MG Markey Group Ltd), Quadrant Distribution Centre, Quadrant Way, Hardwicke.
Application Type: Siting Solar Panels
Description: 56 day prior notice - Installation of 999.96kWp of Solar panels, located on existing roofs at the site. The vast majority of the electricity produced will be consumed on site.
Respond by date: 14.05.2022
Web Link: <https://www.stroud.gov.uk/apps/planning?AppRef=S.22/0897/P14J>

The above application, submitted to the Stroud District Council, relates to land within your Parish. As such, I shall be glad to receive any views your Council would like the Planning Authority to take into account.

Copies of all plans and documentation are available on the Council's website at the above link

Since the Local Planning Authority has by statute only a limited period in which to determine this application, it is important that no delay should occur in receiving representations. If you have not contacted us by the date above, I shall assume that your Council has no observations to make on the application. If you need additional time to consider the application, please contact the case officer directly who may be able to agree an extension of time. Any observations you make will be placed on the public file, and on our website.

To ensure your observations are dealt with efficiently, please use the "submit a comment" tab on the website. Please ensure you are logged in to the alerts system ([click here](#)) so that your contact details are automatically pulled through. Where you are being notified, rather than consulted, the comments box will not be enabled unless you are logged in.

Yours faithfully

Proper Officer of the Council
Duly authorised in that behalf

Chief Executive: Kathy O'Leary

Noticeboard Procurement Quotes & Selection Criteria

Meeting: Hunts Grove Parish Council

Date and time: May 9th, 7:30pm

(1) Requirements

- Capacity to hold 12 x A4 sheets;
- Wood, Aluminium or Recycled Man-Made Timber Materials;
- Minimal maintenance requirements;
- Header with branded with the HGPC name or logo;
- Vandal resistant;
- Post mounted, ideally rot-proof posts;
- Subdued colours for frame and inserts, i.e. natural wood or wood-effect (dark), or painted black or dark green or similar;
- Ventilated to prevent condensation;

(2) Considerations

- Prefer landscape profile than portrait (i.e. longer rather than taller to make it easier to access);
- All materials to be considered, however councillor preference is towards natural looking oak or wood-effect. Metal is least preferred, however is maintenance free, which is an important consideration;
- Guarantee period;
- Safety glass or preferably vandal-resistant option such as polycarbonate;

(3) Selection

Three companies were contacted for quotations, Greenbarnes, The Noticeboard Company and Noticeboards Online. All suppliers were able to meet the requirements, however the material choices did vary.

Greenbarnes came as a recommendation from Hardwicke Parish Council as they purchased their recent noticeboard from them. Councillors liked the natural wood appearance, however there is concern over the longevity and maintenance requirements. Greenbarnes was the only supplier that could offer the same design noticeboard in all three material options, wood, aluminium, and man-made timber.

The man-made timber stood out from the outset as it has the look of hardwood, however requires absolutely no maintenance and is rot-proof. It was also apparent that the man-made timber option was cost-effective compared to wood and equivalent or lower cost than aluminium.

The aluminium option looks much more contemporary, something I believe councillors did not prefer. The accessibility was different in that the wood or wood-equivalent models had doors that opened left and right whereas the aluminium model opens upwards on lift arms - see picture:



(4) Quotes

All quotes are attached in full to this report. Here is a summary:

GREENBARNES



Man-Made Timber

SELECTED

£1,989.01 inc VAT

£178.92 inc VAT Delivery

Total: £2,167.93 inc VAT

5-Year Guarantee



Oak

£2,469.03 inc VAT
£117.09 inc VAT Delivery

Total: £2,586.13 inc VAT

5-Year Guarantee



Aluminium

£2,657.67 inc VAT
£117.09 Delivery

Total: £2,774.77 inc VAT

10-Year Guarantee

NOTICEBOARDS ONLINE



Oak

£2,796.00 inc VAT
£-Free Delivery

Total: £2,796.00 Inc VAT

1-Year Guarantee



Man-Made Timber

£2,306.54 inc VAT
£-Free Delivery

Total: £2,306.54 Inc VAT

10-year Guarantee

THE NOTICEBOARD COMPANY



Oak

£2,158.80 inc VAT
£12 Inc VAT Delivery

Total: £2,170.80 Inc VAT

1-Year Guarantee



Aluminium

£2,242.80 inc VAT
£12.00 Inc VAT Delivery

Total: £2,254.80 Inc VAT

1-Year Guarantee



Greenbarnes Ltd.

