

MINUTES

Meeting: Hunts Grove Parish Council
Date and time: 14th February 2022 at 6:15pm
Venue: Hunts Grove Primary Academy

Present:

Cllr Mark Ryder (Chair)
Cllr Demelza Turner-Wilkes
Cllr Adam Hampson
Cllr Martyn Holmes

Also In Attendance:

Jenny Walmsley, Chair of PTA at Hunts Grove Primary Academy until 6.25pm.
Anita & Phil Adcock until 6.30pm
County Cllr Stephen Davies from 6.35pm until 7.15pm.
Lucie Brailsford, Crest Nicholson via Zoom until 8.15pm
Julie Shirley, Parish Clerk

It was agreed to bring forward agenda item 15d Queen’s Jubilee celebrations to after item 5 (minute 164/22).
It was agreed to bring forward agenda item 15e School Fete to after item 5 (minute 164/22).

160/22 APOLOGIES FOR ABSENCE

Cllr Sandra Meecham.

161/22 DECLARATIONS OF INTEREST

There were none.

162/22 MINUTES

Council **resolved** to approve the Minutes of the Meeting held on 17th January 2022.

163/22 PUBLIC PARTICIPATION

Jennie Walmsley spoke regarding the Hunts Grove Primary Academy fete and Hare Hunt. Local businesses will be invited to sponsor the Hares that will be placed around the village. The Parish Council will put Jennie in touch with Cllr Meecham to discuss how the Council can support the event.

Anita Adcock asked for an update on anti-social behaviour issues in the village. Cllr Turner-Wilkes has been liaising with the Police regarding the incidents; the Police will bring the community engagement vehicle to the village and this has been requested for a weekend. Cllr Turner-Wilkes has also been in discussions with Young Gloucestershire to engage with young people; this has been offered free of charge although the Council can make donations to the charity.

An update was requested regarding the road signage at Crosskeys roundabout; some of the signs have been updated. Cllr Davies understood from Highways that the work had been complete; **Action: Cllr Turner-Wilkes to check the signs and report back to Cllr Davies if the signs have still not been updated.**

164/22 DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

County Cllr Stephen Davies gave a report which included an update on the right of way which should now be open; **Action: Cllr Hampson will check and report back.** There was no update regarding A38 bridge works and Harrier Way junction. **Action: Cllr Davies to follow-up again.**

District Cllr Mark Ryder reported that the Symmetry Park planning application has been called into Development Control Committee for consideration. Natural England have submitted a strong objection regarding the impact on the Area of Outstanding Natural Beauty. There will be an online meeting on Wednesday between the neighbouring parish councils to discuss the transport assessment. Cllr Ryder circulated a report regarding Phase 1 adoption. There has been feedback from the housing associations regarding the management company arrangements. Severn Edge Step Fusion information was circulated to councillors.

174/22 GROUPS, EVENTS & PROJECTS (brought forward)

d) Cllr Meecham circulated an update report on the Queen's Jubilee celebrations; Council noted the report and resolved to book the three artists for the festival at a total cost of £1030; this was proposed by Cllr Hampson, seconded by Cllr Turner-Wilkes and voted all in favour. More information regarding the costs for sound systems and stage requested for the March meeting, and a request to look into security, restrictions on glass being brought onto the site and the possibility of selling event tickets at a nominal fee to ensure price doesn't exclude any residents. **Action: Cllr Meecham.**

e) Council discussed how the Council can support the School with its 22nd May Fete and Hares of Hunts Grove hunt and considered sponsoring a hare and having a stall at the fete. Cllr Meecham will be requested to make contact with the PTA and discuss arrangements. **Action: Cllr Meecham.**

165/22 GLOUCESTERSHIRE CONSTABULARY UPDATES

Cllr Holmes gave an update from PCSO Rollins. Councillors attended the latest police visit to the village and talked to residents about issues; it was noted that the police had been to another local school to deliver a session on bullying which might be something to consider for Hunts Grove.

