

MINUTES

Meeting: Hunts Grove Parish Council
Date and time: 14th March 2022 at 6:15pm
Venue: Hunts Grove Primary Academy

Present:

Cllr Demelza Turner-Wilkes (Chair)
Cllr Adam Hampson
Cllr Martyn Holmes
Cllr Sandra Meecham

Also In Attendance:

Lucie Brailsford, Crest Nicholson via Zoom until 8.05pm
District Cllr Gill Loxley via Zoom for part of the meeting
Julie Shirley, Parish Clerk

182/22 APOLOGIES FOR ABSENCE

Cllr Mark Ryder and County Cllr Stephen Davies.

183/22 DECLARATIONS OF INTEREST

There were none.

184/22 MINUTES

Council **resolved** to approve the Minutes of the Meetings held on 14th and 28th February 2022.

185/22 PUBLIC PARTICIPATION

None.

186/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

County Cllr Stephen Davies was unable to attend the meeting.
District Cllr Mark Ryder was unable to attend the meeting.

It was agreed to bring forward agenda item 15d Queen’s Jubilee celebrations.

196/22 GROUPS, EVENTS & PROJECTS (brought forward)

Queen’s Jubilee Celebrations

Council resolved to accept the insurance quote for £150 which includes bad weather cancellation. **Action: Clerk to arrange the insurance.**

Council noted that portaloos have been booked with Abbey Loos for 6 toilets for £420+VAT, it is proposed to keep 2 of the toilets locked at the festival to save them for the afternoon tea party.

Music Licence: we have had an email from PPL/PRS confirming that the Parish Council would not need a licence for the weekend as Jubilee events have been waived the fee providing run by volunteers and not for profit.

Save the Date posters have been published.

Tickets: EventBrite charge 67p per ticket if the tickets are sold, or no fee if the tickets are offered free. It was decided to collect expressions of interest via Google Forms on the parish council website, tickets can then be distributed by the councillors; tickets will be provided free and a donations collection bucket on the entry door with a suggested £1 donation per person.

Rubbish bins: Stroud DC no longer provide litter bins for events. Cllr Turner-Wilkes will contact Manor Farm to see if they have any suitable barrels we could use for rubbish.

Temporary Events Notice application – Cllr Meecham will complete.

Risk Assessment – Clerk will complete.

Advertising Banner to be arranged by Cllr Meecham once the ticketing arrangements have been finalised.

Face painter has been booked at a cost of £200.

Lottery Fund has granted £3325 towards the Jubilee events.

187/22 GLOUCESTERSHIRE CONSTABULARY UPDATES

No update has been received. **Action: Cllr Turner-Wilkes will contact the local team.**

188/22 DEVELOPMENT SITE UPDATES

a) Council received an update from Crest Nicholson:

- Acorn has split: Crest will take down the Acorn and repaired. Lucie will confirm timescales.
- Potholes on Harrier Way will be repaired, the parish will be given 4 weeks notice of works and Lucie will confirm timescales.
- A38 junction: work is anticipated to start in June and will last 6 months.
- Newt Licence has been arranged and allotment work will commence.
- Neighbourhood Centre: Crest is researching building options in order to meet the section 106 obligations within the limits of the section 106 finances. Crest will then submit amended plans to Stroud DC. SDC is not sanctioning Crest for missing triggers. Crest is continuing to build and sell houses and not delivering the infrastructure promised.
- Business Meeting to be scheduled: **Action Lucie and Clerk to liaise over arrangements.**

- Crest has made an agreement with PREIM that landscape areas will be adopted by PREIM, and Crest will take responsibility for any damage made to the landscaped areas during the phase construction. **Action: Working Group to discuss contact with PREIM regarding the service charge.**
- Tree survey has been instructed and begun, using the same contractor as previously. Hunts Grove Wood is being scoped to add to the survey and a schedule of works will come from this. Cllr Hampson queried if the survey will include the hedgerows; **Action: Lucie will clarify with TetraTech and check maintenance schedule.**
- Management Company handover: Crest meant no offence by requesting a business plan for the handover of land to the parish council. There was a discussion about the validity of Crest's request for the parish council to present a business plan to manage the public areas.
- Construction traffic: until spine road is adopted Crest remains responsible for the road. Crest has control over its own contractors but has no leverage over other contractors working on the estate. There is nothing in the planning agreement to require use of the haul road. Crest is of the view that there is not a lot of construction traffic coming into the estate and Crest has control of its own contractors. Crest suggest the parish council develops relationships with Bellway and Vistry. It is likely the traffic marshall will be removed in the near future.
Cllr Holmes stated that there should be no construction traffic in front of the school, Crest doesn't believe there is anything in planning to enforce this. However, the parish council does have in writing from Crest that they will not tolerate construction traffic by the school. **Action: HGPC will review the planning conditions.**
- A38 junction / haul road. Construction traffic will come via Haresfield Lane. A new road will be built before the haul road is removed. It was noted that the Health & Safety Executive advise that until the site is handed over, the site is considered a place of work.