Mark Ryder
Hunts Grove Parish Council
Hunts Grove
Gloucester

QUOTATION

Ref No. 26004/1
Dated 13/04/2022
Contact Mark Ryder
Tel 01452 345138
Fax
Mobile

Dear Mark,

Further to your enquiry, please find below details of our quotation for supply of the items required. Please refer to the foot of the main quotation for details including costs of available options and variations.

Re : PD6A4 Man-made timber 2-bay, 6A4 Noticeboard with Posts

Item	Qty	Ref Code	Description	Unit Price	Total
A	1	PD6A4	Two Bay 6 x A4 Landscape Man-Made Timber Noticeboard (O/a size 1624mm wide x 760mm high) Both Bays Poly Glazed/Lockable	£1,145.38	£1,145.38
B	1	PHDA4	Header For Two Bay 6A4 Landscape or 9A4 Portrait Man-Made Timber Noticeboard, Straight Pattern 95mm	£82.32	£82.32
C	23	CELP	Engraving for MmT headers with coloured fill, Cost per character. HUNTS GROVE PARISH COUNCIL Times font with Gold fill	£8.10	£186.30
D	1	PPK	MmT Post Kit (Pair of reinforced Black MmT posts 2500mm x 100mm sq + screws for fixing to boards under 2000mm wide)	£236.15	£236.15
E	2	KP	Additional Key for MmT Noticeboard	£3.68	£7.36
F	1	DELRSL	Dedicated Courier Large Van to Hunts Grove area	£149.10	£149.10
				Sub Total	£1,806.61
				VAT	£361.32
				TOTAL	£2,167.93

Terms:

Payment: Net 30 days

Payment Methods Accepted By:

Cheques: Made payable to Greenbarnes Ltd

BACS: Metro Bank, Sort Code 23-05-80. Account No 26585244

Credit/Debit Cards accepted



Greenbarnes Ltd.

Mark Ryder
Hunts Grove Parish Council
Hunts Grove
Gloucester

QUOTATION

Ref No. 26005/1
Dated 13/04/2022
Contact Mark Ryder
Tel 01452 345138
Fax
Mobile

Dear Mark,

Further to your enquiry, please find below details of our quotation for supply of the items required. Please refer to the foot of the main quotation for details including costs of available options and variations.

Re : D6A4/O Oak 2-bay, 6A4 Noticeboard with Posts

Item	Qty	Ref Code	Description	Unit Price	Total
A	1	SF/DO	Dark Oak Stain Finish to whole board	£0.00	£0.00
B	1	D6A4/OP	Two Bay 6 x A4 Landscape Noticeboard (O/a size 1550mm wide x 767mm high) Both Bays Polycarbonate Glazing/Lockable, Oak/Tricoya Back	£1,340.80	£1,340.80
C	2	SH6A4	Self-healing Pinboard (Grey) for 6A4 Timber Board, cost per bay	£84.75	£169.50
D	1	HDA4DH/O	Header For Two Bay 6A4 Landscape or 9A4 Portrait Noticeboard, Straight Pattern 190mm, Oak	£129.11	£129.11
E	23	CEL	Engraving for Oak headers with coloured fill, Cost per character.	£8.10	£186.30
HUNTS GROVE PARISH COUNCIL					
Times font with White fill					
F	1	EPK/O	Oak End Post Kit (Pair of 2400mm x 75mm square posts + braces & screws for end-fixing to noticeboards under 1650mm wide)	£231.82	£231.82
G	1	DELD6A4	Carriage Two Bay 6A4 Oak Noticeboard	£97.58	£97.58
				Sub Total	£2,155.11
				VAT	£431.02
				TOTAL	£2,586.13

Terms:

Payment: Net 30 days

Payment Methods Accepted By:

Cheques: Made payable to Greenbarnes Ltd



Greenbarnes Ltd.