166/22 DEVELOPMENT SITE UPDATES

- a) Council received an update from Crest Nicholson:
- There is a new traffic marshall in place

- Street lights are gradually getting fixed
- “No construction traffic” signs are to be fixed in place to prevent them facing the wrong way
- Harrier Way junction works and Harrier Way surfacing – Crest would like to work on these at the same time but still waiting on Gloucestershire Highways regarding the junction. The works are being re-costed but should be on track for completion during Q1.
- Shorn Brook contamination still to be tested
- Litter bins were not part of the agreed plans and therefore will prevent GCC adopted the highways so cannot be installed
- There is a crack in the Acorn which will be inspected and addressed by Crest
- Mud left on the road by Four Seasons contractors
- Crest may want to sponsor a Hare for the School event, and asked to be kept informed as to where the Hares are installed.
- Suggested that Sportily are contacted to deliver youth sessions.
- Replacement part has been installed at the play park.
- Craig Doyle is new contact for Vistry.

Cllr Hampson noted that some of the new trees at the public open space have not been planted fully, with the root balls exposed. **Action: Lucie will follow up.**

Street lights on Marconi Drive are not working at all, **Action: Clerk to report to GCC.**

Action: Cllr Hampson to identify locations on the David Wilson Homes areas and forward to the Clerk for reporting to Matthew Fraser-Brown at DWH. Action: Cllr Holmes will check the Bellway street lighting and forward any locations not working to the Clerk.

- b) There was no update regarding the Shorn Brook contamination. Stroud DC Planning Enforcement are aware of the issue.
- c) Council discussed the blocked public right of way at Hunts Grove Boundary; Gloucestershire Public Rights of Way updated that the footpath will be re-opened, this was confirmed by TetraTech on 11th February.
- d) PREIM Updates: there is a new page on the Hunts Grove PC website for PREIM specific matters. The new hedgerow has been planted with plastic fencing to protect the planting.
- e) Colethrop Farm Ltd (CFL) update; a planning application has been submitted which includes 40% allotments. There had also been a request from the landowner to remind residents that the field is not publicly accessible.
- f) Council received an update from Cllr Ryder regarding the Phase 1 Adoption Status; latest meeting was on 11th February, there has been some progress. The SUDS report is still not available and TetraTech is not clear what the report needs to contain. The Parish Council has requested a draft timeline for transfer. The commuted sum has been calculated as £166k; the Parish Council will request that the figure is challenged as over £90k worth of Hunts Grove Wood maintenance has not

been carried out as claimed in the commuted sums calculation. A schedule of works undertaken and evidence of expenditure to be requested as part of the challenge. The Parish Council resolved to: 1. Request that SDC challenge the commuted sum values. 2. HGPC consider the schedule to be a guide for negotiating, however £166k is not accepted. 3. Request SDC assist negotiation for a mutually agreeable sum, without this the Parish Council will be unable to adopt the areas and they would therefore remain with SDC. Next meeting 10th March. Play inspection reports have been requested from Crest, which was denied. **Action: Clerk to send details of annual play inspection companies to Cllr Turner-Wilkes for quoting pre-handover inspections.**

- g) Council received an update regarding the future management of Hunts Grove public spaces in Phases 2-4. A newsletter has been delivered to all residents, there has been no negative feedback to date on the plans. Cllr Ryder has had good discussions with Sovereign, Gloucester City Homes and Sanctuary housing associations regarding the service fees. The next meeting with Siobhan Baillie MP is on 1st March 2022.

167/22 VILLAGE MAINTENANCE

- a) Village Survey Report is due to be fully updated with information incorporated from Crest. There is fly tipping in Shorn Brook, **Action: Cllr Hampson will check and report on to Crest.**
- b) Health & Safety Issues: play item has been fixed, however the basketball hoop still needs rectifying. There is no update on the concrete cistern issue.
- c) Council discussed the installation of life saving rings around the SUDS; still awaiting advice from Stroud District Council; **Action: Cllr Ryder will follow-up with Building Control.**
- d) There were no actions and matters arising.

168/22 PLANNING

- a) Council considered the following planning applications:
- i. S.22/0120/MINAM – Minor amendments Bellway Parcels R20 and R21. The Parish Council did not agree with the removal of the footpath. Comments were submitted to SDC on 4th February regarding the footpath removal and also the noise mitigation.
- b) Council requested the Clerk draft a pre-application community involvement protocol for consideration; **Action Clerk.**
- c) Council agreed an updated planning response for Symmetry Park application incorporating the transport consultant report. **Action: Clerk.**

169/22 HIGHWAYS UPDATE

- a) Haresfield Lane works update; CFL would like 2-way access onto Haresfield Lane.