- b) Shorn Brook contamination, contractor has been instructed to test the contamination. **Action: Lucie to confirm timeline.**
- c) Council noted the right of way at Hunts Grove Boundary is now open.
- d) PREIM Updates: no further updates.
- e) Colethrop Farm Ltd (CFL) updates to be reported to the working group.
- f) Phase 1 Adoption Status; latest meeting was postponed until 24th March. The Parish Council has written to SDC as per the resolutions last month.
- g) Future management of Hunts Grove public spaces in Phases 2-4. No further update.

189/22 VILLAGE MAINTENANCE

- a) Village Survey Report is due to be fully updated with information incorporated from Crest.
- b) Health & Safety Issues: concrete cistern remains a concern for the parish council.

- c) Council discussed the installation of life saving rings around the SUDS; still awaiting advice from Stroud District Council;
- d) There were no actions and matters arising.

190/22 PLANNING

- a) Council considered the following planning applications:
 - i) S.22/0449/HHOLD - 6 Colethrop Way, Hardwicke - Proposed flat roof rear single storey extension & minor alterations to the existing boundary wall
Action: Delegated to Cllr Ryder and Cllr Turner-Wilkes to review and provide a response to the Clerk.
- b) Council reviewed and adopted the drafted pre-application community involvement protocol; to be reviewed annually. **Action: Clerk.**
- c) There were no urgent planning applications received after agenda issued.

191/22 HIGHWAYS UPDATE

- a) Haresfield Lane works update; no update.
- b) Harrier Way Junction and resurfacing updates; updated earlier in the meeting.
- c) A38 junction works & construction traffic routing; updated earlier in the meeting.
- d) Council received an update on “hedgehog highway” campaign; Cllr Turner-Wilkes is arranging to meet with a local resident to take forward the campaign.

192/22 POLICY WORKING GROUP

- a) Next meeting to be held on 1st April at 4pm to look at work flow and systems. **Action: Cllr Turner-Wilkes will take notes of the meeting due to the unavailability of the Clerk.**

193/22 FINANCE REPORT

- a) The Clerk presented the finance report for the period ending 28th February 2022, and payments for approval.

Resolved; to approve the payments as below. Cllrs Turner-Wilkes and Cllr Hampson authorised the online payments.

Invoice Date	Payee	Net	VAT	Gross
15/02/22	GAPTC – internal audit	£175.00	£0	£175.00
24/02/22	Standish Parish Council	£405.00	£0	£405.00
04/03/22	Abbey Loos (deposit)	£105.00	£21.00	£126.00
07/03/22	Robinswood Trust	£23.00	£0	£23.00
31/03/22	Salaries & Expenses – Clerk	£422.70	£0	£422.70

05/04/22	HMRC	£317.20	£0	£317.20
01/04/22	GAPTC – annual subs	£474.43	£0	£474.43
	TOTALS	£1922.33	£21.00	£1943.33

- b) Council received the independent audit report for 2021/22.
- c) Council noted that the National Salary Award for 2021/22 has been agreed as 1.75% with effect from 1st April 2021, a small amount of back pay to be added to the next payrun. **Action: Clerk to advise the payroll provider.**

194/22 PARKS & OPEN SPACES UPDATE

- a) Cllr Turner-Wilkes gave an update on parks and open spaces; the landscaping at the Acorn needs attention.
- b) Council discussed options for installing a portable defibrillator in the village; **Action: Clerk to invite Passion First Aid to the next Council meeting.**
- c) Council adopted the policy and procedure for dealing with unauthorised encampments.
- d) Council deferred discussing Fields in Trust and will keep this on the agenda for future meetings to consider a strategy for the safeguarding of public open spaces.

195/22 ENERGY FROM WASTE

- a) Cllr Holmes reported that the next CLG meeting has been postponed to 12th April.
- b) Council discussed submitting an application to the 2022 CLG grant application scheme for a publicly accessible defibrillator. **Action: Clerk to research preferred defibrillators.**

196/22 GROUPS, EVENTS & PROJECTS

- a) Hunts Grove Wombles: continue to meet fortnightly to litter pick the village.
- b) Military Memorial Project: no update.
- c) “20 is plenty” Project: Cllr Turner-Wilkes awaiting confirmation from GCC on pricing for the speed signs.
- d) (Item brought forward to the start of the meeting).
- e) Cllr Meecham reported that she has offered support for the Fete and Hares of Hunts Grove hunt, and has been invited to the next meeting.

197/22 WEBSITE & COMMUNICATIONS

- a) There was no update from Cllr Ryder on the monthly communications.
- b) Council deferred discussion on establishing a Parish Mailing List, including initial promotion and ongoing costs.

198/22 CORRESPONDENCE

Council has been updated on correspondence through the Clerk Report.

199/22 PARISH COUNCILLOR AND CLERK REPORTS

- a) Council received a verbal report from Parish Councillors. Cllr Meecham will look into applying to the CIL funding for noticeboards for the parish and report back. Cllr Hampson noted that superfluous street furniture needs removing by the developer, **Action: Cllr Turner-Wilkes to raise with Crest.** Cllr Hampson is surveying the David Wilson Homes street lights. **Action: Clerk to**

enquire about the adoption status of Marconi Drive (section from DPD junction to the Hunts Grove walled area).

- b) Council received the Clerk's report, for information only.

Meeting closed at 9.07pm.