Mark Ryder
Hunts Grove Parish Council
Hunts Grove
Gloucester

QUOTATION

Ref No. 26006/1
Dated 13/04/2022
Contact Mark Ryder
Tel 01452 345138
Fax
Mobile

Dear Mark,

Further to your enquiry, please find below details of our quotation for supply of the items required. Please refer to the foot of the main quotation for details including costs of available options and variations.

Re : AXD6 A-Max 2-bay, 6A4 Aluminium Noticeboard with Posts

Item	Qty	Ref Code	Description	Unit Price	Total
A	1	AXD6/PG/SA	A-Max Noticeboard, Double Bay 6 x A4 (O/A 1500 x 800 x 60mm) Polycarbonate Glazed, Top Hinged with Gas Stays, Interior Back Panel Silver, and 2 Keys (2D009) Silver anodised Supplied with 10 x 25mm Magnetic Discs in White (MD2/AX)	£1,580.15	£1,580.15
B	1	HEAXD6S	External Header for Double Bay 6 x A4 Noticeboards, Straight Pattern, (100mm high) Powder-coated RAL7016 Anthracite Grey	£165.97	£165.97
C	23	SLAX	Signwriting for AX headers, Cost per character in vinyl lettering. HUNTS GROVE PARISH COUNCIL Times font, White vinyl	£3.28	£75.44
D	1	APX8040/SA	A-Max 80 x 40 x 2400mm aluminium posts, for end fixing. Not for use with boards 2000mm wide or over (per pair), Silver anodised	£360.62	£360.62
E	3	AMK	Additional Key for A-Max range (Ref 2D009)	£8.61	£25.83
F	1	MD1/AF	AF, Magnetic Discs 10mm diameter (pack of 12) White	£6.72	£6.72
G	1	DELAXD6	Carriage AXD6 Noticeboard	£97.58	£97.58
				Sub Total	£2,312.31
				VAT	£462.46
				TOTAL	£2,774.77

Terms:



Noticeboard Company Cumbria Ltd
 9 Garden Street,
 Kendal,
 Cumbria
 LA9 7EB

Hunts Grove PC

E: info@noticeboard.company
 T: 01539 628309

Quote Date: Apr 13, 2022
 Expiry Date: May 13, 2022

Product Name	Price	QTY	Subtotal
Man Made Wood Effect Lignum Notice Board (100% Recyclable - Single Door) - 12A4P (1001 x 1036mm) <ul style="list-style-type: none"> • 10 Year Guarantee • Eco-Friendly – Hardwood is scarce, costly and difficult to recycle • Choice Of 4 Wood Effects With Realistic Grain Effect • No Annual Maintenance (just a squirt of WD40 on the hinges) • Superior Vandal & Weather Resistance • Air Ducts to Minimise Condensation • Magnetic Or Felt Colour Co-ordinated Inner Panels • Printed Header Panel • Premium High Grade Aluminium Frame • Stainless Steel Key or Community Thumb Locks View Product On Website	£1,922.12	1	£1,922.12
Twin Door Wood Notice Board - Double Door 12 x A4, Engraved Header Board With Blacked In Lettering <ul style="list-style-type: none"> • Hand made in the UK • Various sizes • Wall or post mounted • Optional engraved header board • Made from sustainable wood View Product On Website	£2,330.00	1	£2,330.00
	Subtotal		£4,252.12
			VAT £850.42
			Total £5,102.54

Optional Fully Insured Installation

Installation into soft ground (grass/soil etc)	£600.00
Installation into hard ground (concrete/tarmac/paving etc)	£700.00
Installation onto wall	£450.00
Removal and legal disposal of old notice board	£100.00

