

4<sup>th</sup> October 2021

## NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

**Meeting:** Hunts Grove Parish Council  
**Date and time:** 11<sup>th</sup> October 2021 at 6:15pm  
**Venue:** Boardroom, Holiday Inn Express, Waterwells Business Park

Mrs. Julie Shirley  
Parish Clerk

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### PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings. Please note that due to the continuing Covid guidance and restrictions on venue size, you will need to let us know in advance if you are planning to attend this meeting.

Please do so by emailing [clerk@huntsgrove-pc.gov.uk](mailto:clerk@huntsgrove-pc.gov.uk) at least 2 working days prior to the meeting.

Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

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**At 6.00pm (prior to the Council meeting) there is an opportunity for residents to meet with councillors informally concerning the Phase 2 major public open space**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

## **2. DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

## **3. MINUTES**

To accept as a true record the minutes of the meeting held on 13<sup>th</sup> September 2021.

## **4. PUBLIC PARTICIPATION**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

## **5. DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS**

To receive a report from District Councillor and County Councillor.

## **6. GLOUCESTERSHIRE CONSTABULARY UPDATES**

- a. To note the OPCC Roadshow report by Cllr Meecham and any questions and answers arising
- b. To note the updates received from PCSO Rollins.

## **7. DEVELOPMENT SITE UPDATES**

- a. To receive an update from Crest Nicholson; confirm dates for next business meeting
- b. To receive updates from PREIM and discuss matters arising
- c. Colethrop Farm Ltd (CFL) updates and to consider preference for adoption of roads within the CFL parcel.
- d. To receive an update from Cllr Holmes regarding site managers meeting arrangements.

## **8. VILLAGE MAINTENANCE**

- a. Review the new Village Survey Report for October, variances since the September report
- b. Health & Safety Issues (missing drain covers by the school)
- c. Actions and matters arising

## **9. PLANNING**

- a. To consider the following planning application:
  - i. 21/00317/REM Land Adjoining Naas Lane, Naas Lane, Quedgeley  
Reserved matters application for approval of Appearance, Landscaping, Layout and Scale for the erection of 97 dwellings provision of Green Infrastructure including surface water attenuation and play space and other related infrastructure including foul water pumping station (pursuant to outline planning permission ref. 18/01228/OUT)
- b. To consider any urgent planning applications received after agenda issued.
- c. To receive an update on the breach of planning conditions:
  - S.21/0585/BRCON (Crest Nicholson)
  - S.21/0606/BRCON (Crest Nicholson / David Wilson Homes).

## **10. HIGHWAYS UPDATE**

- a. Response and actions from letter to Crest re construction traffic
- b. Harrier Way Junction update
- c. A38 junction works & construction traffic routing
- d. Review “20 is plenty” campaign and agree actions
- e. To receive an update on “hedgehog highway” campaign and to approve expenditure of £30 inc. delivery and VAT on 12 “hedgehog highway” signs from the British Hedgehog Preservation Society. These will be available to Hunts Grove residents that wish to support the local campaign by the parish council.
- f. Harrier Way Construction Route / Lime Tree Avenue
  - i. Statement regarding meeting with residents at Harrier Way / Lime Tree Avenue junction on 1st October 2021 (Chair)
  - ii. Matters arising to request a timeline from Crest for the works to reinstate Harrier Way / Lime Tree Avenue. To agree to write to Crest Nicholson on behalf of the residents regarding damage to driveways as a result of the blocked road.

## **11. POLICY WORKING GROUP**

- a. To receive notes of the meeting held on 30<sup>th</sup> September 2021
- b. To adopt the Absence Management Policy as circulated
- c. To adopt Annual Leave Policy as circulated
- d. To adopt the Dignity at Work Policy as circulated
- e. To adopt the Disciplinary Policy as circulated
- f. To adopt the Equality Diversity Policy as circulated
- g. To adopt the Grievance Policy as circulated
- h. To adopt the Staff Appraisal Policy as circulated
- i. To adopt the Training Policy as circulated
- j. To agree Councillor Co-ordinations Responsibilities / Champions
  - i. Encouraging community and sports groups (Chair)
  - ii. To adopt the updated councillor responsibilities from the Policy Working Group meeting of 30<sup>th</sup> September 2021
  - iii. Schedule the next working group meeting.

## **12. FINANCE REPORT**

- a. To receive the financial report for the last period and approve the schedule of payments
- b. To note that a check of the accounts and internal controls has been undertaken.

## **13. ANNUAL AUDIT**

- a. To receive the interim report from the external auditor for 2020/21

## **14. PARKS & OPEN SPACES UPDATE**

- a. To receive an update from Cllr Turner-Wilkes.
- b. To discuss policy and procedure for dealing with unauthorised encampments
- c. Trees - verbal report by Chair and Cllr Hampson following the site visit of John Parker from the Arboricultural Association on 1<sup>st</sup> October.

- d. To consider siting a military memorial at Hunts Grove.

### **15. ENERGY FROM WASTE**

- a. Application for Hunts Grove to join the Community Liaison Group (CLG), status update
- b. Environmental Monitoring Systems update and to consider financially contributing to extend the monitoring.
- c. To receive an update on CLG grant applications

### **16. HUNTS GROVE WOMBLES**

- a. To receive an update from Cllr Meecham

### **17. WEBSITE**

- a. To receive an update from the Chair.
- b. To note that domain and emails will be transferred into Hunts Grove PC name from Blue Tree.

### **18. PARISH COUNCILLOR REPORTS**

To receive a verbal report from Parish Councillors, for information only.