

10th January 2022

NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 17th January 2022 at 6:15pm
Venue: Boardroom, Holiday Inn Express, Waterwells Business Park

Mrs. Julie Shirley
Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please note that due to the continuing Covid guidance and restrictions on venue size, you will need to let us know in advance if you are planning to attend this meeting.

Please do so by emailing clerk@huntsgrove-pc.gov.uk at least 2 working days prior to the meeting.

Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

3. MINUTES

To accept as a true record the minutes of the meeting held on 13th December 2021.

4. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

5. DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

To receive a report from District Councillor and County Councillor.

6. GLOUCESTERSHIRE CONSTABULARY UPDATES

- a. To note the updates received from PCSO Rollins.

7. DEVELOPMENT SITE UPDATES

- a. To receive an update from Crest Nicholson
- b. To receive an update regarding Shorn Brook contamination
- c. To discuss the blocked public right of way at Hunts Grove boundary
- d. To receive updates from PREIM and discuss matters arising
- e. To receive a report regarding the recent visit to Tadpole Garden Village
- f. Colethrop Farm Ltd (CFL) updates
- g. To receive an update from Cllr Ryder regarding Phase 1 Adoption Status Update.
- h. To receive the minutes of the management company meeting hosted by Siobhan Baillie MP.

8. VILLAGE MAINTENANCE

- a. Review updates to the Village Survey Report
- b. Health & Safety Issues (play equipment, old farm cistern)
- c. To discuss the installation of life saving rings around the SuDS – no update from SDC
- d. Actions and matters arising.

9. PLANNING

- a. To consider the following planning applications:
 - i. S.21/2570/HHOLD – 34 Knotgrass Way – single and 2 storey extensions.
 - ii. S.21/2881/REM – Land at Quedgeley Trading Estate - Reserved Matters (appearance, layout, landscaping and scale) for the erection of 5 no. industrial units for light industrial (E(g)(iii)) general industrial (B2) & storage & distribution use (B8) with ancillary office & associated infrastructure pursuant to outline planning application (ref. S.16/1724/OUT & S.19/2744/VAR)
- b. To consider any urgent planning applications received after agenda issued.

10. HIGHWAYS UPDATE

- a. Response and actions from letter to Crest re construction traffic
- b. Harrier Way Junction update
- c. A38 junction works & construction traffic routing
- d. To receive an update on “hedgehog highway” campaign

11. POLICY WORKING GROUP

- a. To receive an update from Cllr Ryder on the communications topics discussed at the December working group meeting.
- b. To agree the wording of a New Year Update letter to be sent to every household.
- c. To approve costs for printing and delivering 1,000 letters, double-side A4, trifold, 250-300gsm.

12. FINANCE AND PROCEDURES

- a. To receive the financial report for the last period and approve the schedule of payments
- b. To discuss arrangements for holding future meetings at the school (projector, wifi).
- c. To appoint GAPTC to carry out the independent audit 2021-22 at a cost of £195.
- d. To approve seeking legal advice regarding future management of Hunts Grove up to a maximum cost of £750 initially
- e. To approve the urgent replacement of the broken notice board at the play park based on quotes already received.

13. PARKS & OPEN SPACES UPDATE

- a. To receive an update from Cllr Turner-Wilkes.
- b. To discuss policy and procedure for dealing with unauthorised encampments
- c. To discuss Fields in Trust and approve a strategy for the safeguarding of public open spaces.

14. ENERGY FROM WASTE

- a. To receive an update from the Community Liaison Group (CLG) representative and arrangements for touring the facility and holding future council meeting at the venue.
- b. Environmental Monitoring Systems update and to consider financially contributing to extend the monitoring.
- c. To receive an update on CLG grant applications

15. GROUPS, EVENTS & PROJECTS

- a. Hunts Grove Wombles update
- b. Military Memorial Project update
- c. "20 is plenty" Project, to receive an update from Cllr Turner-Wilkes
- d. Queen's Platinum Jubilee 2022, 70 years of service.

16. WEBSITE & COMMUNICATIONS

- a. To discuss progress with blog training and posting.

17. PARISH COUNCILLOR REPORTS

To receive a verbal report from Parish Councillors, for information only.