Quotation Number 91515

Mark Ryder
Hunts Grove Parish Council

Hardwicke
Gloucestershire
GL2 4BH

Email: mark.ryder@huntsgrove-pc.gov.uk
Tel.:

Dear Mark Ryder,

Thank you for your quotation request.
Your quote details are as follows:

Item	Qty	Price	Cost
Oak External Lockable Notice Board Size: 1500 x 1120mm high (Holds 2 x A1) post mounted Frame: Mid Oak Magnetic Back Panel: Black (RAL 9005)HUNTS GROVE PARISH COUNCIL Product Information FSC certified European oak Double doors with 4mm toughened glass glazing Security lock and two keys Central locking bar to stop door swinging open Internal magnetic backing Header panel with engraved text VIEW PRODUCT	1	£1,799.00	£1,799.00
UK Mainland Delivery	1	£10.00	£10.00
		Sub Total:	£1,809.00
		VAT:	£361.80
		Total:	£2,170.80

Additional Information

Notes:

The lead time for this product is 14 weeks from receipt of payment. This product is made-to-order and is therefore non-returnable and non-refundable. Kind regards, Jack.

If you wish to proceed with this quotation, please click here: [Accept Quote](#)

Alternatively you make a BACS payment using the details below or send a cheque made payable to Notice Board Company (UK) Limited. Please remember include your quotation number when making a payment.

Bank: The Co-Operative Bank

Sort: 089299

Account: 69848627

Quotations are valid for 30 days.

To place your order by phone call 02476 010076 or email sales@noticeboardcompany.com

VAT No.: 794939064 Company No. 4448932 Tel No. 02476 010076

Address: Notice Board (UK) Limited, PO BOX 6441, Warwick CV34 9QY

Quotation Number 91516

Mark Ryder
Hunts Grove Parish Council

Hardwicke
Gloucestershire
GL2 4BH

Email: mark.ryder@huntsgrove-pc.gov.uk
Tel.:

Dear Mark Ryder,

Thank you for your quotation request.
Your quote details are as follows:

Item	Qty	Price	Cost
Varicase Double Door Post Mounted External Notice Board with Header Size: 1542 x 729mm high (6A4Px2) Frame Colour: Black (RAL 9005) Felt Colour: Black Header Shape: ArchHUNTS GROVE PARISH COUNCIL Product Information Powder-coated aluminium profile Felt pinboard surface for use with push pins Double door with 3mm polycarbonate glazing Integrated proprietary lock with two keys Supplied with a set of steel posts in black Supplied with header panel in a choice of 4 styles VIEW PRODUCT	1	£1,869.00	£1,869.00
UK Mainland Delivery	1	£10.00	£10.00
Sub Total:			£1,879.00
VAT:			£375.80
Total:			£2,254.80

Additional Information

Notes:

The lead time for this product is 4 weeks from receipt of payment. This product is made-to-order and is therefore non-returnable and non-refundable. Kind regards, Jack.

If you wish to proceed with this quotation, please click here: [Accept Quote](#)

Alternatively you make a BACS payment using the details below or send a cheque made payable to Notice Board Company (UK) Limited. Please remember include your quotation number when making a payment.

Bank: The Co-Operative Bank

Sort: 089299

Account: 69848627

Quotations are valid for 30 days.

To place your order by phone call 02476 010076 or email sales@noticeboardcompany.com

VAT No.: 794939064 Company No. 4448932 Tel No. 02476 010076

Address: Notice Board (UK) Limited, PO BOX 6441, Warwick CV34 9QY

Report

Clerk Julie Shirley

Meeting: Full Council

Agenda Item: Clerk's Report

Date and time: 16th May 2022 at 7.30pm

MATTERS FOR VOTING

Report for information only.

RESIDENT QUERIES

Allotments: several enquiries as to when Hunts Grove will get allotments

Complaints about grass cutting, potholes, etc.

OTHER MATTERS

ManCo/Sec106: Letter to Crest has been acknowledged and reply expected after 13th May 2022.

Annual Audit: submitted to PKF Littlejohn.