- b) Harrier Way Junction update; awaiting Gloucestershire Highways response. **Action: Clerk to email Crest and ask to see the proposals in confidence.**
- c) A38 junction works & construction traffic routing; Crest is still awaiting technical approval from GCC Highways. There are discussions about the Neighbourhood Ccentre application at SDC, there has been no progress on the outstanding application.
- d) Council received an update on “hedgehog highway” campaign; meeting to be arranged after 4th March. Cllr Turner-Wilkes has been in discussions with Wild Hogs at Frampton about events and the possibility of giving a talk at the school.

170/22 POLICY WORKING GROUP

- a) Council considered priorities for the next working group, eg updating the village survey and reviewing council systems for tracking actions. Next meeting to be held on 1st April at 4pm to look at work flow and systems.

171/22 FINANCE REPORT

- a) The Clerk presented the finance report for the period ending 31st January 2022, and payments for approval.

Resolved; to approve the payments as below. Cllrs Turner-Wilkes and Cllr Hampson to authorise the online payments.

Invoice Date	Payee	Net	VAT	Gross
27/01/22	Mark Ryder – reimbursement	£6.62	£1.33	£7.95
28/02/22	Salaries & Expenses – Clerk	£500.19	£15.47	£515.66
11/02/22	Robinswood Trust (2022 school meeting room hire)	£405.00	£0	£405.00
08/02/22	Mark Ryder – Feb reimbursements	£53.81	£7.09	£60.90
	TOTALS	£965.62	£23.89	£989.51

- b) Council noted that the broken notice board at Lime Tree play park is to be repaired at a cost of £80.
- c) Council considered the process for increasing the number of councillors at HGPC and resolved to submit a request to Stroud District Council to conduct a Community Governance Review to increase the number of councillors at Hunts Grove with effect from the elections in 2024. **Action: Clerk.**
- d) Council discussed arrangements for the next three parish meetings, including annual meeting of the parish council, and annual parish meeting (meeting of the electorate). The next meeting 14th March will be Chaired by Cllr Turner-Wilkes, 11th April meeting to be scheduled at the school and HGPC will pay the additional costs for using the school during school holidays. The Annual Meeting of the Parish Council will be held on Monday 9th May. Monday 11th April was considered for the

Annual Parish Meeting 6pm - 6.45pm in the school main hall if available with the Parish Council meeting following at 7pm. **Action: Clerk.**

172/22 PARKS & OPEN SPACES UPDATE

- a) There were no further updates on parks and open spaces.
- b) The draft policy and procedure for dealing with unauthorised encampments was circulated; **Action: Clerk to add adoption of the policy to the next agenda.**
- c) Council discussed briefly Fields in Trust and will keep this on the agenda for future meetings to consider a strategy for the safeguarding of public open spaces.

173/22 ENERGY FROM WASTE

- a) Cllr Holmes will attend the next meeting on 15th March as the Community Liaison Group (CLG) representative and will request an update as to the successful grant funding allocations for transparency.
- b) Environmental Monitoring Systems: no update.
- c) Hunts Grove Parish Council was not successful with its CLG grant application, **Action: Clerk to follow up with the CLG contact as no letter advising of application outcome was received.**

174/22 GROUPS, EVENTS & PROJECTS

- a) Hunts Grove Wombles: litter picking dates have been added as events on Facebook.
- b) Military Memorial Project: Cllr Holmes attended the Royal British Legion local branch meeting. RBL will support the Council with its plans for a memorial, for example dedication of the memorial.
- c) "20 is plenty" Project: Cllr Turner-Wilkes has sent prices of the speed signs to GCC, awaiting feedback.
- d) (Item brought forward to start of meeting)
- e) (Item brought forward to start of meeting)

175/22 WEBSITE & COMMUNICATIONS

- a) Council received the monthly communications report from Cllr Ryder
- b) Council deferred discussion on establishing a Parish Mailing List, including initial promotion and ongoing costs. **Action: Clerk to add to next agenda.**

176/22 CORRESPONDENCE

- a) Council noted the update on 'Severn Edge' STEP Fusion Project and stakeholder events listed.

177/22 PARISH COUNCILLOR AND CLERK REPORTS

- a) Council received a verbal report from Parish Councillors, for information only.
- b) Council received the Clerk's report, for information only.

Meeting closed at 9.15pm.