

5th July 2021

NOTICE OF PARISH COUNCIL MEETING

The Members of Hunts Grove Parish Council are hereby summoned to attend the following meeting:

Meeting: Hunts Grove Parish Council
Date and time: 12th July 2021 at 6:15pm
Venue: Boardroom, Holiday Inn Express, Waterwells Business Park

Mrs. Julie Shirley
Interim Parish Clerk

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend Council meetings.

Please note that due to the continuing Covid restrictions, you will need to let us know in advance if you are planning to attend this meeting.

Please do so by emailing clerk@huntsgrove-pc.gov.uk at least 2 working days prior to the meeting.

Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 5 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

3. MINUTES

To accept as a true record the minutes of the meeting held on 14th June 2021.

4. WELCOME & ACKNOWLEDGE VISIT OF STROUD DISTRICT COUNCIL LEADERSHIP TEAM

The Parish Council welcome Stroud District Council Chief Executive Kathy O’Leary, Strategic Director of Place Brendan Cleere, and Strategic Director of Resources Andrew Cummings.

5. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

The Parish Council welcome representatives of the roundabout landscaping group for an update on their ideas for the entrance to Hunts Grove. (Max. 15 minutes).

6. DISTRICT AND COUNTY COUNCIL COUNCILLOR REPORTS

To receive a report from District Councillor and County Councillor.

7. CREST NICHOLSON

To receive an update from Crest Nicholson, Lucie Brailsford, following the business meeting held on 28th June 2021.

8. POLICY WORKING GROUP

8.1. To review the status of actions and recommendations detailed in the Policy Working Group minutes of 1st June 2021.

8.2. To adopt Standing Orders as adapted from the NALC model template.

8.3. To adopt Financial Regulations as adapted from the NALC model template.

9. FINANCE REPORT

9.1. To receive the financial report for the last period and approve the schedule of payments.

9.2. To note that Lloyds Bank has suspended opening new Treasurer accounts and to approve the opening of an account at Unity Trust Bank.

10. PLANNING & HIGHWAYS UPDATE

To receive a planning and highways update from the Chair.

11. PLANNING APPLICATIONS

To consider the following application:

S.21/1584/FUL Unit 4 Gateway 12 Business Park Davy Way, erection of security fence and associated gates.

12. PARISH COUNCILLOR REPORTS

To receive a verbal report from Parish Councillors, for information only.

13. TRAINING

To consider proposals from the Chair for councillor training from the Gloucestershire Association of Parish and Town Councils.

14. WEBSITE

- 14.1. To receive an update from the Interim Clerk on actions taken with the existing website since the last meeting.
- 14.2. To receive an update from the Chair on arrangements voted and agreed at the last council meeting, 14th June 2021.

SEPARATE BUSINESS

Pursuant to 1(2) of the Public Bodies (Admission of Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting.

15. INTERIM CLERK ARRANGEMENTS & RECRUITMENT

- 15.1. To discuss and approve the arrangements as detailed in the confidential report for the interim clerk and the recruitment of a permanent clerk.
- 15.2. To consider and approve the application for a PO Box as the official postal address for the parish council at an annual cost of £360.

To confirm the date and time of the next meeting.